

## **Introducing Human Resource Management 5th Edition**

*Provides a brief introduction to human resource management. This book focuses on the uses of human resources for the general population. A comprehensive instructor's manual, test bank, PowerPoint presentation and a complete Online Learning Center make course preparation easy.*

*Get 12 months FREE access to an interactive eBook when purchasing the paperback\* Reflecting the global nature of the workplace with its use of real world examples and case studies, Nick Wilton's book is not another 'How to' of HRM in practice, but goes beyond the prescriptive approach to the practice of strategic HRM and encourages critical reflection to prepare students for the issues and dilemmas they could face in their careers. Providing an introduction to the management of people in work organizations, it seeks to outline the purpose and operation of HRM activities in the 'real world', whilst situating practice in the context of associated debates and controversies played out in the parallel field of academic study. It adopts a critical perspective on the study and practice of HRM to provide the reader with an understanding not only of the potential for HRM to contribute to both improved organizational performance and individual well-being in the workplace, but also why it very often fails to achieve either of these positive outcomes and suggests that the management of people is not the exclusive preserve of HR specialists, but an area of interest or concern for all organizational actors. The new edition comes packed with features that encourage readers to engage and relate theory to practice including: - Management skills and attributes boxes outlining the required competencies of line managers and HR practitioners - HR in practice boxes illustrating how HRM theory works in real world practice - Ethical insights presenting ethical considerations for budding practitioners - Global insights highlighting practices around the world - Research insights inviting students to explore further academic research - Case Studies and Examples offering a more in-depth look at HRM across a variety of organizations - A free interactive eBook\* featuring author videos, web-links interactive multiple choice questions, free SAGE journal articles, extended case studies and other relevant links, allowing access on the go and encouraging learning and retention whatever the reading or learning style. Aimed at students across the academic spectrum, whether studying on a specialist HRM or CIPD program of study, a generalist business and management programme or studying HRM as part of a programme in an unrelated discipline (such as engineering or humanities). \*Interactivity only available through VitalSource eBook included as part of paperback product (ISBN 9781473954199). Access not guaranteed on second-hand copies (as access code may have previously been redeemed).*

*This text is aimed at students studying a first course in human resource management. Its structure, style and language have all been developed to make an accessible text for HRM courses at undergraduate, HND and IPD diploma level, especially those where students have no prior knowledge. It offers a wealth of pedagogical features to help students get to grips with the basic theory of HRM, including learning outcomes for each chapter, a framework case study, case vignettes, longer cases at the end of each part, chapter summaries, self test questions, activities, points to ponder, class discussion questions, project questions, in text definitions and in text cross referencing. The book accompanied by a resource website for lecturers providing extra teaching materials and solutions password protected for lecturers and also conversion notes from the current most popular texts. In addition a student website will offer free access to a bulletin board for students to exchange tips and ask for help. Combining up-to-date research, innovative content and practical perspectives, this book is the benchmark by which all other strategic HRM reference works should be measured. Leading figures from around the globe survey the current state of the discipline, while also introducing and exploring new, cutting edge themes in order to offer a comprehensive and authoritative overview of the field. Section introductions and integrative critiques pull together the separate themes to provide cross-comparisons between chapters to create a cohesive and well-structured volume. Unlike other texts in this area, The Routledge Companion to Strategic Human Resource Management incorporates contributions from leading management and business writers in areas adjacent to human resource management, including strategy, innovation and organizational learning. These add fresh and challenging insights into HRM themes from key mainstream business and management thinking. The field of strategic HRM is thus enriched and extended by this volume. Focusing on the interplay between theory and practice, this book is an essential resource for researchers and students studying human resource management and strategy.*

*By challenging the reactive, prescriptive and formulaic theories of late 20th century change management, Strategic Human Resource Development seeks to draw the boundaries for a new discipline that views change as an internal and proactive approach to organizations.*

