

Turabian Style Manual 7th Edition

This textbook is aimed at computer science undergraduates late in sophomore or early in junior year, supplying a comprehensive background in qualitative and quantitative data analysis, probability, random variables, and statistical methods, including machine learning. With careful treatment of topics that fill the curricular needs for the course,

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Probability and Statistics for Computer Science features:

- A treatment of random variables and expectations dealing primarily with the discrete case.
- A practical treatment of simulation, showing how many interesting probabilities and expectations can be extracted, with particular emphasis on Markov chains.
- A clear but crisp account of simple point inference strategies (maximum likelihood; Bayesian inference) in

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simple contexts. This is extended to cover some confidence intervals, samples and populations for random sampling with replacement, and the simplest hypothesis testing. • A chapter dealing with classification, explaining why it's useful; how to train SVM classifiers with stochastic gradient descent; and how to use implementations of more advanced methods such as random forests and nearest neighbors. • A chapter dealing

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with regression, explaining how to set up, use and understand linear regression and nearest neighbors regression in practical problems. • A chapter dealing with principal components analysis, developing intuition carefully, and including numerous practical examples. There is a brief description of multivariate scaling via principal coordinate analysis. • A chapter dealing with clustering via agglomerative methods

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and k-means, showing how to build vector quantized features for complex signals. Illustrated throughout, each main chapter includes many worked examples and other pedagogical elements such as boxed Procedures, Definitions, Useful Facts, and Remember This (short tips). Problems and Programming Exercises are at the end of each chapter, with a summary of what the reader should know. Instructor resources include a full set of model

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solutions for all problems, and an Instructor's Manual with accompanying presentation slides.

This is a unique book covering topics of both academic and professional interest. Be they new Teachers, Researchers, Authors, Editors, Copyeditors, Graduate students or corporate executives and officials having anything to do with writing, editing, and publishing, this Manual and Some Thoughts will be a trusted

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companion. Starting from issues on Language and Style, Citations and Referencing, Editing, Plagiarism, etc., the volume also encompasses Articles on publishing and book development proposals in South Asia and other non-English speaking regions. The book will be a handy guide in maintaining consistencies and acceptable standards. The Manual is a concise compilation of Styles and Standards from various authentic sources (in Part 1) as well

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as an analysis of the present status of publishing (in Part 2) in Bangladesh and elsewhere. A painstaking, research-based, and brief but well illustrated Manual on Standards and a short but thought-provoking work on publishing, the book also suggests an academic Course on Publishing – all for dissemination of knowledge and scholarship. An academic, an open learning proponent and a publishing professional of long-standing, the

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Author was a senior Faculty in universities and research organizations in Bangladesh and abroad. A PhD in Communication, with a Masters in English, Manzurul Islam received advanced training in UK, USA, and Canada. His recent engagements include Faculty Development and Quality Assurance programs through trainings in research and publication works. Narratives of the author's experiences in the field work of the Geological and

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geographical survey of the territories, in Colorado 1874 and Wyoming 1877. Ernest Ingersoll first came to the West in 1874 as a member of Ferdinand V. Hayden's Geological Survey of the Territories. His lively recollections of the two summers he spent with survey teams in the Rocky Mountain West are narrated in Knocking Round the Rockies. It is at once a guidebook to the geography, nature, history, and culture of the Rocky Mountains and a practical

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primer of how-to-do-it information for "future wanderers". His party left Denver through the Berthoud Pass to Hot Sulphur Springs and Grand Lake, traveled south to Leadville, the San Juans, and the Los Pinos Agency of the Ute tribe, and ended with the climactic discovery of the ruins at Mesa Verde. Designed specifically for undergraduate writing, this easy-to-use pocket guide provides complete guidance for new writers on effective, clear, and

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inclusive scholarly communication and the essentials of formatting papers and other course assignments.

