Indikator Minat Baca Documents Dokumen Tips

The bestselling Educational Administration: Concepts and Practices has been considered the standard for all educational administration textbooks for three decades. A thorough and comprehensive revision, the Seventh Edition continues to balance theory and research with practical application for prospective and practicing school administrators.

From diaries and letters to surveys and interview transcripts, documents are a cornerstone of social science research. This book guides you through the documentary research process, from choosing the best research design, through data collection and analysis, to publishing and sharing research findings. Using extensive case studies and examples, it situates documentary research within a current context and empowers you to use this method to meet new challenges like digital research and big data head on. In a jargon-free style perfect for beginner researchers, this book helps you to: · Interrogate documentary material in meaningful ways · Choose the best research design for your project, from literature reviews to policy research · Understand a range of approaches, including quantitative, qualitative and mixed methods. Accessible, clear and focused, this book gives you the tools to conduct your own documentary research and celebrates the importance of documentary analysis across the social sciences.

We are now entering a world of electronic communications where an increasing amount of contemporary information is created and retained only in electronic form. How will such unstable flows of information be preserved for future historians? Will the future have a past? Will the history of ourcontemporary world be lost to our descendants? History and Electronic Artefacts is the first publication to examine the implications of this revolution for historical research. Historians are used to handling paper and parchment record in archives. These are actual pieces of correspondence which passed between historical actors. They are alsorelatively stable artefacts which can be preserved easily. Two factors introduced by the electronic revolution threaten the existence of paper archives: the dissociation between information content and the media by which it is transmitted ruptures the solidity of the archival object. The ability tostore electronic information anywhere and access it remotely via networks could make the central paper archive redundant. Experts from the fields of information management and technology, data archiving, library science, as well as historians, consider the issues raised in depth. The authors also place a unique emphasis on European developments.

This book integrates recent research and practice in language teaching into a framework for analysing learning tasks.

The Ecology of Human Development

Theory and Practice

The Experience of Children's Literature

The Land of Five Towers (English Edition)
Give Them Wings
A Manual for Writers of Dissertations
Given the global nature of business today and the increasing diversity within the workforce of so many industries and organisations, a cross-cultural component in management education and training has become essential. This is the case for every type of business education, whether it be for aspiring graduates at the start of their careers or senior managers wishing to increase their effectiveness or employability in the international market. The 4th edition of Understanding Cross-Cultural Management has been adapted in line with the feedback from our many readers, and boasts new case study material based on recent research, as well as a stronger focus on Asian cultures, thereby providing more non-Western examples.
Charles Brittain's elegant new translation of Cicero's Academica makes available for the first time a readable and accurate translation into modern English of this complex yet crucial source of our knowledge of the epistemological debates between the skeptical Academics and the Stoics. Brittain's masterly Introduction, generous notes, English–Latin–Greek Glossary, and Index further commend this edition to the attention of students of Hellenistic philosophy at all levels.
This book provides a suitable text for students of children's literature, covers a wide area of theory and practice in Australia, draws together much information to interest parents, teachers, librarians and scholars, and gives teachers practical guidelines for using good literature when teaching reading.
This radical, new book brings together the key concepts, issues and debates in critical and cultural theory today. Each chapter presents a self-contained analysis of each concept as well providing a range of discussion questions and further reading. Throughout, text-links connect related material across chapters, enabling the reader to pursue their own line of disciplinary or cross-disciplinary inquiry.
And 100 Books They'll Love
Vocabulary Control for Information Retrieval
EBOOK: Supporting Musical Development in the Early Years
Keeping Archives
The Oxford Companion to the Book: D-Z
Information Retrieval and Processing
The plan of the following Classification and Index was developed early in 1873. It was the result of

several months' study of library economy as found in some hundreds of books and pamphlets, and in over fifty personal visits to various American libraries. In this study, the author became convinced that the usefulness of these libraries might be greatly increased without additional expenditure. Three years practical use of the system here explained, leads him to believe that it will accomplish this result; for with its aid, the catalogues, shelf lists, indexes, and cross references essential to this increased usefulness, can be made more economically than by any other method which he has been able to find. The system was devised for cataloguing and indexing purposes, but it was found on trial to be equally valuable for numbering and arranging books and pamphlets on the shelves.