*International Human Resource Management*

*Elgar Introduction to Theories of Human Resources and Employment Relations*

*Introduction to Human Resource Management in Tourism and Hospitality Industry (UUM Press)*

*EBOOK: An Introduction to Human Resource Management*

*An Introduction to Human Resource Management provides a complete overview of the subject for an introductory module. Its accessible and straightforward style presents essential HR topics from job design, recruitment and selection, to reward, training and development. The book also offers students an insight into contemporary concerns for practicing HR professionals, such as flexible working, diversity in the organisation, the global workforce, work life balance and the impact of technology on*

working life. Structured around engaging case studies and thought-provoking examples and exercises, the chapters encourage students to consistently apply their knowledge to practical situations.

Fundamentals of Human Resource Management: People, Data, and Analytics provides a current, succinct, and interesting introduction to the world of HRM with a special emphasis on how data can help managers make better decisions about the people in their organizations. Authors Talya Bauer, Berrin Erdogan, David Caughlin, and Donald Truxillo use cutting-edge case studies and contemporary examples to illustrate key concepts and trends. A variety of exercises give students hands-on opportunities to practice their problem-solving, ethical decision-making, and data literacy skills. Non-HR majors and HR majors alike will learn best practices for managing talent in today's ever-evolving workplace. A Complete Teaching & Learning Package SAGE Premium Video Included in the interactive eBook! SAGE Premium Video tools and resources boost comprehension and bolster analysis. Videos featured include Inside HR interviews where students can hear how real companies are using HR to gain competitive advantage, as well as SHRM and TEDTalk videos. Watch a sample on Measuring Training's Effectiveness. Interactive eBook Includes access to SAGE Premium Video, SAGE Business Case Collection, multimedia tools, and much more! Save when you bundle the interactive eBook with the Loose-leaf version. Order using bundle ISBN: 978-1-0718-1340-9. SAGE coursepacks FREE! Easily import our quality instructor and student resource content into your school's learning management system (LMS) and save time. Learn more. SAGE edge FREE online resources for students that make learning easier. See how your students benefit.

This core textbook on human resource development (HRD) focusses on a topic that has emerged as one of the most dynamic and multifaceted areas of business and management for both academics and practitioners. Providing an engaging and succinct discussion of the topic, this textbook tackles HRD from a basic introductory level, covering the major areas of HRD, including strategic HRD, the interaction between leadership, talent management and HRD, and HRD in large and small enterprises. With a unique blend of theory and practice, alongside innovative learning tools such as videos and active case studies, this text will help students to succeed in their HRD courses and to develop important practical skills for their future career. This is the perfect textbook for first and second year undergraduate students, as well as for post-experience students, studying introductory modules on Human Resource Development, Training and Development, or Learning and Development.

Introduction to Human Resource Management in Tourism and Hospitality Industry is written for the reference of students taking courses related to human resource management in tourism and hospitality industry. This book contains some information of tourism and hospitality industry in Malaysia. Included in this book is information regarding industrial relations in Malaysia which applies Malaysian laws as some of the international laws are not applicable in Malaysia. This book applies new theories and information from a new source of reference to help students gain a new perspective on human resource management in the tourism and hospitality industry. The scope of the content is comprised of the overview of human resource management in tourism and hospitality industry, recruitment and selection, motivation, training and development, performance appraisal, reward, organization communication, employee relations and labour relations, leadership, international HRM, and the future of HRM in the tourism and hospitality industry.

An Introduction to Human Resource Management provides a balanced introduction to the complex world of human resource management. This straightforward and accessible text takes the reader through both practical and theoretical aspects of the subject and is ideal for those studying HRM for the first time. This textbook combines the main theoretical underpinning for the subject area with a large number of practical examples and cases to assist the learning process. It is divided into 12 chapters to provide one topic a week on a modular course, but may be extended into two semesters. A lecturer's supplement accompanies the text. This new edition covers many areas of legislation, especially in the field of equal opportunities, employee rights in flexible working and in employee relations generally. Many new cases and examples of research have been added including rich sources from the international field. The majority of the case studies are real-life cases from published sources or from the author's experience. It has been extensively revised to place a greater emphasis on the role of Human Resources in improving organisational and employee performance. There is a focus on practical research and the book is clear, concise and comprehensive. An Introduction to Human Resource Management is intended for first degree students studying the subject as part of a modular degree course or for students on a foundation degree in Business Studies. It can also be valuable on post-experience courses such as certificate or diploma courses in management studies or as part of the MCI series of qualifications.