Axelrod & Cooper's Concise Guide to Writing

Concise Guide to APA Style

With a Guide to Abbreviation of Bibliographic References ; for the Guidance of Authors, Editors, Compositors, and Proofreaders

Dreyer's English

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Strangers in the Land

With more than 400,000 copies now in print, The Craft of Research is the unrivaled resource for researchers at every level, from first-year undergraduates to research reporters at corporations and government offices. Seasoned researchers and educators Gregory G. Colomb and Joseph M. Williams present an updated third edition of their classic handbook, whose first and second editions were written in collaboration with the late Wayne C. Booth. The Craft of Research explains how to build

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an argument that motivates readers to accept a claim; how to anticipate the reservations of readers and to respond to them appropriately; and how to create introductions and conclusions that answer that most demanding question, “So what?” The third edition includes an expanded discussion of the essential early stages of a research task: planning and drafting a paper. The authors have revised and fully updated their section on electronic research, emphasizing the need to distinguish between trustworthy sources

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(such as those found in libraries) and less reliable sources found with a quick Web search. A chapter on warrants has also been thoroughly reviewed to make this difficult subject easier for researchers Throughout, the authors have preserved the amiable tone, the reliable voice, and the sense of directness that have made this book indispensable for anyone undertaking a research project.

Bedford/St. Martin's is pleased to offer Documenting Sources in APA Style: 2020 Update. This brief 48-page print supplement

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adapts guidelines from the recently released Publication Manual of the American Psychological Association, 7th Edition, and can be packaged at no additional cost with any Bedford text. Students will appreciate the practical examples throughout; instructors will value the explanations designed to simplify citation practices. Contact your representative to learn more about packaging options. Confinement and Ethnicity documents in unprecedented detail the various facilities



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in which persons of Japanese descent living in the western United States were confined during World War II: the fifteen assembly centers run by the U.S. Army's Wartime Civil Control Administration, the ten relocation centers created by the War Relocation Authority, and the internment camps, penitentiaries, and other sites under the jurisdiction of the Justice and War Departments. Originally published as a report of the Western Archeological and Conservation Center of the National Park Service, it is now reissued in a corrected

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edition, with a new Foreword by Tetsuden Kashima, associate professor of American ethnic studies at the University of Washington. Based on archival research, field visits, and interviews with former residents, *Confinement and Ethnicity* provides an overview of the architectural remnants, archeological features, and artifacts remaining at the various sites. Included are numerous maps, diagrams, charts, and photographs. Historic images of the sites and their inhabitants -- including several by Dorothea Lange and Ansel Adams

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-- are combined with photographs of present-day settings, showing concrete foundations, fence posts, inmate-constructed drainage ditches, and foundations and parts of buildings, as well as inscriptions in Japanese and English written or scratched on walls and rocks. The result is a unique and poignant treasure house of information for former residents and their descendants, for Asian American and World War II historians, and for anyone interested in the facts about what the authors call these  sites of shame. 

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Hindu and Greek mythologies teem with stories of women and men who are doubled. This text recounts and compares a range of these. The comparisons show that differences in gender are more significant than differences in culture.

The Wills Eye Manual

Suggestions to Medical Authors and A.M.A. Style Book

Student's Guide to Writing College Papers

BITTER STRENGTH

California; a History

A Manual of Style and Standards in

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Academic Writing, Editing and Publishing

Provides information on stylistic aspects of research papers, theses, and dissertations, including sections on writing fundamentals, MLA documentation style, and copyright law.

Readers will find strategies and techniques for teaching college and university freshmen, community college students, students with disabilities, and those in distance learning programs.

Provides information on manuscript preparation, punctuation, spelling, quotations, captions, tables, abbreviations, references, bibliographies, notes, and indexes, with sections on journals and electronic media.