Public Policy Analysis, the most widely cited book on the subject, provides readers with a comprehensive methodology of public policy analysis. Starting from the premise that policy analysis is an applied social science discipline designed for solving practical problems facing public and nonprofit organizations, the book bridges the gap between theory and practice. It provides practical skills for conducting policy analysis and communicating findings through memos, position papers, and other forms of structured analytical writing. The book asks readers to critically anazlye the arguments of policy practitioners as well as political scientists, economists, and political philosophers.

Working conference of Indonesian Librarians' Association and proceedings of library development seminar in Indonesia.

"This books presents a holistic view of the new digital library scene ... it is an essential guide to good digital practice and techniques" - back cover.

European Modernism and the Information Society

Introduction to Mathematical Statistics

Designing Tasks for the Communicative Classroom

Aplikasi Excel untuk Guru Edisi Revisi

Concepts and Practices

History and Electronic Artefacts

This book is intended to offer an introduction to some major themes in literacy education. Literacy has become an important issue both in the UK and internationally, and this book aims to inform discussions while assisting teachers to reflect on their work as literacy teachers. Literacy is important from the earliest years through all the years of formal education, and so this book covers work with students in the full range of schooling, and in a number of different subject areas. Topics covered include: *the nature and use of texts *the reading positions that are constructed in texts and their ideological implications *the ways in which written texts change as students grow older *moving from the early years through to secondary education *the implications of Information Technology for literacy teaching Frances Christie is Foundation Professor of Language and Literacy Education at the University of Melbourne. Ray Misson is Senior Lecturer in Language and Literacy Education at the University of Melbourne.

Why vocabulary control? Pre-coordinate and post-coordinate systems; Vocabulary structure and display; Gathering the raw material; Standards and guidelines; Organization of terms: the hierarchical relationship; Organization of terms: the associative relationship; Terms: form and compounding; The

entry vocabulary; Homography and scope notes; Thesaurus display; Vocabulary growth and updating; The role of the computer; Evaluation of thesauri; Multilingual aspects; Automatic approaches to thesaurus construction; Some costs-effectiveness aspects of vocabulary control.

In this fully updated revision, expert instructor and librarian Peggy Johnson addresses the art in controlling and updating your library's collection.

This fifth volume of PISA 2012 results presents an assessment of student performance in problem solving, which measures students' capacity to respond to non-routine situations in order to achieve their potential as constructive and reflective citizens.

A Classification and Subject Index, for Cataloguing and Arranging the Books and Pamphlets of a Library

Understanding Digital Libraries

Educating for Character

Mathematics, Reading, Science, Problem Solving and Financial Literacy

100 Reproducible Organizers that Help Kids with Reading, Writing, and the Content Areas

PISA 2012 Assessment and Analytical Framework Mathematics, Reading, Science, Problem Solving and Financial Literacy

Excel adalah program paling banyak kedua digunakan orang seluruh jagat setelah Word. Digunakan sebagai standar peralatan kerja dalam kegiatan perkantoran di semua bidang, termasuk dunia pendidikan dan ilmiah. Untuk kalangan Guru dan Pendidik, Excel adalah program yang sangat bermanfaat untuk mengelola data yang berkaitan dengan tugas-tugas di seputar kegiatan mengajar serta materi pembelajaran. Termasuk materi ajar yang akan disampaikan kepada siswasiswanya. Buku ini ditulis dengan pendekatan bidang pendidikan maupun ilmiah. Mengingat kedua bidang tersebut senantiasa bergeliManga, Manhua & Manhwan dengan kegiatan hitung-menghitung, menganalisa, membandingkan dan menampilkan hasil yang dikehendaki, maka Excel merupakan alat bantu hitung super canggih yang dengan mudah dapat dikuasai orang "awam" yang bukan ahli komputer dan teknik informatika. Kalau banyak orang sudah familier menggunakan handphone, dengan bantuan buku ini akan semudah itulah mengoperasikan Excel. Pembahasan dalam buku mencakup: ? Bekerja pada Workbook dan Worksheet ? Melakukan Kalkulasi dengan Excel ? Memasukkan dan Menghitung Data Tanggal dan Waktu ? Permasalahan Matematika dan Trigonometri ? Mengelola Database Siswa ? Mengenal dan Mengelola Tabel ? Menampilkan Data dalam Grafi k ? Mengolah Data Teks ? Mencari dan Menampilkan Data ? Fungsi-Fungsi untuk Melakukan Konversi ? Menyisipkan Gambar ke Worksheet ? Alat Bantu dalam Statistika

