

Laminated Quick Reference Guides

Guaranteed to boost test scores and grades. The essentials of this branch of mathematics are an important foundation that future more advanced math is built upon. Using this as a review and reinforcement tool is quick and easy to do daily or weekly, keeping all concepts fresh once you move deeper into the subject. For complete coverage, get the Geometry Part 2 QuickStudy guide and use the two guides to study, reference, review and ace the grade. 6-page laminated guide includes: Geometric Formulas Undefined Terms Defined Terms Space Shapes Lines Planes Line Segments Rays Angles Suggested uses: Quick Reference - instead of digging into the textbook to find a core answer you need while studying, use the guide to reinforce quickly and repeatedly Memory - refreshing your memory repeatedly is a foundation of studying, have the core answers handy so you can focus on understanding the concepts Test Prep - no student should be cramming, but if you are, there is no better tool for that final review

Basic algebraic concepts. Useful for any student in pre-algebra and beyond as a reference tool.

Language learning requires retraining your brain and any form of training requires focus, constant practice and especially support. This durable and handy support tool can easily come with you anywhere for reference in an instant to review or use while practicing speaking with others. In 6 laminated pages the coverage is so succinct that our author fit the essentials of the Italian language into a complete and compact reference with the need-to-know details you would find on an Italian language final exam. This inexpensive and expertly written tool is a must have for repetition, review, and practice on your road to better grades, language fluency or as preparation for your summer trip to Italy. 6-page laminated guide includes: Numbers The Italian Alphabet & Pronunciation Articles Capitalization in Italian & English Adverbs Nouns Adjectives Conjunctions Negatives Prepositions Pronouns Verbs: Simple & Compound Forms Finite Verbs: Forms & Function Verb Constructions: Forms & Function

The essence of beginning and intermediate Japanese.

Latin is the key that opens the door to many other languages and this guide covers roughly 1300 words found in the most frequently read Latin literature. This 6 page laminated reference guide is designed for quick access, easy review and focus by organizing words alphabetically for ordination, and also by part of speech if the guide is needed for composition. Reviewing this guide often - will boost grades. An inexpensive tool that can go anywhere and help to retrain the brain to tackle many other languages is a must have. 6 page laminated guide includes: Colors Ordinals & Cardinals Seasons & Expressions of Time The Gods Nouns - in Alphabetical Order Pronouns - in Alphabetical Order Prepositions & Conjunctions - in Alphabetical Order Adjectives - in Alphabetical Order Adverbs - in Alphabetical Order Verbs - in Alphabetical Order Torts

Geometry

Algorithms 2

Italian Grammar

Microsoft Word 2019 Introductory Quick Reference Guide Laminated Cheat Sheet Training Guide

Designed with the busy professional in mind, this 4-page laminated quick reference guide provides step-by-step instructions in Introductory Word 2019. When you need an answer fast, you will find it right at your fingertips. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials. With 61 topics covered, this guide is perfect for someone new to Word or upgrading from a previous version. Topics Include: Interface Basics, File Management, Text, Pictures, Shapes, Objects, Basic Formatting, Basic Editing, Formatting Paragraphs, Page Layout, Reviewing and Correcting, Reading Documents, Previewing, Printing and Sharing, Using a Touch Interface, Keyboard Shortcuts.

Illustrates 54 of the most commonly-used ASL (American Sign Language) signs. This attractive, laminated reference is designed to provide you with easy visual access to some of the most commonly-used and useful ASL signs, helping you take advantage of the moments when your baby is ready to learn. It also gives you the means to monitor your baby's progress and to teach other caregivers (grandparents, babysitters, etc.) the signs your child already knows.

Designed with the busy professional in mind, this 4-page laminated quick reference guide provides step-by-step instructions in Introductory Excel 2016. When you need an answer fast, you will find it right at your fingertips. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials. With 59 topics covered, this guide is perfect for someone new to Excel or upgrading from a previous version. Topics Include: Interface Basics, File Management, Data Entry, Formulas, Copying and Pasting Formulas, Adjusting Columns and Rows, Formatting Worksheets, Worksheet Tools, Worksheet Layout, Printing, Touch Actions and Keyboard Shortcuts.