A little more than seventy-five years ago, Kate L. Turabian drafted a set of guidelines to help students understand how to write, cite, and formally submit research writing. Seven editions and more

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than nine million copies later, the name Turabian has become synonymous with best practices in research writing and style. Her Manual for Writers continues to be the gold standard for generations of college and graduate students in virtually all academic disciplines. Now in its eighth edition, A Manual for Writers of Research Papers, Theses, and Dissertations has been fully revised to meet the needs of today's writers and researchers. The Manual retains its familiar three-part structure, beginning with an overview of the steps in the research and writing process, including formulating questions, reading critically, building arguments, and revising drafts. Part II provides an overview of citation practices with detailed information on the two main scholarly citation styles (notes-bibliography and author-date), an array of source types with contemporary examples, and detailed

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guidance on citing online resources. The final section treats all matters of editorial style, with advice on punctuation, capitalization, spelling, abbreviations, table formatting, and the use of quotations. Style and citation recommendations have been revised throughout to reflect the sixteenth edition of The Chicago Manual of Style. With an appendix on paper format and submission that has been vetted by dissertation officials from across the country and a bibliography with the most up-to-date listing of critical resources available, A Manual for Writers remains the essential resource for students and their teachers.

Chicago Style for Students and Researchers
Battle of Antietam
A Rhetoric for Theological and Biblical Writers
A Manual for Writers of Term Papers, Theses, and Dissertations

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The Chicago Manual of Style

Splitting the Difference

The Publication Manual of the American Psychological Association is the style manual of choice for writers, editors, students, and educators in the social and behavioral sciences, nursing, education, business, and related disciplines.

A working guide for students conducting theological writing and research on theology and biblical studies courses, this book integrates the disciplines of writing, rhetoric, and theology, to provide a standard text for the teaching and mentoring of writing across

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the theological curriculum. As a theological rhetoric, it also encourages excellence in theological writing in the public domain by helping to equip students for their wider vocations as writers, preachers, and communicators in a variety of ministerial and professional contexts. This 2nd Edition includes new chapters on 'Writing Theology in a New Language', which explores the linguistic and cultural challenges of writing theology well in a non-native language, and 'Writing and Learning Theology in an Electronic Age', addressed to distance learning students learning to write theology well from online courses, and dealing

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with the technologies necessary to do so.

This staff ride guide examines the Maryland Campaign and Battle of Antietam, the bloodiest day in American history. On 17 September 1862, the Army of the Potomac met the Army of Northern Virginia on the rolling farmlands around Sharpsburg, Maryland. While General Lee sought to bring the war to the North and "liberate" Maryland, General McClellan, having gained important intelligence, would endeavor to defeat Lee and reverse the momentum of several Union losses. Though neither the Union nor the Confederate side gained the

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decisive victory both desired, the battle provides many lessons in command and control, communications, intelligence, technology versus tactics, and the "fog of war."

Collecting, Curating, and Researching Writers' Libraries: A Handbook is the first book to examine the history, acquisition, cataloging, and scholarly use of writers' personal libraries. This book also includes interviews with several well-known writers, who discuss their relationship with their books.

A Manual for Writers of Research Papers, Theses, and Dissertations, Seventh Edition

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Advances in Theory and Research

The Leadership Challenge

APA Style Guide to Electronic References

How to Make Extraordinary Things Happen in Organizations

Writing Theology Well 2nd Edition

"This book attempts a general history of the anti-foreign spirit that I have defined as nativism. It tries to show how American nativism evolved its own distinctive patterns, how it has ebbed and flowed under the pressure of successive impulses in American history, how it has fared at every

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social level and in every section where it left a mark, and how it has passed into action. Fundamentally, this remains a study of public opinion, but I have sought to follow the movement of opinion wherever it led, relating it to political pressures, social organization, economic changes, and intellectual interests."--from the Preface, taken from back cover.

In the time since the second edition of The ACS Style Guide was published, the rapid growth of electronic communication has dramatically changed the scientific, technical, and medical (STM) publication

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world. This dynamic mode of dissemination is enabling scientists, engineers, and medical practitioners all over the world to obtain and transmit information quickly and easily. An essential constant in this changing environment is the requirement that information remain accurate, clear, unambiguous, and ethically sound. This extensive revision of The ACS Style Guide thoroughly examines electronic tools now available to assist STM writers in preparing manuscripts and communicating with publishers. Valuable updates include discussions of markup languages, citation of

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electronic sources, online submission of manuscripts, and preparation of figures, tables, and structures. In keeping current with the changing environment, this edition also contains references to many resources on the internet. With this wealth of new information, The ACS Style Guide's Third Edition continues its long tradition of providing invaluable insight on ethics in scientific communication, the editorial process, copyright, conventions in chemistry, grammar, punctuation, spelling, and writing style for any STM author, reviewer, or editor. The Third Edition is the definitive

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source for all information needed to write, review, submit, and edit scholarly and scientific manuscripts.