he author of Parents Who Love Reading, Kids Who Don't now offers a cornucopia of simple, practical tips that will help children--no matter what their age or level of reading ability--learn to read. A separate section identifies books suited to different kinds of readers, such as girls who love horses, teenagers who like rock bands, and computer nuts.

This important book provides practical guidance for parents, teachers and other early years practitioners who are concerned with young children's musical development. The authors highlight the relationship between music and the development of communication, the expression of emotion and playfulness. They show how these three elements, in

conjunction with musical activity and experience, underpin all future learning including the development of language. They go on to explore music as a subject in its own right and its role in supporting other areas of the curriculum. Insights from a wide range of research are presented in a way which makes them accessible to practitioners so that they can be used to inform and develop effective practice. Practitioners and parents are encouraged to have confidence in their own musical ability. The book provides a wide range of practical strategies and activities. It will show that everyone is capable of enjoying making music with young children and contributing to their future musical development.

This is a reference work by an international team of scholars covering the book from ancient times to the present day. Introductory essays explore the history and technology of the book and the range of genres. It provides surveys of the book around the world which are followed by over 5,000 A-Z entries.

Literacy and Language Teaching

Literacy and Schooling

Understanding Cross-cultural Management

Theorising Reading and Writing in Context

How to Build a Digital Library

The Teacher's Big Book of Graphic Organizers

Literacy & language teaching.

Tap into the power of graphic organizers for classroom success Veteran educator and NCTE trainer Katherine McKnight shows how students can use graphic organizers as an important tool to organize new information. Providing a visual representation that uses symbols to express ideas, concepts, and convey meaning, graphic organizers help to depict relationships between facts, terms, and ideas. The author demonstrates how graphic organizers have proven to be a powerful teaching and learning strategy. Includes 100 graphic organizers-more than any comparable book Included graphic organizers can be used before-, during-, and after-learning activities across the content areas Contains easy-to-follow instructions for teachers on how to use and adapt the book's graphic organizers Offers strategies for teachers to create their own graphic organizers for different grade levels The author Katherine McKnight is a noted literacy educator.

Situated Literacies is a rich and varied collection of key writings from leading international scholars in the field of literacy. Each contribution, written in a clear, accessible style, makes the link between literacies in specific contexts and broader social practices. Detailed ethnographic studies of a wide variety of specific situations, all involving real texts and lived practices, are balanced with general claims about the nature of literacy. Contributors address a coherent set of issues: * the visual and material aspects of literacy * concepts of time and space in relation to literacy * the functions of literacies in shaping and sustaining identities in communities of practice * the relationship between texts and the practices associated with their use the role of discourse analysis on literacy studies These studies, along with a foreword by Denny Taylor, make

a timely and important contribution to literacy theory and suggest directions for the further development of the field. Situated Literacies is essential reading for anyone involved in literary education.

Calls for renewed moral education in America's schools, offering dozens of programs schools can adopt to teach students respect, responsibility, hard work, and other values that should not be left to parents to teach.

