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For Windows And  
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Project Management  
Standards**

Take control of your projects with  
this in-depth guide Whether you're

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managing a project for a small team  
or supervising a corporate  
assignment involving hundreds, the  
power of Microsoft Project 2007  
and the detailed information in this  
comprehensive guide can keep you  
on track. From setting budgets to

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allocating resources to tracking results, each of the book's seven parts thoroughly focuses on key elements in a logical sequence so you can find what you need. Identify your goals and the scope of your projects Manage projects across

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organizations and multiple locations  
Get the most out of Gantt charts and  
views Assign tasks, check progress,  
and make adjustments Issue interim  
reports and look at the Big Picture  
Create a custom HTML page with  
VBA and VBScript Import and

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export Project information What's  
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wealth of trial versions, demo  
software, sample projects, and bonus  
appendixes on the CD-ROM,  
including Milestones Professional(r)  
- Advanced formatting, calculation,

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Web publishing, and reporting  
features PERT Chart Expert - Create  
eye-opening PERT chart project  
plans PlanView(r) Project Portfolio  
Management - A comprehensive  
decision-making platform for  
enterprises WBS Chart Pro - Plan

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your projects with these graphing  
tools System Requirements: See the  
CD-ROM Appendix for details and  
complete system requirements. Note:  
CD-ROM/DVD and other  
supplementary materials are not  
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Integrated IT Project Management  
Providing Measurable

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Organizational Value

**Whether your job is to manage the  
construction of a building, oversee the  
launch of a new product, host an  
international event, or plan a company  
party, Microsoft Project 2003 can help.  
Microsoft Project 2003 For Dummies  
shows you how to use the program to**

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**plan, schedule, and budget all phases of a project, assign the resources, create essential reports, and monitor your progress. If you're new to Project, you'll find what you need to get up to speed, including info on how Project works, finding your way around, and building your first Project plan. If you've used**

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an earlier version of Project, you'll  
delve into Project 2003 and all of the  
new features it puts at your fingertips.

Complete with case histories, screen  
shots, and step-by-step instructions, this  
guide walks you through: Making  
calendar settings, building a task-  
outline, and entering timing and timing

**relationships for tasks Assigning resources and material costs to tasks**

**Using scheduling and tracking tools:**

- The Gantt Chart which is the main view of Project;**
- The Network Diagram (version of a PERT (program Evaluation and Review Technique) chart;**
- Risk management;**
- and Resource**

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**Macintosh Setting Project  
management Recalculating based on  
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what-if scenarios to solve resource  
Management Standards  
conflicts, get your costs within budget,  
or meet your deadlines Understanding  
the task/subtask structure, creating an  
outline, and working with WBS (Work  
Breakdown Structure) codes Working  
with a combination of cost types (fixed,**

**work, and material) and customizing costs fields with Value Lists Saving your plan with a baseline Using the tracking toolbar and to record actual activity, update fixed costs, and more Generating and formatting standard reports (complete with graphics), creating custom reports, and using the**

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**XML Reporting Wizard If you have  
Project Server (that complements  
Project 2003 but is not included), this  
book shows you how to use Project in  
an enterprise environment to centralize  
information online and get real online  
collaboration. You can publish projects  
to the Web, allow team members to**



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update their progress, analyze your  
project status, and generally  
communicate in one central, online  
location. Microsoft Project 2003 For  
Dummies is complete with a bonus CD-  
ROM that includes: Add-on tools and  
templates Case history examples Test  
preparation questions for the Project

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**Management Institute (PMI)  
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Companion and Project KickStart trial  
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Chart Expert, and TimeSheet  
Professional demo versions Use this  
friendly guide to get comfortable with  
Project. You'll wonder how you**

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managed without it.

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Project Schedule With And Without  
Resources In An Established Project  
Environment**

*The 5th Edition of Jack  
Marchewka's Information  
Technology Project Management*

*Page 20/51*

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*Macintosh Setting Project Management Setting Project Management Standards focuses on how to create measurable organizational value (MOV) through IT projects. The author uses the concept of MOV, combined with his own research, to create a solid foundation for making decisions throughout the project's lifecycle. The book's*

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*integration of project  
management and IT concepts  
provides students with the tools  
and techniques they need to  
develop in this field.*

*This edition has been thoroughly  
updated to reflect a new product  
incorporated in Project called*

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Management Setting Project  
effectively and tracking costs.*