For the professional electrician or anyone looking to have basic electrical knowledge, this 3-panel (6-page) guide is a handy resource to have at the ready. Color-coded sections feature comprehensive, easy-to-understand information on receptacles, conductors, wires and other electrical elements. In addition, each section is enhanced by charts, illustrations, diagrams, formulas and equations. Safety rules are indicated with easy-to-spot icons.

A ground shaking exposé on the failure of popular cyber risk management methods How to Measure Anything in Cybersecurity Risk exposes the shortcomings of current "risk management" practices, and offers a series of improvement techniques that help you fill the holes and ramp up security. In his bestselling book How to Measure Anything, author Douglas W. Hubbard opened the business world's eyes to the critical need for better measurement. This book expands upon that premise and draws from The Failure of Risk Management to sound the alarm in the cybersecurity realm. Some of the field's premier risk management approaches actually create more risk than they mitigate, and questionable methods have been duplicated across industries and embedded in the products accepted as gospel. This book sheds light on these blatant risks, and provides alternate techniques that can help improve your current situation. You'll also learn which approaches are too risky to save, and are actually more damaging than a total lack of any security. Dangerous risk management methods abound; there is no industry more critically in need of solutions than cybersecurity. This book provides solutions where they exist, and advises when to change tracks entirely. Discover the shortcomings of cybersecurity's "best practices" Learn which risk management approaches actually create risk Improve your current practices with practical alterations Learn which methods are beyond saving, and worse than doing nothing Insightful and enlightening, this book will inspire a closer examination of your company's own risk management practices in the context of cybersecurity. The end goal is airtight data protection, so finding cracks in the vault is a positive thing—as long as you get there before the bad guys do. How to Measure Anything in Cybersecurity Risk is your guide to more robust protection through better quantitative processes, approaches, and techniques.

Occupational Therapy

Corporate Finance

Medical Coding ICD-10-CM

Microsoft Outlook 2019 Introductory Quick Reference Guide Laminated Cheat Sheet Training Guide

A Quickstudy Reference Guide

Covering the essential concepts of the computer science area of algorithms, this 6 page laminated guide is part 2 of 2 guides that also serves as a reference for designing and analyzing algorithms. Guaranteed to boost grades in required algorithms courses this reference tool can continue to offer support well beyond a course. While all computing requires the use of algorithms, mastery of algorithms can lead to a career in the fastest growing field in computer science with one of the highest paid salaries. Widely published author and instructor Babak Ahmadi has masterfully covered a large amount of information in only 6 pages, streamlined with more facts per page than any publication. To get the full breadth of coverage please also purchase the Algorithms guide for a highly valuable and complete reference at an amazing price. 6 page laminated reference guide includes: Analysis & Optimization Asymptotic Notation (Big-O Notation) Asymptotic Notation Types Complexity Types (AKA Function Orders & Growth Rates) Complexity Classes (P & NP) Lower Bound Theory Cases vs. Bounds Analysis of Loops Recurrences Methods for Solving Recurrences Amortized Analysis Search & Sort Stability Comparison Sorting Non-Comparison Sorting Sort Algorithms Common Search Algorithms String Searching (AKA Pattern Matching) Process/Implementation Types Deterministic vs. Nondeterministic Linear Programming (LP) Dynamic Programming (DP)

Updated for 2018 ICD-10 CM (International Classification of Diseases, Clinical Modification) guidelines, this 6 page laminated guide covers core essentials of coding clearly and succinctly. Author Shelley C. Safian, PhD, RHIA, CCS-P, COC, CPC-I, AHIMA-approved ICD-10-CM/PCS trainer used her knowledge and experience to provide the largest number of valuable facts you can find in 6 pages, designed for you to find answers fast with color coded sections, and bulleted lists. A must for students seeking coding certification and a great desktop refresher for professionals for classifying and coding diagnoses, symptoms and procedures recorded in conjunction with hospital care. 6-page laminated guide includes: General Coding Conventions & Official Guidelines Instructional Notations Chapter-Specific Official Guidelines Selection of Principal Diagnosis Reporting Additional Diagnoses Diagnostic Coding & Reporting Guidelines for Outpatient Services Steps to Coding Diagnoses Using the ICD-10-CM Manual Documentation of Complications of Care Rules of Compliance External Cause Codes Sequencing Multiple Codes Correctly What to Code & What Not to Code The Process of Abstracting Medical Coding ICD-10-PCS Selection of Principal Procedure ICD-10-PCS Coding Conventions ICD-10-PCS Sections & Subsections Medical & Surgical Section: Guidelines Obstetrics Section: Guidelines New Technology Section: Guidelines ICD-10-PCS Terms