How to Book on Writing Research Papers for High School and College Keywords: Research Paper, Writing, Thesis, Bibliography, Search, First Draft, Term Papers, MLA, APA, Turabian, Language, Grammar

An ideal reference guide to introducing the IB Diploma in your school.

Gladstone

Fighting for Black Citizenship in a White Republic, 1829-1889

Effective Communication of Scientific

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Information

Primate Conservation Biology

Introducing the IB Diploma Programme

The Craft of Research, 2nd edition

Dewey. Bellow. Strauss. Friedman. The University of Chicago has been the home of some of the most important thinkers of the modern age. But perhaps no name has been spoken with more respect than Turabian. The dissertation secretary at Chicago for decades, Kate Turabian literally wrote the book on the successful completion and submission of the student paper. Her Manual for Writers of Research Papers, Theses, and

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Dissertations, created from her years of experience with research projects across all fields, has sold more than seven million copies since it was first published in 1937. Now, with this seventh edition, Turabian's Manual has undergone its most extensive revision, ensuring that it will remain the most valuable handbook for writers at every level—from first-year undergraduates, to dissertation writers apprehensively submitting final manuscripts, to senior scholars who may be old hands at research and writing but less familiar with new media citation styles. Gregory G. Colomb, Joseph M. Williams, and the late Wayne C. Booth—the gifted team behind The Craft of

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Research—and the University of Chicago Press Editorial Staff combined their wide-ranging expertise to remake this classic resource. They preserve Turabian’s clear and practical advice while fully embracing the new modes of research, writing, and source citation brought about by the age of the Internet. Booth, Colomb, and Williams significantly expand the scope of previous editions by creating a guide, generous in length and tone, to the art of research and writing. Growing out of the authors’ best-selling Craft of Research, this new section provides students with an overview of every step of the research and writing process, from formulating the right questions

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to reading critically to building arguments and revising drafts. This leads naturally to the second part of the Manual for Writers, which offers an authoritative overview of citation practices in scholarly writing, as well as detailed information on the two main citation styles (“notes-bibliography” and “author-date”). This section has been fully revised to reflect the recommendations of the fifteenth edition of The Chicago Manual of Style and to present an expanded array of source types and updated examples, including guidance on citing electronic sources. The final section of the book treats issues of style—the details that go into making a strong paper. Here

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writers will find advice on a wide range of topics, including punctuation, table formatting, and use of quotations. The appendix draws together everything writers need to know about formatting research papers, theses, and dissertations and preparing them for submission. This material has been thoroughly vetted by dissertation officials at colleges and universities across the country. This seventh edition of Turabian's Manual for Writers of Research Papers, Theses, and Dissertations is a classic reference revised for a new age. It is tailored to a new generation of writers using tools its original author could not have imagined—while retaining the

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clarity and authority that generations of scholars have come to associate with the name Turabian.

This new edition updates and expands the scholarship of the 1st edition, examining media effects in

From the snub-nosed monkeys of China to the mountain gorillas of central Africa, our closest nonhuman relatives are in critical danger worldwide. A recent report, for example, warns that nearly 20 percent of the world's primates may go extinct within the next ten or twenty years. In this book Guy Cowlshaw and Robin Dunbar integrate cutting-edge theoretical advances with practical management priorities to give scientists and policymakers

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the tools they need to help keep these species from disappearing forever. Primate Conservation Biology begins with detailed overviews of the diversity, life history, ecology, and behavior of primates and the ways these factors influence primate abundance and distribution. Cowlshaw and Dunbar then discuss the factors that put primates at the greatest risk of extinction, especially habitat disturbance and hunting. The remaining chapters present a comprehensive review of conservation strategies and management practices, highlighting the key issues that must be addressed to protect primates for the future.