*A Step-by-step Guide to Project  
Management*

*Project Planning & Scheduling*

*Using Primavera Enterprise Team*

*Play Version 3.5*

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*This books may be used as:  
A reference manual for  
those who are looking for  
a simpler alternative to  
the "User Manual" or, A  
self teach book as an  
alternative to attending a*



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training course or, For  
instructors to use on a  
training course as a  
course outline and student  
hand out. The SureTrak  
Version 3.0 book has  
210pages and includes

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*exercises and a large  
number of screen dumps,  
tips and an index.*

*Annotation "Integrated IT  
Project Management: A  
Model-Centric Approach  
utilizes practical*

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*applications of real-world  
policies, roles and  
responsibilities,  
templates, process flows,  
and checklists for each of  
these three component  
processes. It shows how*

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*such processes ensure optimum utilization of people, process, and technology resources during the management and delivery of IT projects. The book provides insight*

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into the key components of  
the Rational Unified  
Process from IBM Rational  
Corporation and the  
Project Management Body of  
knowledge PMBOK from the  
Project Management

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illustrating how they work  
Management Standards  
together and align based  
on industry processing  
standards. "--BOOK

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Project Management*

***Annotation. This guide can be***

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participants booklet with the***

***title Project Management for***

***Workgroups. It is organized  
around 20 key project***

***manager actions and results***

***with the majority devoted to***



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***providing new project  
managers with the tools to get  
quality results.***

***This book is may be used for  
learning Primavera Enterprise  
- Team Play Version 3.5***

***software as either: A self teach***

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***book or; A userguide; A  
Training manual for a two day  
training course; The book is  
designed to teach planners  
and schedulers in any industry  
how setup and use the  
software in a project***

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***environment. It explains plain  
English and in a logical  
sequence the steps required  
to create and maintain a  
schedule. It has a chapter  
dedicated to the new functions  
available in Version 3.0 and***

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***covers some of the more  
advanced features of the  
software such as resource  
levelling and Project Groups. It  
highlights the sources of  
information and methods that  
should be employed to***

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***produce a realistic and useful  
project schedule. It draws on  
the author's practical  
experience in using Sure Trak  
in a wide variety of industries.  
It presents workable solutions  
to real day to day planning and***

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***scheduling problems and  
contains practical advice on  
how to set up the software and  
import data. It includes  
exercises, a large number of  
screen dumps, numerous tips  
and an index.***

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Using Primavera Contractor  
Version 4.1**

**PC Mag**

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Microsoft Project 2013 and  
learn how to manage**

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**projects large and small.  
This crystal-clear book not  
only guides you step-by-  
step through Project 2013's  
new features, it also gives  
you real-world guidance:  
how to prep a project**



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**before touching your PC,  
and which Project tools will  
keep you on target. With  
this Missing Manual, you'll  
go from project manager to  
Project master. The  
important stuff you need to**

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**know Learn Project 2013**  
**inside out. Get hands-on**  
**instructions for the**  
**Standard and Professional**  
**editions. Start with a**  
**project management**  
**primer. Discover what it**

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Management. Setting Project  
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**takes to handle a project  
successfully. Build and  
refine your plan. Put  
together your team,  
schedule, and budget.  
Achieve the results you  
want. Build realistic**

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schedules with Project, and  
Management Setting Project  
learn how to keep costs  
Management Standards  
under control. Track your  
progress. Measure your  
performance, make course  
corrections, and manage  
changes. Create attractive

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**reports. Communicate  
clearly to stakeholders and  
team members using  
charts, tables, and  
dashboards. Use Project's  
power tools. Customize  
Project's features and**

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**views, and transfer info via  
the cloud, using Microsoft  
SkyDrive.**

**Serves as a user guide,  
written for Project  
Management Professionals,  
who wish to learn how to**

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**schedule projects in a  
single project environment,  
with or without resources.  
It is also useful for learning  
Primavera 4.  
A Model-centric Approach  
Microsoft Project 2003 For**

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**Dummies**

This Microsoft Project 2013  
book is the only Microsoft  
Official Academic Course  
(MOAC) textbook. This  
series includes a complete  
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program. This Project 2013  
text is designed to re-enforce  
workforce skills. With this  
book students learn to  
manage project resources,  
task assignments and  
scheduling. They will also

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learn about the integration  
and tracking of multiple  
projects and programs. Skills  
mastery of Project 2013 can  
help students with classwork  
and differentiate job hunters  
in today's competitive job

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