Introduction to International Human Resource Management

Human Resource Management: a Very Short Introduction

Managing Human Resources

Formulating and Implementing HR Strategies for a Competitive Advantage

**Please note: this title will publish in January 2012. This textbook explores the policies and practices employed in the management of people working in the tourism, hospitality and events industries. It considers the nature of these industries and the varied approaches that organizations take with the handling of matters such as recruitment, health and welfare and remuneration. This book is enriched with topical case studies that describe and illustrate the human resource management behaviour of airlines, hotel chains and other international companies in the sector, providing real world**

industry perspective. With a clear, reader friendly layout containing chapter outlines and objectives and examples of best practice, this is the ideal guide to HRM for any student on a hospitality, tourism or related course.

Reflecting the global nature of the workplace with its use of real world examples and case studies, the book goes beyond a prescriptive approach in the practice of strategic HRM, and offers a concise introduction that encourages critical reflection. The NEW fourth edition includes: Discussions on employee engagement, the role and benefits of social media, and the impact of culture and global mobility The latest surveys and research and recent case studies and examples from a cross section industries and global companies, such as Zurich Insurance, Uber, Adobe, Deloitte and Netflix. A FREE interactive eBook giving students digital access to all the content as well as author videos, case studies, web-links, journal articles and quizzes. Lecturers can also access PowerPoint slides, teaching videos, a testbank and an Instructor's Manual.

Leading authors explain strategic and risk management approach to human resource management. Numerous examples in every chapter illustrate key points. "I enthusiastically endorse the fourth edition of IHRM. The editors are to be congratulated for recruiting the top-rated authors in this field to contribute to this volume. The chapters are up to date, insightful, and sometimes even provocative. Students, including post-grads and advanced undergraduates, as well as savvy practitioners, will benefit from reading this volume." Neal M. Ashkanasy, Professor of Management, The University of Queensland Anne-Wil Harzing and Ashly Pinnington's bestselling textbook has guided thousands of students through their International Human Resource Management studies. The fourth edition retains the critical edge, academic rigour and breadth of coverage which have established this book as the most authoritative text on the market. The new edition by our international team of experts provides an even more stimulating journey through the core curriculum, contemporary debates and emerging issues in IHRM. New for the fourth edition: Reduced number of chapters to allow for greater depth and an improved structure ensuring fundamental topics underpin your knowledge Expanded coverage of Equality and Diversity, Corporate Social Responsibility and Sustainability and Cross-Cultural Management in line with developments in the field New Stop and Reflect feature provides an opportunity to test your understanding at regular intervals This text comes with access to a companion website containing web links, SAGE journal articles and more.

Introduction to Human Resource Management (HRM) is a textbook designed primarily for undergraduates new to the subject. Written in a concise and accessible style, it is ideal for introductory courses and modular programmes. The student is supplied with a range of source materials, discussion questions, and references for assignment work and guided study. The contents draw upon two fundamental traditions inherent within human resource management: one which takes an individual, psychological focus and another which starts from an industrial relations perspective. Pinnington and Edwards' account covers all the main elements of HRM and focuses on contemporary developments, setting them within the internal organizational and wider environmental contexts. The book fosters a good understanding of the management of human resources and encourages critical thinking on theory and practice.