BarCharts, Inc was founded on our law guides created by the owner, designed to understand the significance of details within the larger scheme of the law, as a daily refresher, and to review before the Bar Exam. Twenty five years later we keep those guides up to date for students of law and criminal justice, paralegals and practicing lawyers to have the most handy legal reference to the most important points of the law possible in 6 laminated pages. 6-page laminated guide includes: Intentional Torts Negligence Duty of Care Nuisance Defamation Invasion of Privacy Misrepresentation Special Issues Strict Liability Tort Reform Suggested uses: Students - with the sheer volume of facts to learn as a student of law, use this quick reference tool to find essential answers fast and review and refresh until you know you are prepared Exams - use as the last review for tests or even the Bar exam Professionals - use for employee reference in the office or use to refresh for yourself

Find the words and definitions you need faster than any other source, plus psychologists and their most consequential work, defined theories, as well as areas of study in alphabetical order. In 6 laminated pages, expertly written and concise definitions can support your studies with just a glance. No closing of windows or leaving that page. Whether you are taking psychology to fulfill a requirement, you are a new student of psychology building a foundation, or you are already practicing and need a refresher or lookup of an uncommon term, you cannot go wrong with this high-value reference at an unbeatable price. 6 page laminated guide includes: All categories arranged alphabetically Psychology terms and succinct definitions Psychology Theorists - most consequential theory & work Theories & their definitions Areas of Study - with descriptions

Quick reference to the essentials for students and professionals in a field of study and practice that requires such a large range of knowledge that a go-to refresher for the core facts is just what you need. Author Devon Breithart, MS, OTR/L selected the most useful answers for students to reference that also make for a great tool for the busy professional. In 6 laminated pages you can keep the most important core elements of your education at your fingertips for easy and quick review at a moment's notice in the classroom, as a last-minute review or during marathon study sessions. Once in career mode, this durable tool will last as a desk reference and refresher for years to come, all while being the least expensive study aid you'll ever buy. 6 page laminated guide includes: Areas of Occupation Frames of Reference OT Approaches to Intervention OT Settings Body Systems Musculoskeletal System Nervous System Cardiovascular System Integumentary System Endocrine System Respiratory System Pediatrics Mental Health Common Precautions after Surgery Body Signs & Ranges Common Medications & Side Effects OT Evaluation Dysphagia Diet Documentation & Reimbursement Commonly Encountered Medical Acronyms Common Adaptive Equipment

Math Fundamentals 1

Google Sheets Quick Reference Training Guide Laminated Cheat Sheet

Japanese Grammar Quick Reference Guide

Microsoft Excel 2016 Introductory Quick Reference Guide Laminated Cheat Sheet Training Guide

How to Measure Anything in Cybersecurity Risk

Quick reference guide to the 7th edition of the American Psychological Association's publication manual for rules of punctuation, reference citation, structure and format in 6 laminated handy pages filled with the answers you need for these commonly used guidelines. This style guide is used largely in academics, psychology, communications, business, nursing, social sciences, criminology, education, economics and more. Having a quick reference handy can speed up the writing and editing process allowing the writer to focus on the quality of the paper, ensuring a better grade if you are a student or a more professionally clean article or paper if writing for publication in your field. For the convenience and benefit of increasing the quality of your writings, the price makes it easy to add this to your writers toolbox. 6 page laminate guide includes: What is APA Style? Scientific Writing Manuscript Structure & Content Clear & Concise Writing The Mechanics of Style Visuals & Results Paper Format with Sample Paper Citing Sources in the Text with Examples Reference Type List Sample Reference List Publication Process Suggested uses: Students - Handy reference while writing papers, collect the set of guides you need for your classes to easily switch between styles Professors/Teachers - Keep handy while writing for academic journals in your subject area Professionals - Use while writing academic articles or papers for publication