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For more than 25 years, The Wills Eye Manual has been a best-selling source of authoritative guidance on treating ocular disorders in an office, emergency room, or hospital setting. The 7th Edition introduces exciting new changes to bring this pocket-sized reference thoroughly up to date – including high-quality multimedia content – while retaining the features that have made it so useful in daily practice.

*Collecting, Curating, and Researching Writers' Libraries
A Manual for Writers of Research Papers, Theses, and
Dissertations, Eighth Edition*

Patterns of American Nativism, 1860-1925

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Documenting Sources in APA Style: 2020 Update

A Manual for Writers of Dissertations

The Craft of Research, Third Edition

Since 1995, more than 150,000 students and researchers have turned to *The Craft of Research* for clear and helpful guidance on how to conduct research and report it effectively . Now, master teachers Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams present a completely revised and updated version of their classic handbook. Like its predecessor, this new edition reflects the way researchers actually work: in a

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complex circuit of thinking, writing, revising, and rethinking. It shows how each part of this process influences the others and how a successful research report is an orchestrated conversation between a researcher and a reader. Along with many other topics, The Craft of Research explains how to build an argument that motivates readers to accept a claim; how to anticipate the reservations of thoughtful yet critical readers and to respond to them appropriately; and how to create introductions and conclusions that answer that most demanding question, "So what?" Celebrated by reviewers for its logic and clarity,

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this popular book retains its five-part structure. Part 1 provides an orientation to the research process and begins the discussion of what motivates researchers and their readers. Part 2 focuses on finding a topic, planning the project, and locating appropriate sources. This section is brought up to date with new information on the role of the Internet in research, including how to find and evaluate sources, avoid their misuse, and test their reliability. Part 3 explains the art of making an argument and supporting it. The authors have extensively revised this section to present the structure of an argument in clearer

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and more accessible terms than in the first edition. New distinctions are made among reasons, evidence, and reports of evidence. The concepts of qualifications and rebuttals are recast as acknowledgment and response. Part 4 covers drafting and revising, and offers new information on the visual representation of data. Part 5 concludes the book with an updated discussion of the ethics of research, as well as an expanded bibliography that includes many electronic sources. The new edition retains the accessibility, insights, and directness that have made The Craft of Research an indispensable

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guide for anyone doing research, from students in high school through advanced graduate study to businesspeople and government employees. The authors demonstrate convincingly that researching and reporting skills can be learned and used by all who undertake research projects. New to this edition: Extensive coverage of how to do research on the internet, including how to evaluate and test the reliability of sources New information on the visual representation of data Expanded bibliography with many electronic sources High school students, two-year college students,

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and university students all need to know how to write a well-reasoned, coherent research paper—and for decades Kate Turabian’s Student’s Guide to Writing College Papers has helped them to develop this critical skill. In the new fourth edition of Turabian’s popular guide, the team behind Chicago’s widely respected The Craft of Research has reconceived and renewed this classic for today’s generation. Designed for less advanced writers than Turabian’s Manual of Writers of Research Papers, Theses, and Dissertations, Seventh Edition, Gregory G. Colomb and Joseph M. Williams here introduce

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students to the art of defining a topic, doing high-quality research with limited resources, and writing an engaging and solid college paper. The Student's Guide is organized into three sections that lead students through the process of developing and revising a paper. Part 1, "Writing Your Paper," guides students through the research process with discussions of choosing and developing a topic, validating sources, planning arguments, writing drafts, avoiding plagiarism, and presenting evidence in tables and figures. Part 2, "Citing Sources," begins with a succinct introduction to why citation is important

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and includes sections on the three major styles students might encounter in their work—Chicago, MLA, and APA—all with full coverage of electronic source citation. Part 3, "Style," covers all matters of style important to writers of college papers, from punctuation to spelling to presenting titles, names, and numbers. With the authority and clarity long associated with the name Turabian, the fourth edition of Student's Guide to Writing College Papers is both a solid introduction to the research process and a convenient handbook to the best practices of writing college papers. Classroom tested and

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filled with relevant examples and tips, this is a reference that students, and their teachers, will turn to again and again.