**Essentials of International Human Resource Management**

**Short Introduction to Strategic Human Resource Management**

#### **Human Resource Development**

Introduction to Human Resource Management successfully bridges the gap between theory and practice. The authors' unique insights into both the public and private sectors, combined with academic theory, make it suitable for both CIPD's Certificate in HR Practice and for foundation or undergraduate students studying any introductory HRM module. - Maps to the CIPD Certificate in HR Practice - Follows the logical sequence of the employment cycle - Practical focus balanced with the right amount of theory for introductory level

This text provides students with an introduction to international human resource management. The authors assume no background knowledge of HRM and blend academic theories with numerous practical examples. Case studies from a wide range of geographical regions and cultures are employed, East as well as West.

Since its original publication in 2000, this text has been intended for students studying HRM for the first time. Its major features are its comprehensive and wide-ranging nature which deals with all major aspects of HRM in a down to earth and practical way, alongside the necessary theoretical underpinning. The key strength is its accessibility to students new to the subject area where it combines a clear explanation with numerous relevant and interesting cases and comments. The range and nature of HRM is fully illustrated by a combination of real life and fictional case studies which heighten awareness of key issues involved in HRM today. This new edition will continue to be appropriate for undergraduate courses, especially first and second year students studying an HRM degree but also for post-graduate courses where many students are new to the field of HRM. It continues to be divided into 12 chapters to provide one topic a week on a modular course, but it may be extended into two semesters. It has been revised to place a greater emphasis on the role of human resources in improving organisational and employee performance. These

revisions include the greater use of technology in resourcing and development areas, the change of emphasis from 'recruitment/selection' to 'talent management' and the use of social networking developments as an aid to HR management. Recent legal developments will also be covered including those relating to age discrimination and the regulation of agency workers. It will be supported by a supplement for tutors and additional web-based cases and other materials for tutors and students. This revised edition is a comprehensive, authoritative set of essays. It is more detailed and analytical than the mainstream treatments of HRM. As in previous editions, *Managing Human Resources* analyses HRM, the study of work and employment, using an integrated multi-disciplinary approach. The starting point is a recognition that HRM practice and firm performance are influenced by a variety of institutional arrangements that extend beyond the firm. The consequences of HRM need to incorporate analysis of employees and other stakeholders as well as the implications for organizational performance.

This exciting new introductory text in human resource management moves beyond a prescriptive approach to provide a holistic overview of the role of HRM in its contemporary context. Acknowledging and reflecting upon key trends in HRM, the labour market and the broader economy, the author offers critical discussion of the theoretical and practical issues surrounding HRM. Includes accessible learning features to help you best explore the material, including: - 'research', 'ethics' and 'international' insight boxes; - chapter summaries and objectives; - self-test questions; - recommended reading; - end of chapter case studies. An accompanying companion website ([www.sagepub.co.uk/wilton](http://www.sagepub.co.uk/wilton)) provides you with full-text journal articles, extended case studies, weblinks and a glossary. The website also provides an instructor's manual, PowerPoint slides and a multiple-choice test bank for lecturers. This book is essential reading for undergraduate, postgraduate and MBA students, as well as those studying for their CIPD qualifications. Nick Wilton is Senior Lecturer in HRM at Bristol Business School at the University of the West of England. "Well-researched, well-written, and is clearly signposted and structured for the reader. The learning objectives at the outset of every chapter act as a clear guide for each topic explored. Additional references and further reading are also offered to the student seeking deeper knowledge. Case studies, throughout the book, bring the HRM theories to life and demonstrably link these with practice. Wilton's book is an extremely useful core text for students of HRM and a welcome addition to HRM resources" - Denise Bagley, Principal Lecturer in Human Resource Management, London South Bank University

Human Resource Management for Hospitality, Tourism and Events

Functions, Applications, and Skill Development

A Concise Introduction

Introduction to Human Resource Management

The idea of human resource management has become topical and controversial. The term suggests that people in any organization are an asset to be upgraded and fully utilized rather than merely a variable cost to be minimized. This in turn implies that the way in which people are managed is a matter of crucial strategic concern. Increased international competition has produced various initiatives world-wide for new approaches to management, in particular human resource management. This searching set of interpretations, first published in 1983, will be of interest to serious practitioners and students alike.