A must-have for business and accounting students or professionals as a go-to review. The essentials packed into this 6 page laminated guide cover the breadth of Corporate Finance with artfully written details so you can find the answer you need faster than any other source. Equations, can be found at a glance and real world examples of easily confused terminology offer a memory boost. Our best-selling QuickStudy business author, Michael Griffin targets the structure and details as only an experienced professor, author, textbook subject matter expert and working professional can. 6-page laminated guide includes: Corporation Basics Regulation of the Corporation Financial Statements Financial Statement Analysis Managing Current Assets Time Value of Money Interest Rates Capital Budgeting Financial Planning Short- Term Financing Bonds & Bond Valuation Stock & Stock Valuation Financial Markets & Securities Cost of Capital Options, Warrants & Convertibles Dividends & Share Repurchases Enterprise Risk Management Corporate Restructuring Suggested uses: Students - quick reference that is compact and easily reviewed on a daily or weekly basis and definitely before exams Business Professionals - handy go-to for those in finance but especially for employees that are not and need to see the larger picture of finance in the corporate structure, as well as the importance of every detail Professors - use this guide as a corporate finance course syllabus to offer more to your students at a price that beats any supplemental material

Designed with the busy professional in mind, this 4-page laminated quick reference guide provides step-by-step instructions in Introductory Outlook 2019. When you need an answer fast, you will find it right at your fingertips. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials. With 68 topics covered, this guide is perfect for someone new to Outlook or upgrading from a previous version. Topics Include: Contacts (People), Reading and Organizing E-Mail, Creating and Sending E-Mail, Tasks, The Calendar, Printing, Touch Actions and Keyboard Shortcuts.

Calculations, formulas, measurements, conversions, dosages, rates, equivalents and more are expertly organized in this 6 page laminated reference guide with clear color coded sections and easy to read layout. You can find your answer fast as a medical professional or a medical student on the job or in the classroom. Author Dr. Shelley C. Safian is a professor and author of six textbooks and multiple best selling QuickStudy reference guides. Topics covered include: Measurement Basics Calculations & Formulas Apothecary System Laboratory Measures Reimbursement Calculators Health-Care Operating Indicators Coding Measurements Burns - Adults, Children, Infants Coding Excision of Lesions, Laceration & Wound Repair Pediatric Definitions Dosage Calculators Expected Growth Rates APGAR Scoring for Newborns Clinical Indicators Respiration, Blood Pressure, Cardiac Output, Stroke Symptoms, Hemodynamic Parameters, Blood Flow Rate, Mean Arterial Pressure (MAP), Body Mass Index (BMI), Cardiac Assessment Vital Signs Table by Age Pressure Ulcer Risk Assessment Pulse Rates by Age & Pulse Volume Variations Pain Scale, Aldrete Score/Postanesthetic Recovery Score, Electrolytes & Imbalance Levels & Calculations, Arterial & Venous Blood Normal Values, Dosage Calculations, Arterial Blood Gases: Normal Values, Edema Rating Scale, Deep Tendon Reflexes Grading, Muscle Strength, Body Surface Area Intravenous Drip & Flow Rates Needle Lengths & Gauges Lung Volume & Capacities, Respiratory Management Home Health Care Group Severity Levels Heart Failure Classifications Glasgow Coma Scale Trauma Score Titration Table

Party or relax with some favorites. At a bar, relaxing at home or at a party, enjoy this spillproof, quick-and-easy modern drink guide.

A Quickstudy Laminated Law Reference & Bar Exam Study Guide

Python Standard Library

Psychology Terminology

Microsoft Access 2016 Introductory Quick Reference Guide Laminated Cheat Sheet Training Guide

Real Property

This laminated guide measuring 3 5/8 x 8 1/2 is useful for anyone looking to learn the Spanish language. This guide contains information on: rules of stress, nouns, pronouns, adverbs, adjectives and much more.

Designed with the busy professional in mind, this 2-page laminated quick reference guide provides step-by-step instructions in Access 2016. When you need an answer fast, you will find it right at your fingertips with this Microsoft Access 2016 Quick Reference Guide. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials.

