Garageband 08 Power The Comprehensive Recording And Podcasting Guide

Grace escapes to the farthest place from home she can think of, a boarding school in Korea, hoping for a fresh start. She wants nothing to do with music, but when her roommate Sophie's twin brother Jason turns out to be the newest Korean pop music superstar, Grace is thrust back into the world of fame.

GarageBand '08 PowerThe Comprehensive Recording and Podcasting GuideGarageBand '11 Power!The Comprehensive Recording and Podcasting GuideMuska/Lipman

This book is a thoroughly updated edition of this popular guide to Apple Inc.'s flagship software for computer music production, Logic Pro X. All the issues and questions you're likely to encounter while making music with Logic are covered simply and thoroughly. In addition, you'll learn why Logic works the way it does—so instead of just reproducing steps mechanically, you'll understand what you're doing, leading you to true expertise and creativity with Logic Pro X. If you're a beginner, you will benefit from the clear, step-by-step introductions to what Logic Pro X can do. More advanced users will find LOGIC PRO X POWER! an indispensable reference—the go-to resource covering all of the software's features and functions. --

Bigger in size, longer in length, broader in scope, and even more useful than our original Mac OS X Hacks, the new Big Book of Apple Hacks offers a grab bag of tips, tricks and hacks to get the most out of Mac OS X Leopard, as well as the new line of iPods, iPhone, and Apple TV. With 125 entirely new hacks presented in step-by-step fashion, this practical book is for serious Apple computer and gadget users who really want to take control of these systems. Many of the hacks take you under the hood and show you how to tweak system preferences, alter or add keyboard shortcuts, mount drives and devices, and generally do things with your operating system and gadgets that Apple doesn't expect you to do. The Big Book of Apple Hacks gives you: Hacks for both Mac OS X Leopard and Tiger, their related applications, and the hardware they run on or connect to Expanded tutorials and lots of background material, including informative sidebars "Quick Hacks" for tweaking system and gadget settings in minutes Full-blown hacks for adjusting Mac OS X applications such as Mail, Safari, iCal, Front Row, or the iLife suite Plenty of hacks and tips for the Mac mini, the MacBook laptops, and new Intel desktops Tricks for running Windows on the Mac, under emulation in Parallels or as a standalone OS with Bootcamp The Big Book of Apple Hacks is not only perfect for Mac fans and power users, but also for recent -- and aspiring -- "switchers" new to the Apple experience. Hacks are arranged by topic for quick and easy lookup, and each one stands on its own so you can jump around and tweak whatever system or gadget strikes your fancy. Pick up this book and take control of Mac OS X and your favorite Apple gadget today!

macOS Big Sur For Dummies

Environmental Communication. Second Edition

How to Ditch Microsoft and why It's Not as Hard as You Think

Mac Life

Name Dropping

Tips & Tools for unlocking the power of your Apple devices

Audio productions are made or broken by the quality of the recording engineer's ears. The ability to properly discern sounds, identify subtle problems, and act accordingly to apply the necessary fix makes all the difference in the quality of the final tracks and master. The good news is that these crucial skills can be learned. The ability to instantly identify frequencies, hear hidden distortions, and instinctively reconcile conflicts in the EQ of instruments, audio elements, vocals and more are traits of those who have mastered the art of audio production. The best engineers have trained their ears to immediately recognize audio problems that the consumer and those new to recording arts would likely not hear, but that, if left unresolved, would result in an amateurish final product. For more than two decades, students of F. Alton Everest's Critical Listening and Auditory Perception courses have rapidly developed these skills by using the intense lessons found in this book and on the CD. Unfortunately the books and CDs included with the course were usually too expensive for aspiring engineers to purchase and were often available only in colleges, universities, or school libraries. Now for the first time these indispensable training sessions are available with this release of Critical Listening Skills for Audio Professionals. Through hundreds of illustrations and an accompanying disc containing high-resolution MP3 files with nearly five hours of narration of the entire course, you can acquire the audio discernment skills of a seasoned recording engineer by studying this course at your own pace, in your own home.

GARAGEBAND '11 POWER is an easy to understand, detailed guide on how to get the most out of GarageBand '11, as well as GarageBand '08 and '09. In addition to revealing all of the new features in '11, GARAGEBAND '11 POWER completely explores the application through the use of screenshots, tutorials, creative jumping-off points, and real world examples. Whether readers want to create music, record and publish podcasts, write scores for their own movies, or take piano and guitar lessons, GARAGEBAND '11 POWER is the guide readers need to get the most out of this incredible program. Covers Logic Pro 9, an audio editing and processing program for Apple computer users.