*Introducing Human Resource Management* is a lively and engaging introduction to the key topics and issues surrounding people management. Clearly linking HR theory to the work environment, this book explores core areas such as HR strategy and planning, employee engagement, diversity and equality, and talent management and development. The text combines solid academic underpinning with practical examples to allow you to consolidate your learning and apply it in practice.

*Fundamentals of Human Resource Management: Functions, Applications, Skill Development* helps students of all majors build the skills they need to recruit, select, train, and develop employees. Bestselling authors Robert N. Lussier and John R. Hendon explore the important strategic function HR plays in today's organizations. A wide variety of applications, self-assessments, and experiential exercises keep students engaged and help them see the relevancy of HR as they learn skills they can use in their personal and professional lives. The Second Edition includes 13 new case studies and new coverage of the agile workplace, generational differences, gamification, social media, and diversity and inclusion. This title is accompanied by a complete teaching and learning package. Contact your SAGE representative to request a demo. Digital Option / Courseware SAGE Vantage is an

intuitive digital platform that delivers this text's content and course materials in a learning experience that offers auto-graded assignments and interactive multimedia tools, all carefully designed to ignite student engagement and drive critical thinking. Built with you and your students in mind, it offers simple course set-up and enables students to better prepare for class. Assignable Video with Assessment Assignable video (available with SAGE Vantage) is tied to learning objectives and curated exclusively for this text to bring concepts to life. LMS Cartridge (formerly known as SAGE Coursepacks): Import this title's instructor resources into your school's learning management system (LMS) and save time. Don't use an LMS? You can still access all of the same online resources for this title via the password-protected Instructor Resource Site. Learn more.

The concept of strategic human resource management has developed widely in the last couple of years, especially because of the impact of human resources on the competitiveness of organizations. The development of human resource strategies involves taking into account their multiple mutual dependencies and the fact that they must be vertically integrated with the business strategy. These strategies define the intentions and plans related to the overall organizational considerations, such as organizational competitiveness, effectiveness or image, and to more specific aspects of human resources management, such as resourcing, motivating, valuating, learning and development, reward and employee relations. Strategic management of human resources provides a large perspective on the way critical issues or success factors related to people can be addressed and how different concepts of strategic decisions are made, with long-term impacts on the behavior and success of the organization. The fundamental objective of human resource strategic management is to generate strategic capabilities by ensuring that the organization has the high-qualified, committed and well-motivated employees it needs to achieve and sustain the competitive advantage. The emergence of strategic human resource management (SHRM) is influenced by global competition and the corresponding search for sources of a sustainable competitive advantage. SHRM has achieved its prominence because it provides a means by which business firms can enhance the competitiveness and promote managerial efficiency. It facilitates the development of human capital that meets the requirements of a competitive business strategy, so that organizational goals and the mission of the organization will be achieved. The HRM system is defined as "a set of distinct but interrelated activities, functions and processes that are directed at attracting, developing, and maintaining (or disposing of) a firm's human resources." Many agree that HRM is the most effective tool which contributes to the creation of human capital, and in turn, contributes to organizational performance and the competitive advantage. This book puts emphasis on understanding the role of HRM between organizations and people and provides an analytical approach toward encompassing HRM, employment relations, and organizational behavior. As a management discipline, HRM draws insights, models and theories from cognate disciplines and applies them to real-world settings. Further, this book discusses how current theoretical perspectives and frameworks (e.g., those related to strategic competitiveness, knowledge management, learning organization, communities of practice, etc.) can be applied by reflective practitioners to create an eco-friendly organizational culture.