Geometry

Want to excel in your basic math courses? Look no further than this enhanced 3-panel "Quizzers" edition of our best-selling Math Fundamentals guide. A comprehensive list of sample problems--and their answers for easy checking of work--newly included with the guide provide better understanding of such math basics as decimals, integers, ratios, and more. The same great tips, examples, and diagrams from the original version can also be found here for easy reference.

Guide to how "elements of style" function in the composition and editing process of writing. Useful for any student from middle school through college as a quick-reference writing tool.

Chef's Companion

Quick Reference Guide

A Mental Health Quick Reference Guide (a Norton Quick Reference Guide)

Quickbooks

Pre-Algebra

An overview of key terms and concepts as well as clinical applications of interpersonal neurobiology.

Students and working professionals will find this guide filled with top to bottom essentials of management to be the most comprehensive and utilitarian tool for study or reference. Expertly written and designed to fit in 6 laminated pages, the condensed outline format covers the essence of a management college course. Organized for quick access to the answers you need for class, tests, or for reference to mainstays of a working day - a quick review of core concepts and the full listing of key factors for anything from human resources to operations can keep you on your toes. By sticking to facts and eliminating fluff, we give you a great return on investment through better grades and better business as well as laminated durability to ensure this guide will last through college and your career. 6 page laminated guide includes: Who is a Manager? Factors Affecting Management Evolution of Management Making Decisions Economic Considerations Work Groups & Teams General Operations Changing Environments Human Resources Planning for the Future Organizing, Staffing & Coordinating Leading the Organization Controlling Direction & Operations Communications International Business Ethical Reasoning in Business Management in the 21st Century "Dr. Phelan's strategies have seen a resurgence in the parenting world. Maybe that's why you feel like everywhere you go, you keep overhearing other moms say to their misbehaving children, 'That's one. That's two. That's three.' And then you watch in disbelief as their kid actually stops!" – PopSugar Moms Are you the parent of a strong-willed child? Is bedtime a nightly battle? Are you looking to discipline without stress? Since kids don't come with a manual, 1-2-3 Magic is the next best thing. Dr. Thomas Phelan has developed a quick, simple and scientifically proven way to parent that actually works! Using his signature 1-2-3 counting method, Dr. Phelan helps parents to curb obnoxious behaviors like tantrums and meltdowns, whining and pouting, talking back, sibling rivalry and more in toddlers, preschoolers and middle schoolers. He guides parents through drama-free discipline methods that include handling time outs in public, the appropriate length of a time out, and what to do if your child resists the time out. Dr. Phelan also covers how to establish positive routines around bedtime, dinnertime, homework and getting up and out in the morning, and tips for strengthening your relationship with your kids. For decades, millions of parents from all over the world have used the award-winning 1-2-3 Magic technique to raise happier families and put the fun back into parenting. 1-2-3 Magic is one of Healthline's Best Parenting Books of 2017, a 2016 Mom's Choice Award Winner, a 2016 National Parenting Product Award Winner and a 2016 Family Choice Award Winner. Essential core of real property law in a 6 page laminated guide authored and designed for quick reference. Use as a review for exams, to find a fact fast, for refreshing memory, or to constantly reinforce your knowledge base. With the mass of knowledge and facts needed for a law degree and then for practicing law, a trusted reference source is rarely found at this price that works so well. Lamination ensures the guides will last a lifetime through school and beyond. Law students, lawyers and paralegals have agreed QuickStudy law guides are a must-have. 6-page laminated guide includes: Estate Adverse Possession Servitude Easement Real Covenant & Equitable Servitude Sale of Real Property, "Land Conveyance," or "Sale of Real Estate" Recording System Lender Use of Real Property to Assure Repayment of Loan Land Use Law Miscellaneous Terms Designed with the busy professional in mind, this 4-page quick reference guide provides step-by-step instructions in Google Sheets. When you need an answer fast, you will find it right at your fingertips with this Google Sheets Quick Reference Guide. Clear and easy-to-use, quick reference guides are perfect for individuals, schools, businesses, and as supplemental training materials.