Adapted from the best-selling St. Martin's Guide to Writing, Axelrod and Cooper's Concise Guide to Writing provides streamlined versions of the chapters covering six of the most commonly assigned genres in the first-year writing course — remembering events, writing profiles, explaining concepts, arguing a position, proposing a solution, and justifying an evaluation. The careful integration of well-chosen readings with guided writing instruction in these chapters is

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complemented by coverage of strategies for reading, writing, and research in brief-but-complete chapters at the end of the book. Read the preface.

Expanded and updated from the Electronic Resources section, The APA style guide to electronic resources outlines for students and writers the key elements with numerous examples. Dissertations and theses; bibliographies; curriculum and course material; reference materials, including Wiki; gray literature, such as conference hearings, presentation slides, and policy briefs; general

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interest media and alternative presses such as audio podcasts; and online communities, such as Weblog posts and video Weblog posts.

Publication Manual of the American Psychological Association

Knocking Around the Rockies

Information Literacy Instruction that Works

Confinement and Ethnicity

An Utterly Correct Guide to Clarity and Style

Probability and Statistics for Computer Science

NEW YORK TIMES BESTSELLER • A sharp, funny grammar guide they ' ll actually want to read, from Random House ' s longtime copy chief and one of

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Twitter ' s leading language gurus NAMED ONE OF THE BEST BOOKS OF THE YEAR BY O: The Oprah Magazine

- Paste
- Shelf Awareness “ Essential (and delightful!) ” —People We all write, all the time: books, blogs, emails. Lots and lots of emails. And we all want to write better. Benjamin Dreyer is here to help. As Random House ' s copy chief, Dreyer has upheld the standards of the legendary publisher for more than two decades. He is beloved by authors and editors alike—not to mention his followers on social media—for deconstructing the English language with playful erudition. Now he distills everything he has learned from the myriad books he has copyedited and overseen

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into a useful guide not just for writers but for everyone who wants to put their best prose foot forward. As authoritative as it is amusing, Dreyer ' s English offers lessons on punctuation, from the underloved semicolon to the enigmatic en dash; the rules and nonrules of grammar, including why it ' s OK to begin a sentence with “ And ” or “ But ” and to confidently split an infinitive; and why it ' s best to avoid the doldrums of the Wan Intensifiers and Throat Clearers, including “ very, ” “ rather, ” “ of course, ” and the dreaded “ actually. ” Dreyer will let you know whether “ alright ” is all right (sometimes) and even help you brush up on your spelling—though, as he notes, “ The

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problem with mnemonic devices is that I can never remember them. ” And yes: “ Only godless savages eschew the series comma. ” Chockful of advice, insider wisdom, and fun facts, this book will prove to be invaluable to everyone who wants to shore up their writing skills, mandatory for people who spend their time editing and shaping other people ’ s prose, and—perhaps best of all—an utter treat for anyone who simply revels in language. Praise for Dreyer ’ s English “ Playful, smart, self-conscious, and personal . . . One encounters wisdom and good sense on nearly every page of Dreyer ’ s English. ” —The Wall Street Journal “ Destined to become a classic. ” —The Millions

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“ Dreyer can help you . . . with tips on punctuation and spelling. . . . Even better: He ’ ll entertain you while he ’ s at it. ” —Newsday

A major new account of the Northern movement to establish African Americans as full citizens before, during, and after the Civil War In *More Than Freedom*, award-winning historian Stephen Kantrowitz offers a bold rethinking of the Civil War era. Kantrowitz show how the fight to abolish slavery was always part of a much broader campaign by African Americans to claim full citizenship and to remake the white republic into a place where they could belong. *More Than Freedom* chronicles this epic struggle through the lives of black

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and white abolitionists in and around Boston, including Frederick Douglass, Senator Charles Sumner, and lesser known but equally important figures. Their bold actions helped bring about the Civil War, set the stage for Reconstruction, and left the nation forever altered.