"Human Resource Management: A Very Short Introduction describes how the key players and watershed moments in labour history shaped the state of human resource management today. In our era of globalization, human resource management has to contend with a number of new and increasingly complex factors. These include global sourcing, regional trade agreements and labour standards, remote working, strategic alliances, and innovation driven by competition. As traditional sources of competitive advantage evaporate, firms increasingly look to human resource management to offer a competitive edge. This VSI shows how human resource management covers the relations between employees and their employers, exploring the range of HR practices, processes, and line management activities"--

Managing People Globally

People, Data, and Analytics

A Guide to Personnel in Practice

A Guide to Hr in Practice

***This book is not available as a print inspection copy. To download an e-version click here or for more information contact your local sales representative. A comprehensive introduction to HRM for students who are new to the field, but who will be seeking employment in a global market, working with diverse colleagues and across international borders. Broken down into three parts***

*covering Strategic Issues in HRM, HRM in Practice and HRM in Context, and weaving international and cross-cultural perspectives throughout, the text explores the ever-changing world of human resource management. The various theories, practices and debates that populate this field are examined, and the challenges and controversies that arise when theory meets practice are explored. The international dimension in all its aspects including cross-cultural working, diversity, equality and international business have been considered throughout. Practical learning features have been included to help students develop skills they can apply to their course and in graduate employment. In the new edition, the authors have further explored the international context for HRM, not just for multinational corporations but also for small businesses and not-for-profit organizations, with added analysis on the importance of recognizing that effective functioning of organizations is not simply measured by financial performance, but also by taking into account the broader social, economic and political contexts. International case studies covering emerging economies and specific ethical issues are included with each chapter containing two case studies - one short case mid-chapter and a longer end-of-chapter case, each of which has a set of accompanying questions for students to explore individually or in groups to broaden their learning. The book is supported by a SAGE Edge site, featuring a range of tools and resources for lecturers and students, including SAGE journal articles, PowerPoint slides, web and video links, interactive multiple choice questions, chapter specific podcasts and an instructor's manual. Suitable for undergraduates and post-graduate students looking for a strategic and international perspective of HRM.*

*This classic, readable book does the best job at covering the current issues within HRM, and provides a complete, comprehensive review of essential personnel management concepts and techniques. Considering the intensely competitive nature of business today, this book focuses on practical applications that all managers can use to deal with their HR-related responsibilities, while being able to defend their plans and contributions in measurable terms. A five-part format begins with an introduction, and then covers recruitment and placement, training and development, compensation, and labor relations and employee security. For all human resource personnel and managers.*

*Human Resource Information Systems: Basics, Applications, and Future Directions is a one-of-a-kind book that provides a thorough introduction to the field of Human Resource Information Systems (HRIS) and shows how organizations today can leverage HRIS to make better people decisions and manage talent more effectively. Unlike other texts that overwhelm students with technical information and jargon, this revised Fourth Edition offers a balanced approach in dealing with HR issues and IT/IS issues by drawing from experts in both areas. It includes the latest research and developments in the areas of information security, privacy, cloud computing, social media, and HR analytics. Numerous examples, best practices, discussion questions, and case studies, make this book the most student-friendly and current text on the market.*

*Human Resource Management provides readers with a complete, comprehensive review of essential personnel management concepts and techniques in a highly readable and understandable form. Coverage emphasizes essential themes throughout the book, including the building of better, faster, more competitive organizations through HRM; practical applications that help all managers deal with their personnel-related responsibilities; and technology and HR. Specific topics include the strategic role of human resource management; equal opportunity and the law; job analysis; personnel planning and recruiting; employee testing and selection; interviewing candidates; training and developing employees; managing organizational renewal; appraising performance; managing careers and fair treatment; establishing pay plans; pay-for-performance and financial incentives; benefits and services; labor relations and collective bargaining; employee safety and health; managing human resources in an international business; human resources information systems and technology. For practicing Human Resource Managers as well as any business managers who deal with human resource/personnel issues.*

*Essentials of HRM combines a commentary on organizational behaviour with an explanation of human resource management techniques, and also acts as an introduction to industrial relations. It will prove an invaluable aid to those studying for professional qualifications, such as Membership of the Institute of Personnel Management or the Diploma in Management Studies, and for students on general business or social service courses. Equally, the practising manager will find this book a useful and practical guide.*