A QuickStudy Laminated Reference Guide

Microsoft OneNote 2016 Introductory Quick Reference Guide Laminated Cheat Sheet Training Guide

Latin Vocabulary

Sign with Your Baby

Microsoft Office 2016 Basics Quick Reference Guide Laminated Cheat Sheet Training Guide

Get your business up and running on QuickBooks Online or Desktop and have a quick reference always handy for yourself or employees. From setting up a company to depositing customer payments and creating professional quality financial statements, QuickBooks offers the accounting tools you need to stay on top of business finances 24/7. This flexible software can be tailored to meet the needs of any type of business, from a new solo freelancer to an established e-tailer. In 6 laminated pages, this concise user guide will have you running smoothly with knowledge of exactly where your finances are at any moment at a value that cannot be beat. 6 page laminated guide includes: Getting Started Set Up Your Company Manage Your QBO Account Set Up Your Sales, Expenses & Advan Information Creating Your Chart of Accounts Customize an Account Delete an Account Add an Account Changing Accounts Linking Online Bank & Credit Card Accounts Link Your Accounts Import Your Transactions Adding Your Products & Services Create an Inventory & Non-Inventory Item Create a Service Item Create a Bundle View a List of All Products & Services Vendors & Contractors Set Up a Vendor Import Multiple Vendors Make Changes to a Vendor Profile Delete a Vendor Set Up a Contractor Enter Vendor Bills Paying Vendors Pay a Vendor with QBO Bill Pay Pay a Vendor with a QBO Check Pay Vendors through Connected Bank & Credit Card Accounts Enter Other Vendor Payments Customers Setting Up a Customer Import Multiple Customers Make Changes to Customer Information Delete a Customer Invoice Customers Receive Payments from Customers for Invoices Deposit "Undeposited Funds" Reports & Financial Statements Create Reports & Financial Statements Run Accounts Receivable Reports Run Accounts Payable Reports Run Financial Statements Invite Your Accountant to Your QBO Account

New to Microsoft Office? Upgrading from a previous version? Designed with the busy professional in mind, this two-page laminated quick reference guide provides step-by-step instructions in the shared, basic features of Microsoft Excel, Word and PowerPoint. When you need an answer fast, you will find it right at your fingertips. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials. With 28 topics covered, this guide is ideal for someone new to Microsoft Office or upgrading from a previous version.

The ultimate kitchen tool with answers to your cooking questions at your fingertips, durably laminated, spill and splash proof and expertly written and designed to fit into 6 pages. Experienced author and publisher Cynthia Parzych provides cooking math and cooking methods for a variety of popular foods, every measurement and conversion you will need, portioning per person and much more for any cook at any experience level. It's proven, cooking for yourself and family is healthier, less expensive, and fun to entertain friends and family. This guide can be tucked into a drawer or hung on the refrigerator for the fastest access possible for your cooking needs and without the danger of a phone or tablet swimming in your sauce or sizzling on a burner. 6 page laminated guide includes: Key Abbreviations Measuring Devices Common Temperatures & Conversions Liquid Measuring Tips Dry Measuring Tips High Altitude The Microwave Dos & Don'ts Cooking Shortcuts Broiling The Slow Cooker Braising Roasting Company for Dinner Cookware Capacities Party Planner Food Storage Substitutions Equivalents Recipe Language: What Does It Mean? A Chef's Pantry

Basics of Spanish verbs in our easily accessible format.

An extremely handy programmer's standard library reference that is as durable as it is portable. This 6 page laminated guide includes essential script modules used by developers of all skill levels to simplify the process of programming in Python. This guide is all script and is organized to find needed script quickly. As with QuickStudy reference on any subject, with continued reference, the format lends itself to memorization. Beginning students or seasoned programmers will find this tool a perfect go-to for the at-a-glance script answer and memory jog you might need. At this price and for the bank of script included it's an easy add to your programmer's toolbox. 6 page laminated guide includes: General Functionality Date/Time Processing System and Computer Controls OS Module Classes of the OS Module Pathlib Module Threading Module Debugging Functionality PDB Module Debugging for the PDB Module Mathematic and Numeric Operations Math Module Random Module Iterable and Iterator Operations Collections Module Classes of the Collections Module Itertools Module Web and Data Transfer Operations HTML Parser Module HTML Module Audio Manipulation

A Quickstudy Laminated Reference Guide

Interpersonal Neurobiology Essentials: a Mental Health Quick Reference Guide

Management

Electrical Quick Reference Guide

English Composition & Style

Designed with the busy professional in mind, this two-page laminated quick reference guide provides step-by-step instructions in Microsoft Teams. When you need an answer fast, you will find it right at your fingertips. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials. With 30 topics covered, this guide is ideal for someone new to Microsoft Teams.