As the most popular and authoritative guide to recording Modern Recording Techniques provides everything you need to master the tools and day to day practice of music recording and production. From room acoustics and running a session to mic placement and designing a studio Modern Recording Techniques will give you a really good grounding in the theory and industry practice. Expanded to include the latest digital audio technology the 7th edition now includes sections on podcasting, new surround sound formats and HD and audio. If you are just starting out or looking for a step up in industry, Modern Recording Techniques provides an in depth excellent read- the must have book

Hello, I Love You

To the Apple's Core

Seeking Creative Truth Through Trendy Altruism and Punk Rock

Using Technology with Classroom Instruction that Works

A Theory

PC Mag

Bring your computer literacy course back to the BASICS. COMPUTER LITERACY BASICS: A COMPREHENSIVE GUIDE TO IC3 provides an introduction to computer concepts and skills, which maps to the newest Computing Core Certification (IC3) standards. Designed with new learners in mind, this text covers Computing Fundamentals, Key Applications, and Living Online everything your students need to be prepared to pass the IC3 exam, and finish the course as confident computer users. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Lay down some tracks—no garage required! GarageBand has become the default musical sketchpad for both well-known artists and hobbyists musicians who want a simple way to record, edit, and share their own tunes. GarageBand For Dummies is your go-to guide to navigating the interface and making the tweaks to create your own songs. Look inside to discover how to lay down a beat with the virtual drum kits, layer on sweet sounds with built-in virtual instruments, and attach simple hardware to record vocals or live instruments on a Mac, iPad, or even an iPhone. Use built-in instruments to create a song Attach your guitar or mic to record live sounds Export your final product or individual tracks Add effects and edit your song GarageBand is the simplest way to create basic tracks without investing in costly hardware and learning a complex digital audio workstation software package—and this book shows you how.

Eight minibooks thoroughly cover the newest Mac operating system—Mac OS X Lion Macs continue to gain market share, and Mac OS X Lion is expected to draw even more converts as it adds the magic of some of your favorite iPad and iPhone features to the legendary power of the Mac. This easy-to-follow guide to Mac OS X Lion features eight self-contained minibooks covering every phase of navigating, customizing, and expanding Mac OS X Lion; the iLife and iWork applications; maintenance and troubleshooting; Internet activities; and much more. Mac OS X Lion All-in-One For Dummies is ideal for those switching to a Mac, anyone upgrading from an earlier version of Mac OS X, beginning Mac users, and experienced users looking for a more comprehensive reference. Minibooks include: Introducing Mac OS X, Customizing and Sharing, the Digital Hub, Using iWork, the Typical Internet Stuff, Networking in Mac OS X, Expanding Your System, and Advanced Mac OS X Covers Mac OS X Lion basics, using the Finder and Spotlight, customizing the desktop, setting up multi-user accounts, working with the Address Book and Apple Mail, and using the amazing iTunes, iLife and iWork applications Highlights the new features of Mac OS X Lion showing readers how to find and download apps from the Mac App Store, organize their desktop with Launchpad and Mission Control, take advantage of full-screen apps, and more Features advanced advice on using AppleScript, troubleshooting your system, staying secure, and setting up a network You'll tame your Lion in no time with this book and a little help from For Dummies.

PCMag.com is a leading authority on technology, delivering Labs-based, independent reviews of the latest products and services. Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology.

Principles of Information Systems

The Ultimate Guide to Everything You Need to Know About MacBook Pro 2019

A Managerial Approach

How Social Production Transforms Markets and Freedom

Garage Band Theory

Tools for Practice with Individuals, Organizations, and Communities

The recent discovery of diverse fossil flowers and floral organs in Cretaceous strata has revealed astonishing details about the structural and systematic diversity of early angiosperms. Exploring the rich fossil record that has accumulated over the last thre of the evolutionary history of flowering plants from their earliest phases in obscurity to their dominance in modern vegetation. The discussion provides comprehensive biological and geological background information, before moving on to summarise the foss previously unpublished results based on research into Early and Late Cretaceous fossil floras from Europe and North America, the authors draw on direct palaeontological evidence of the pattern of angiosperm evolution through time. Synthesising palaeobota from living plants, this unique book explores the latest research in the field, highlighting connections with phylogenetic systematics, structure and the biology of extant angiosperms.