**Human Resource Information Systems**

**Theory and Practice**

**Key Concepts and Skills**

**Strategic Human Resource Development**

Essentials of International Human Resource Management: Managing People Globally, by David C. Thomas and Mila B. Lazarova, provides concise coverage of key HRM concepts, balancing comparative approaches and US and non-US schools of thought. Not limited to the multinational firm, this book reflects the most current knowledge in the field and considers all types of organizations embedded in the global context. Chapter-opening vignettes (short cases) exemplify the chapter's core topics and show readers how chapter content can be applied. Extensive references make it easy for readers to explore concepts in more depth.

"A good, reliable and accurate all round book with lots of useful models that are well explained and illustrated." Gill Christy, Visiting Fellow, University of Portsmouth Introducing Human Resource Management is a lively and engaging introduction to the key topics and issues surrounding people management. Clearly linking HR theory to the work environment, this book explores core areas such as HR strategy and planning, employee engagement, diversity and equality, and talent management and development. The text combines solid academic underpinning with practical examples to allow you to consolidate your learning and apply it in practice. This 7th edition has been fully revised to include: a whole new International HRM chapter the latest developments in equality legislation greater coverage of the increasingly important need to develop and keep talent within organisations more emphasis on employee engagement, equality and diversity a focus on developing your employability skills in areas such as: management of self, management of your learning, problem solving, thinking critically, working with others, data handling, communication and business awareness This text will help you succeed in your studies through: 'Did you know' and 'Pause for thought' boxes to get you thinking 'What next' features to encourage you to

find out more about a topic 'HR in the news' features containing articles from the Financial Times to promote discussion of real-life examples of HR in practice. 'Review questions' (with answers) to help you check your understanding of a topic 'Improve your employability' exercises to help you develop your skills and employability Introducing Human Resource Management is ideal for a first course in human resource management at undergraduate or professional level, including courses that lead to a Chartered Institute of Personnel and Development (CIPD) qualification. This new edition maps each chapter against the CIPD's standards. About the authors Margaret Foot has had extensive experience in the field of Human Resource Management, both as a practitioner and as Senior Lecturer in HRM at Huddersfield University Business School. A Chartered Fellow of the CIPD, she now focuses on her independent research and writing. Caroline Hook has extensive professional experience in HRM and is a Chartered Fellow of the CIPD. After many years as Senior Lecturer in Human Resource Management at Huddersfield University Business School, she now focuses mainly on her independent research and writing, whilst doing some teaching in Hong Kong. Andrew Jenkins is Principal Lecturer in the department of Logistics, Operations and Hospitality Management at the University of Huddersfield. Andrew teaches HRM, Strategic Management and Research Methods within the Business School. He has a doctorate in HRM from the University of Strathclyde and is a member of the Chartered Management Institute and Fellow of the Higher Education Academy.

ALERT: Before you purchase, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of Pearson's MyLab & Mastering products exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a CourseID, provided by your instructor, to register for and use Pearson's MyLab & Mastering products. Packages Access codes for Pearson's MyLab & Mastering products may not be included when purchasing or renting from companies other than Pearson; check with the seller before completing your purchase. Used or rental books If you rent or purchase a used book with an access code, the access code may have been redeemed previously and you may have to purchase a new access code. Access codes Access codes that are purchased from sellers other than Pearson carry a higher risk of being either the wrong ISBN or a previously redeemed code. Check with the seller prior to purchase. -- Directed primarily toward undergraduate courses in human resource management, this text also provides practical content to current and aspiring industry professionals.