Designed with the busy professional in mind, this 4-page quick reference guide provides step-by-step instructions in Google Docs. When you need an answer fast, you will find it right at your fingertips with this Google Docs Quick Reference Guide. Clear and easy-to-use, quick reference guides are perfect for individuals, schools, businesses, and as supplemental training materials.

Designed with the busy professional in mind, this 4-page laminated quick reference guide provides step-by-step instructions in OneNote 2016. When you need an answer fast, you will find it right at your fingertips with this Microsoft OneNote 2016 Quick Reference Guide. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials. Includes touch gestures and keyboard shortcuts.

Language learning is retraining your brain, and any form of training requires focus, constant practice and especially support. This most handy support tool can easily come with you anywhere. In 6 laminated pages the coverage is so succinct that our author fit the essentials of the language into a complete reference, with the need-to-know details you would find on a German final exam. This inexpensive and expertly written tool is a must have for repetition and review. 6-page laminated guide includes: The German Alphabet Cardinal Numbers Ordinal Numbers Capitalization Case System Nouns Articles, Der-Words & Ein-Words Adjectives Pronouns Prepositions Da- & Wo-Compounds Adverbs Negation: Nicht & Kein Comparative & Superlative Verbs General Word Order

Suggested Uses: Students - a very lightweight, inexpensive grade-booster that can be slipped between your notebook pages for quick and easy answers Teachers - Inexpensive classroom tool, whether you have a few for those students struggling or a whole class set that can last your entire career with the durable lamination Travelers - Being flat, laminated and with essentials being easy to find, if you have moved beyond one word translations and are striving to speak correctly, this is a great travel buddy

Concern for your own mental health, those of loved ones, employees, coworkers, students, friends and family is at an all time high. There are signs and symptoms to recognize when help is needed. This 6 page laminated guide can offer guidance as it includes the most common mental health issues faced today in a stressful pandemic-driven start to the 2020s. A COVID section is included as well as existing concerns due to school shootings and other stressors before the pandemic started, plus those that started during the pandemic as well. We worked with our author and expert medical writer to offer an inexpensive starting point for research into getting help, since help needed is more than what you can get from a book or website and ultimately requires help from others. Be one of those others and reach out when you can see the signs help is needed. 6 page laminated guide includes: What is Mental Health? What is Mental Illness? Risk Factors for Mental Illness Early Warning Signs of Mental Illness Mental Health Statistics & Myths Mental Health and Children & Teens Treating Mental Health Issues in Children Risk Factors for Depression Types of Depression Diagnosing Depression Depression Questionnaire Is it Grief or Depression? Mental Health and Seniors Treating Depression with Medication Types of Therapy Self-Help and Coping Mechanisms for Mental Health Types of Stress Disorders Healthy Ways to Cope with Stress COVID-19 Pandemic & Mental Health Types of Anxiety Disorders Symptoms of Anxiety Disorders Treating Anxiety Substance Use & Addiction Treating Addiction Suicide - Risk Factors & Warning Signs Types of Mental Health Professionals Recovering from Mental Illness

Bartender's Guide to Cocktails Quick Reference Guide

Google Docs Quick Reference Training Guide Laminated Cheat Sheet

Spanish Grammar

Microsoft Teams Introductory Quick Reference Guide

1-2-3 Magic

Designed with the busy professional in mind, this 4-page laminated quick reference guide provides step-by-step instructions in QuickBooks Pro 2016. When you need an answer fast, you will find it right at your fingertips. Durable and easy-to-use, quick reference cards are perfect for individuals, businesses and as supplemental training materials.

Mental Health - Signs and Support

Spanish Verbs

German Grammar

3-Step Discipline for Calm, Effective, and Happy Parenting

APA Guidelines - 7th Edition