This electrifying book covers all the requirements for musicians who would like to play music by ear.

The first book in the acclaimed, New York Times best-selling trilogy, Wool is the story of a community living in an underground silo completely unaware of the fate of the outside world. When the silo's sheriff asks to leave the silo, a series of events unravels lives. In a world where all commodities are precious and running out, truth and hope may be the most rare...and the most needed.

In a rapidly advancing technological culture, social work practitioners are frequently challenged to invent new strategies to meet client needs and foster social change. Despite the Council on Social Work Education's new standards for technology in social w social work teach the use of technology for practice, and many instructors struggle with the integration of this increasingly necessary dimension into education. Digital Social Work is designed to offer engaging, meaningful, and easy-to-use technology conte generalist and advanced social work practice courses. The chapters in this volume offer instructors and students insight into the knowledge, skills, and values required of those who practice social work 2.0; by providing concrete examples of technology too social work curricula dealing with micro, mezzo, and macro systems. Chapters can be used singly--to augment Practice, Research, or Policy courses--or can provide a format to discuss technology in courses addressing practice with individuals, youth, and fa media, GIS, blogs, and many other technology tools are represented in this collection.

The Power of Social Networking

GarageBand For Dummies

Wool

GarageBand '08 Power

Using the Whuffie Factor to Build Your Business

Audio Blogging for the Masses

An introduction to podcasting describes the technology and techniques involved in mass audio blogging, explaining how to find, create, and distribute podcasts; describing essential hardware and software; and discussing distribution options and legal issues.

From bestselling writer David Graeber—"a master of opening up thought and stimulating debate" (Slate)—a powerful argument against the rise of meaningless, unfulfilling jobs…and their consequences. Does your job make a meaningful contribution to the world? In the spring of 2013, David Graeber asked this question in a playful, provocative essay titled "On the Phenomenon of Bullshit Jobs." It went viral. After one million online views in seventeen different languages, people all over the world are still debating the answer. There are hordes of people—HR consultants, communication coordinators, telemarketing researchers, corporate lawyers—whose jobs are useless, and, tragically, they know it. These people are caught in bullshit jobs. Graeber explores one of society's most vexing and deeply felt concerns, indicting among other villains a particular strain of finance capitalism that betrays ideals shared by thinkers ranging from Keynes to Lincoln. "Clever and charismatic" (The New Yorker), Bullshit Jobs gives individuals, corporations, and societies permission to undergo a shift in values, placing creative and caring work at the center of our culture. This book is for everyone who wants to turn their vocation back into an avocation and "a thought-provoking examination of our working lives" (Financial Times).

Describes how the arts provide an entry point for gaining insight into why and how students learn. It includes rich and lively examples of public school teachers integrating visual arts, music, drama, and dance with subject matter, including English, social studies, science, and mathematics to provide a deeper understanding of why and how to use the arts every day, in every school, to reach every child. "Everything you need to know to turn your love of music--and desire to play it--into something real"--P. [4] of cover.

Logic Pro 9 Power!