From the New York Times bestselling author of Churchill, a towering historical biography, available for the first time in paperback. William Gladstone was, with Tennyson, Newman, Dickens, Carlyle, and Darwin, one of the stars of nineteenth-century British life. He spent sixty-three of his eighty-nine years in the House of Commons and was prime minister four times, a unique accomplishment. From his critical role in the formation

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of the Liberal Party to his preoccupation with the cause of Irish Home Rule, he was a commanding politician and statesman nonpareil. But Gladstone the man was much more: a classical scholar, a wide-ranging author, a vociferous participant in all the great theological debates of the day, a voracious reader, and an avid walker who chopped down trees for recreation. He was also a man obsessed with the idea of his own sinfulness, prone to self-flagellation and persistent in the practice of accosting prostitutes on the street and attempting to persuade them of the errors of their ways. This full and deep portrait of a complicated man offers a sweeping picture of a tumultuous century in British history, and is

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also a brilliant example of the biographer ' s art. The most trusted source of leadership wisdom, updated to address today's realities The Leadership Challenge is the gold-standard manual for effective leadership, grounded in research and written by the premier authorities in the field. With deep insight into the complex interpersonal dynamics of the workplace, this book positions leadership both as a skill to be learned, and as a relationship that must be nurtured to reach its full potential. This new sixth edition has been revised to address current challenges, and includes more international examples and a laser focus on business issues; you'll learn how extraordinary leaders

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accomplish extraordinary things, and how to develop your leadership skills and style to deliver quality results every time. Engaging stories delve into the fundamental roles that great leaders fulfill, and simple frameworks provide a primer for those who seek continuous improvement; by internalizing key insights and putting concepts into action, you'll become a more effective, more impactful leader. A good leader gets things done; a great leader aspires, inspires, and achieves more. This book highlights the differences between good and great, and shows you how to bridge the chasm between getting things done and making things happen. Gain deep insight into leadership's critical role in

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organizational health Navigate the shift toward team-oriented work relationships Motivate and inspire to break through the pervasive new cynicism Leverage the electronic global village to deliver better results Business is evolving at an increasingly rapid rate, and leaders must keep pace with the changes or risk stagnation. People work differently, are motivated differently, and have different expectations today—business as usual is quickly losing its effectiveness. The Leadership Challenge helps you stay current, relevant, and effective in the modern workplace.

Practical Models for Technical Communication

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Fourth Edition

An Overview of World War II Japanese American Relocation Sites

ACS Style Guide

A Handbook

A Guide to Teaching by Discipline and Student Population

Provides information on stylistic aspects of research papers, theses, and dissertations, including sections on writing fundamentals, MLA documentation style, and copyright law

Practical Models of Technical Communication is a college-level textbook for technical writers and

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communicators. This exciting textbook is written in plain language and makes use of the lessons it gives in clear communication and plentiful examples with instructional annotations. Its useful, real-world examples of technical communication introduce concepts of multimodal communication that technical writers embrace in their work to simplify complex writing for actual users. This book explores the fundamentals of technical communication, expanding on the following topics:

- Embracing ethical communication visually and in writing**
- Designing documents for readability, emphasis, and organization**
- Increasing rhetorical awareness of multimodality in all types of communication**
- Researching and documenting source material effectively**
- Crafting**

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**successful job materials for entering the workforce
Communicating professionally within various work environments
Writing and organizing an array of technical documents such as definitions, descriptions, instructions, procedures, proposals, and reports
Navigating the changing needs of audiences that technical writers meet along the way**

MLA Style Manual and Guide to Scholarly Publishing

Gender and Myth in Ancient Greece and India

A Biography

Office and Emergency Room Diagnosis and Treatment of Eye Disease

More Than Freedom

Bud's Easy Research Paper Computer Manual