Fundamentals of Human Resource Management covers a wide range of HR topics and shows readers the importance of human resource management within the restraints of a compact semester. Offering a wealth of functional examples and applications, this text emphasizes the notion that all managers need basic human resource management skills. This edition is the first text on the market to build its core around the talent management process--which the author defines as the goal-oriented and integrated process of planning, recruiting, developing, managing, and compensating employees. Note: This is the standalone book, if you want the book/access card order the ISBN below: 013335508X / 9780133355086 Fundamentals of Human Resource Management Plus MyManagementLab with Pearson eText -- Access Card Package Package consists of: 0132994909 / 9780132994903 Fundamentals of Human Resource Management 0133020215 / 9780133020212 MyManagementLab with Pearson eText -- Access Card -- for Fundamentals of Human Resource Management

Co-written by an HR lecturer and an HR practitioner, this introductory textbook provides academic and practical insights which convey the reality of human resource management. The range of real life cases and learning features enables students to quickly understand the issues in practice as well as theory, and brings the subject to life.

This Elgar Introduction provides an overview of some of the key theories that inform human resource management and employment relations as a field of study.

Basics, Applications, and Future Directions

Strategic Human Resource Management

An Introduction to Human Resource Management

Human Resource Management in Transition

*Introducing Human Resource Management* Pearson UK

*This major textbook meets the clear need for a substantial but accessible introduction to the practice of human resource management (HRM) within the context of relevant theory and current debates. In a discussion that ranges from the strategic and policy aspects of HRM to the day-to-day processes of employee management, the author identifies and explores key concepts and skills. Distinctive features of the book include: a focus on issues of direct relevance to all line managers, not just to human resource specialists; a combination of a knowledge-based approach with a practical introduction to the most important skills; numerous examples, encapsulating concepts and techniques in clear tables, and a teaching appendix of discuss*

*EBOOK: An Introduction to Human Resource Management*

*The Encyclopedia of Human Resource Management is an authoritative and comprehensive reference resource with almost 400 entries on core HR areas and key concepts. From age discrimination, to zero hours contracts, each entry reflects the views of an expert and authoritative author. The terms included vary from singular concepts such as performance appraisal and industrial conflict, to organisational behaviour terms including organisational culture and commitment; and broader management terms such as resourcing and management development. Each entry provides a list of references and further reading to enable the reader to gain a deeper awareness and understanding of each topic. This book is an ideal companion to a standard HRM textbook, and both undergraduate and postgraduate students will find it to be of value. It will also be useful for academic researchers, HR practitioners and policy specialists looking for a succinct expert summary of key HR concepts.*

*Offering a basic and practical approach to HR and Personnel issues, Introduction to Human Resource Management caters for both CIPD students on the Certificate in Personnel Practice and non-CIPD students on foundation programmes or first year undergraduates taking an introduction to HR module. This text takes account of the fact that in addition to developing a sound understanding of the relevant underlying ideas, theoretical concepts and matters of professional practice, students at these levels need to develop competence in their practical application. This book is designed, therefore, to achieve an appropriate academic-practical balance. The text is designed for all students studying: The CIPD Certificate in Personnel Practice non-CIPD students on foundation programmes or first yearUG's taking an intro to HR module.*

*Studying Human Resource Management*

*Essentials of Human Resource Management*

*Fundamentals of Human Resource Management with CD & Powerweb*

*The Routledge Companion to Strategic Human Resource Management*

Written by experts in the field with a wealth of academic and practical experience, Studying Human Resource Management is essential reading for all those studying the CIPD Level 5 Intermediate qualification in HRM. With its discussion of studying HRM, managing and co-ordinating the HR function and business issues in the context of HR, this is also invaluable reading for all students on undergraduate HRM and Business and Management degrees. Studying Human Resource Management also has extensive coverage of developing professional practice and using information in HR and now includes additional material on the HR function as well as new coverage of the job of the HR manager. Supported by brand new online resources including videos, podcasts and interactive multiple-choice questions as well as an instructor's manual, lecture slides and additional case studies, this is a crucial book for all those teaching and studying human resource management.

Encyclopedia of Human Resource Management

Human Resource Management

Fundamentals of Human Resource Management

New Perspectives on Human Resource Management (Routledge Revivals)