OS X Yosemite All-in-One For Dummies

How to Start a Band, Book Gigs, and Get Rolling to Rock Stardom

Podcasting at School

MacBook Pro 2019 Essentials

Integrating the Arts for Understanding Across the Curriculum, K-8

INTRODUCTIONThe MacBook Pro 2019 runs on the new macOS Catalina 10.15 with updates to existing apps and new feature additions like Apple music, Apple TV, Sidecar and Find My. MacBook Por 2019 has the Apple Touch Bar with an Integrated Touch ID sensor and Retina display. The device is fitted with 8-core processor, a new thermal design and up to 64 GB of memory and 8 GB VRAM.The MacBook Pro 2019 is fitted with 8-core processors with processing speeds up to 5.0 GHz which is two times faster than the quad-core 15-inch MacBook Pro. Software / App Developers, Photographers, Filmmakers, Music Producers, Researchers and other professionals will find the device very useful for increased productivity, comprehensive and world-class output especially if they are involved in code writing and compilation, modelling, simulations, gaming, video and music editing.Buy this book to discover essential information on*Unboxing: What's in the package. *How to set up the device (configure user accounts and using the setup assistant).*A tour of the Mac including basic anatomy, features and the use of the different parts (Desktop, Dock, FaceTime HD Camera, Finder, LaunchPad, Menu Bar, Microphone, Notification Centre, Trackpad, Speaker, Spotlight, Thunderbolt ports, Touch Bar and Touch ID).*Detailed information on MacBook Pro 2019 Apps and Features (Airdrop, App Store, Apple Books, Apple Mail, Apple Pay, Apple TV, Calendar, Connecting to the internet, FaceTime, Find My, GarageBand, Hands-off, iCloud, iMovie, Keynote, Maps, Messages, Optimize space on the MacBook Pro, Safari, Screen Time, Sidecar, Siri, System Preferences, Transfer and Restore Data from another Mac or PC to the new MacBook Pro 2019.*MacOS Catalina.*Safety, use and care information for the MacBook Pro 2019Overall, exploit the power, amazing design and productivity your MacBook Pro 2019 is capable of by reading this guide to fully optimize usage of the device.

Includes a brief history of American journalism and discusses the duties of a journalist, styles of writing, the parts of a newspaper, newspaper and yearbook design, photography, and careers in journalism.

Get the most out of the latest version of OS X This reference combines eight content-rich minibooks in one complete package to give you all-access, easy-to-understand coverage of the key features and tools needed to get the most out of the latest OS X release from Apple. In OS X Yosemite All-in-One For Dummies, you'll learn the ins and outs of OS X basics, navigating and running programs, searching with Spotlight, having fun with Photo Booth, keeping in touch with Contacts, using Reminders, writing in Notes, setting up the Notification Center, customizing the OS X desktop, jamming with iTunes, organizing and tweaking photos with iPhoto, making movie magic with iMovie, turning your Mac into a DVD theater, publishing documents with Pages, chatting with Messages and FaceTime, letting your imagination run wild with iBooks, expanding your horizons with iCloud, and so much more. Combining the power and stability of UNIX with Apple's legendary elegance and style, OS X is the default operating system installed on every desktop and laptop computer sold by Apple. In OS X Yosemite All-in-One For Dummies, you'll get the best-of-the-best content from indispensable For Dummies books: Introducing OS X; Customizing and Sharing; The Digital hub; Using iWork; The Typical Internet Stuff; Networking in OS X; Expanding Your System; and Advanced OS X. Goes well beyond the basics of how to use OS X Covers the key features and tools essential for all users of OS X Shows you how to use OS X to make your work and personal life more organized and fun If you're a first-time Apple consumer just switching over from a PC, or a beginner-to-intermediate Mac user upgrading to the newest version of OS X, this comprehensive and all-encompassing guide will have you whizzing around OS X like a pro in no time.

The MacBook Pro 2019 runs on the new macOS Catalina 10.15 with updates to existing apps and new feature additions like Apple music, Apple TV, Sidecar and Find My. MacBook Por 2019 has the Apple Touch Bar with an Integrated Touch ID sensor and Retina display. The device is fitted with 8-core processor, a new thermal design and up to 64 GB of memory and 8 GB VRAM.The MacBook Pro 2019 is fitted with 8-core processors with processing speeds up to 5.0 GHz which is two times faster than the quad-core 15-inch MacBook Pro. Software / App Developers, Photographers, Filmmakers, Music Producers, Researchers and other professionals will find the device very useful for increased productivity, comprehensive and world-class output especially if they are involved in code writing and compilation, modelling, simulations, gaming, video and music editing.Buy this book to discover essential information on*Unboxing: What's in the package. *How to set up the device (configure user accounts and using the setup assistant).*A tour of the Mac including basic anatomy, features and the use of the different parts (Desktop, Dock, FaceTime HD Camera, Finder, LaunchPad, Menu Bar, Microphone, Notification Centre, Trackpad, Speaker, Spotlight, Thunderbolt ports, Touch Bar and Touch ID).*Detailed information on MacBook Pro 2019 Apps and Features (Airdrop, App Store, Apple Books, Apple Mail, Apple Pay, Apple TV, Calendar, Connecting to the internet, FaceTime, Find My, GarageBand, Hands-off, iCloud, iMovie, Keynote, Maps, Messages, Optimize space on the MacBook Pro, Safari, Screen Time, Sidecar, Siri, System Preferences, Transfer and Restore Data from another Mac or PC to the new MacBook Pro 2019.*MacOS Catalina.*Safety, use and care information for the MacBook Pro 2019Overall, exploit the power, amazing design and productivity your MacBook Pro 2019 is capable of by reading this guide to fully optimize usage of the device.