Informing the Present, Understanding the Past

Hasil Rapat Kerja Pusat dan Seminar Ilmiah IPI

Documentary Research in the Social Sciences

Situated Literacies

Critical and Cultural Theory

Mataram, 21-23 Juli 1993

Central Bank Policy: Theory and Practice analyses various policies, theories and practices adopted by central banks, as well as the institutional arrangements underlying the principles of good governance in policy-making. It is the first book to comprehensively discuss the latest theories and practices of central bank policy.

This fully revised and updated second edition of Understanding Digital Libraries focuses on the challenges faced by both librarians and computer scientists in a field that has been dramatically altered by the growth of the Web. At every turn, the goal is practical: to show you how things you might need to do are already being done, or how they can be done. The first part of the book is devoted to technology and examines issues such as varying media requirements, indexing and classification, networks and distribution, and presentation. The second part of the book is concerned with the human contexts in which digital libraries function. Here you'll find specific and useful information on usability, preservation, scientific applications, and thorny legal and economic questions. Thoroughly updated and expanded from original edition to include recent research, case studies and new technologies For librarians and technologists alike, this book provides a thorough introduction to the interdisciplinary science of digital libraries Written by Michael Lesk, a legend in computer science and a leading figure in the digital library field Provides insights into the integration of both the technical and non-technical aspects of digital libraries

This book presents the conceptual framework underlying the fifth cycle of PISA, which covers reading, science and this year's focus: mathematical literacy, along with problem solving and financial literacy.

"Alif had never set foot outside of West Sumatra. He passed his childhood days searching for fallen durian fruit in the jungle, playing soccer on rice paddies, and swimming in the blue waters of Lake Maninjau. His mother wants him to attend an Islamic boarding school, a pesantren, while he dreams of public high school. Halfheartedly, he follows his mother's wishes. He finds himself on a grueling three-day bus ride from Sumatra to Madani Pesantren (MP) in a remote village on Java. On his first day at MP, Alif is captivated by the powerful phrase man jadda wajada. He who gives his all will surely succeed. United by punishment, he quickly becomes friends with five boys from across the archipelago, and together they become known as the Fellowship of the Manara. Beneath the mosque's minaret, the boys gaze at the clouds on the horizon, seeing in them their individual dreams of far-away lands, like America and Europe. Where would these dreams take them? They didn't know. What they did know was: never underestimate dreams, no matter how high they may be. God truly is The Listener. The Land of Five Towers is the first book in a trilogy written by A. Fuadi—a former TEMPO & VOA reporter, photography buff, and a social entrepreneur. He went to George Washington University and Royal Holloway, University of London for his masters. A portion of the royalties

from the trilogy are intended to build Komunitas Menara, a volunteer-based social organization which aims to provide free schools, libraries, clinics and soup kitchens for the less fortunate. To learn more about Komunitas Menara and their activities, check out www.negeri5menara.com"

Fundamentals of Children's Services, Second Edition

Public Policy Analysis

Central Bank Policy

Educational Administration

Fundamentals of Collection Development and Management

Dictionary of Bibliometrics

Today's economy is fueled by knowledge. Every leader knows this to be true, yet few have systematic methods for converting organizational knowledge into economic value. This book argues that communities of practice--groups of individuals formed around common interests and expertise--provide the ideal vehicle for driving knowledge-management strategies and building lasting competitive advantage. Written by leading experts in the field, Cultivating Communities of Practice is the first book to outline models and methods for systematically developing these essential groups. Through compelling research and company examples, including DaimlerChrysler, McKinsey & Company, Shell, and the World Bank, authors Etienne Wenger, Richard McDermott, and William M. Snyder show how world-class organizations have leveraged communities of practice to drive strategy, generate new business opportunities, solve problems, transfer best practices, develop employees' professional skills, and recruit and retain top talent. Underscoring the new central role communities of practice are playing in today's knowledge economy, Cultivating Communities of Practice is the definitive guide to fostering, designing, and developing these powerful groups within and across organizations.

Comprehensive and informative manual designed for those new to archives administration as well as experienced professionals. Discusses presentation, legal responsibilities, acquisitions process, appraisal, disposal, accessioning, arrangement and description, access and reference services, user education and document imaging.