Early Flowers and Angiosperm Evolution

Logic Pro X Power!

A Novel

GarageBand '11 Power!

The Comprehensive Guide

Killing Bono

Longtime friend and reporter, Neil McCormick, reveals childhood and present day stories about Bono and his band, U2. Some are born great. Some achieve greatness. Some have greatness thrust upon them. And some have the misfortune to go to school with Bono. Everyone wants to be famous. But as a young punk in Dublin in the 1970s, Neil McCormick's ambitions went way beyond mere pop stardom. It was his destiny to be a veritable Rock God. He had it all worked out: the albums, the concerts, the quest for world peace. There was only one thing he hadn't counted on. The boy sitting on the other side of the classroom had his own. Killing Bono is a story of divergent lives. As Bono and his band U2 ascended to global superstardom, his school friend Neil scorched a burning path in quite the opposite direction. Bad drugs, weird sex, bizarre haircuts: Neil experienced it all in his elusive quest for fame. But sometimes it is life's losers who have the most interesting tales to tell. Featuring guest appearances by the Pope, Bob Dylan, and a galaxy of stars, Killing Bono offers an endlessly funny, startlingly candid, and strangely moving account of a life lived in the shadows of superstardom. "The problem with knowing you is that you've done everything I ever wanted to," Neil once complained to his famous friend. "I'm your doppelganger," Bono replied. "If you want your life back, you'll have to kill me." Now there was a thought...

Looks at podcasting tools, describes how podcasting can be used by teachers, and includes a variety of lesson plans.

From jeliya to cha cha chá, Shandong to sean nós, and the Beatles and beleganjur to Bollywood and belly dance, the second edition of World Music: Traditions and Transformations takes students on an exciting global journey of musical and cultural discovery, exploration, and experience. Through clearly focused case studies of diverse musicultural traditions, Michael Bakan illustrates the transformative life of world musics from traditional folk, ritual, and classical genres to contemporary popular and art musics, jazz, and world beat. Integral connections between particular musics and their historical, cultural, and international contexts are consistently emphasized. The text also includes a globally inclusive introduction to core elements of music and culture that makes its unique and friendly approach accessible to music majors and non-majors alike.

MacLife is the ultimate magazine about all things Apple. It's authoritative, ahead of the curve and endlessly entertaining. MacLife provides unique content that helps readers use their Macs, iPhones, iPods, and their related hardware and software in every facet of their personal and professional lives.

Mac OS X Lion All-in-One For Dummies
Bullshit Jobs
Big Book of Apple Hacks
High School Journalism
The Comprehensive Recording and Podcasting Guide
GarageBand 2

Describes how patterns of information, knowledge, and cultural production are changing. The author shows that the way information and knowledge are made available can either limit or enlarge the ways people create and express themselves. He describes the range of legal and policy choices that confront.

An in-depth look into Mac OS X and iOS kernels Powering Macs, iPhones, iPads and more, OS X and iOS are becoming ubiquitous. When it comes to documentation, however, much of them are shrouded in mystery. Cocoa and Carbon, the application frameworks, are neatly described, but system programmers find the rest lacking. This indispensable guide illuminates the darkest corners of those systems, starting with an architectural overview, then drilling all the way to the core. Provides you with a top down view of OS X and iOS Walks you through the phases of system startup—both Mac (EFi) and mobile (iBoot) Explains how processes, threads, virtual memory, and filesystems are maintained Covers the security architecture Reviews the internal Apis used by the system—BSD and Mach Dissects the kernel, XNU, into its sub components: Mach, the BSD Layer, and I/o kit, and explains each in detail Explains the inner workings of device drivers From architecture to implementation, this book is essential reading if you want to get serious about the internal workings of Mac OS X and iOS.

Traverse the landscape of Web 2.0 to become a player. Embrace the chaos! [This book} weaves stories from Moleskine, 37Signals, Threadless, Willitblend, and Gary Vaynerchuk into a compelling story of the way business is now done.--Seth Godin, author of "Meatball Sundae."

A guide to GarageBand describes how to turn a Mac into a recording studio to create, perform, and record music.

Digital Social Work
MacBook Pro Essentials
The British National Bibliography
The Wealth of Networks
Modern Recording Techniques
Critical Listening Skills for Audio Professionals

Technology is ubiquitous, and its potential to transform learning is immense. The first edition of Using Technology with Classroom Instruction That Works answered some vital questions about 21st century teaching and learning: What are the best ways to incorporate technology into the curriculum? What kinds of technology will best support particular learning tasks and objectives? How does a teacher ensure that technology use will enhance instruction rather than distract from it? This revised and updated second edition of that best-selling book provides fresh answers to these critical questions, taking into account the enormous technological advances that have occurred since the first edition was published, including the proliferation of social networks, mobile devices, and web-based multimedia tools. It also builds on the up-to-date research and instructional planning framework featured in the new edition of Classroom Instruction That Works, outlining the most appropriate technology applications and resources for all nine categories of effective instructional strategies: * Setting objectives and providing feedback * Reinforcing effort and providing recognition * Cooperative learning * Cues, questions, and advance organizers * Nonlinguistic representations * Summarizing and note taking * Assigning homework and providing practice * Identifying similarities and differences * Generating and testing hypotheses Each strategy-focused chapter features examples--across grade levels and subject areas, and drawn from real-life lesson plans and projects--of teachers integrating relevant technology in the classroom in ways that are engaging and inspiring to students. The authors also recommend dozens of word processing applications, spreadsheet generators, educational games, data collection tools, and online resources that can help make lessons more fun, more challenging, and--most of all--more effective.

Your "get-started" guide to the world of macOS Big Sur Wherever you like to Mac—at home in front of your trusty iMac or over a coffee with your portable MacBook Air—macOS provides you with the seamless, efficient, and reliable user experience that makes these devices so famously a pleasure to use. macOS Big Sur For Dummies is here to heighten the experience for new users and upgraders alike by providing the very latest on the ways macOS Big Sur can enhance how you work and play. Written in a no-jargon style by Bob LeVitus—the Houston Chronicle's much-loved "Dr. Mac" since 1996—this guide starts with the basics, like getting set up, and explains more advanced uses, like making music and movies, exploring the expanding universe of apps and giving tips on how to save time and enhance productivity along the way. With this book, you'll learn to Set up and connect your Mac Get friendly with Siri Enhance your world with apps Work better and faster Use the comprehensive capabilities of macOS Big Sur to do anything and everything you would like to do—and do it even better. For beginners and experts alike, macOS Big Sur For Dummies is the best way to step into the magical world of getting things done with Mac.

Just Say No to Microsoft begins by tracing Microsoft's rise from tiny software startup to monopolistic juggernaut and explains how the company's practices over the years have discouraged innovation, stunted competition, and helped foster an environment ripe for viruses, bugs, and hackers. Readers learn how they can dump Microsoft products--even the Windows operating system--and continue to be productive. The book also shows how to work successfully and seamlessly with computers and people who are still hooked on Microsoft software. Includes full explanations of alternate operating systems, such as Linux and Mac, and outlines various software applications that can replace the familiar Microsoft products.

Environmental professionals can no longer simply publish research in technical journals. Informing the public is now a critical part of the job. Environmental Communication demonstrates, step by step, how it's done, and is an essential guide for communicating complex information to groups not familiar with scientific material. It addresses the entire communications process, from message planning, audience analysis and media relations to public speaking - skills a good communicator must master for effective public dialogue. Environmental Communication provides all the knowledge and tools you need to reach your target audience in a persuasive and highly professional manner. "This book will certainly help produce the skills for environmental communications sorely needed for industry, government and non-profit groups as well as an informed public". Sol P. Baltimore, Director, Environmental Communications and Adjunct faculty, Hazardous Waste management program, Department of Chemical Engineering, College of Engineering, Wayne State University, Detroit, Michigan. "All environmental education professionals agree that the practice of good communications is essential for the success of any program. This book provides practical skills for this concern". Ju Chou, Associate Professor, Graduate Institute of Environmental Education National Taiwan Normal University Taipei, Taiwan

Artful Teaching
Secrets of Podcasting
Mac OS X and iOS Internals
Computer Literacy BASICS
Just Say No to Microsoft
Skills and Principles for Natural Resource Managers, Scientists, and Engineers.