How to Build a Digital Library reviews knowledge and tools to construct and maintain a digital library, regardless of the size or purpose. A resource for individuals, agencies, and institutions wishing to put this powerful tool to work in their burgeoning information treasuries. The Second Edition reflects developments in the field as well as in the Greenstone Digital Library open source software. In Part I, the authors have added an entire new chapter on user groups, user support, collaborative browsing, user contributions, and so on. There is also new material on content-based queries, map-based queries, cross-media queries. There is an increased emphasis placed on multimedia by adding a "digitizing" section to each major media type. A new chapter has also been added on "internationalization," which will address Unicode standards, multi-language interfaces and collections, and issues with non-European languages (Chinese, Hindi, etc.). Part II, the software tools section, has been completely rewritten to reflect the new developments in Greenstone Digital Library Software, an internationally popular open source software tool with a comprehensive graphical facility for creating and maintaining digital libraries. Outlines the history of libraries on both traditional and digital Written for both technical and non-technical audiences and covers the entire spectrum of media, including text, images, audio, video, and related XML standards Web-enhanced with software documentation, color illustrations, full-text index, source code, and more

Uniting a team of international and interdisciplinary scholars, this volume considers the views of early twentieth-century European thinkers on the creation, dissemination and management of publicly available information. Interdisciplinary in perspective, the volume reflects the nature of the

thinkers discussed, including Otto Neurath, Patrick Geddes, the English Fabians, Paul Otlet, Wilhelm Ostwald and H. G. Wells. The work also charts the interest since the latter part of the nineteenth century in finding new ways to think about and to manage the growing body of available information in order to achieve aims such as the advancement of Western civilization, the alleviation of inequalities across classes and countries, and the promotion of peaceful coexistence between nations. In doing so, the contributors provide a novel historical context for assessing widely-held assumptions about today's globalized, 'post modern' information society. This volume will interest all who are curious about the creation of a modern networked information society.

Adobe Photoshop 7.0

A Guide to Managing Knowledge

Introduction to Digital Libraries

How Our Schools Can Teach Respect and Responsibility

Anglo-American Cataloguing Rules

Cultivating Communities of Practice

Showcases the computer graphics program's updated features while demonstrating fundamental and advanced Photoshop concepts and displaying professionally designed projects.

Everything you need to know about Bibliometrics in a convenient, easy-to-use, mini-encyclopedia of terms and phrases! Bibliometrics, the application of mathematical and statistical techniques to the study of publishing and professional communication, is a helpful science to master in many fields. The Dictionary of Bibliometrics contains 225 non-technical definitions of key terms and phrases that will aid all who deal with this science. Each entry is briefly defined in everyday language with simple numerical examples and is followed by sample references that direct the reader to more detailed information about the entry. This is the only source with a substantial collection of bibliometric terms located in one comprehensive, easy-to-use book. Librarians who use bibliometrics to evaluate their collections, information scientists who study the theoretical aspects of bibliometrics, and subject specialists who use bibliometrics to study communication in their respective fields will save time by finding hundreds of definitions in this one-of-a-kind volume. Some of the topics covered in the Dictionary of Bibliometrics include: descriptions and examples of Bradford's law, Lotka's law, and Zipf's law various aspects of citation analysis application of bibliometrics to the study of communication in the physical and natural sciences reports of journal analyses accounts of several ways to study the obsolescence or disuse of articles in a given subject field This tool will serve anyone working or interested in the fields of publishing and professional communication. Included in the text are suggested sources of further information and an index of personal names. The Dictionary of Bibliometrics is a valuable, handy resource that you'll refer to again and again!

Those studying to become children's librarians, experienced and new children's librarians, library administrators, and

trustees alike will find Sullivan's book a definitive guide to the fundamentals of children's services.
Students' Skills in Tackling Real-Life Problems
On Academic Scepticism
PISA 2012 Results: Creative Problem Solving (Volume V) Students' Skills in Tackling Real-Life Problems
99 Ways to Get Kids to Love Reading