

Executive Guide To Project Management Pmi

For organizations to thrive, indeed to survive, in today's global economy, we must find ways to dramatically improve the performance of large-scale projects.

Applying the concepts of complexity theory can complement conventional project management approaches and enable us to adapt to the unrelenting change that we ignore at our own peril. *Managing Complex Projects: A New Model* offers an innovative way of looking at projects and treating them as complex adaptive systems. Applying the principles of complexity thinking will enable project managers and leadership teams to manage large-scale initiatives successfully. • Explore how complexity thinking can be used to find new, creative ways to think about and manage projects • Diagnose complexity on a wide range of projects – from small, independent, short projects to highly complex, longer projects • Understand and manage the complexity of the business problem, opportunity, solution, and other dimensions that come into play when managing large-scale efforts Use the Project Complexity Model to determine the most effective approach to managing all aspects of a project based on the level of complexity involved.

If you're new to project management or need to refresh your knowledge, *Project Management Essentials, Third Edition*, is the quickest and easiest way to learn how to manage projects successfully. The simple techniques and templates in this book provide you with the essential tools you'll need to be an effective project manager. It's as simple as that. Read the book and discover: How to plan well - to decide on the right things to do; The key skills and knowledge you'll need to be effective; How to create an effective charter to start projects off right; Guidelines for building a usable project plan; Tips for breaking project work into manageable pieces; Techniques for estimating project cost and schedule; How to build a team; Strategies to deal with conflict, change, and risk; How to report on the progress of the project and keep everyone concerned happy. *Project Management Essentials* is written in short, clear chapters to make project management more easily understood. The authors, all valued senior faculty of PM College, use both their business experience and their academic backgrounds to make these chapters come alive. This updated edition complies with the latest project management standard, the PMBOK Guide 5th Edition.

No longer restricted to the engineering industry, project management has at long last crossed over to mainstream business. *Project Management for Business Professionals* is the definitive reference on the essentials of contemporary project management. Featured here are some of the foremost practitioners and researchers from academia, consulting, and private industry, sharing their various areas of project management expertise and providing a wide range of perspectives on everything from risk management to resource planning to ethics management. Focusing on both the technical and human sides of the field, this unique resource follows the main points of the "project management body of

knowledge"-the certification standard of the Project Management Institute. The experts address the procedures and processes for planning and managing projects and explore project team/group dynamics, examining the interpersonal relations and the political and organizational considerations that can impact a project.

There are plenty of books about project management, but this is the first one written for the people who have the most at stake: the senior executives who will ultimately be held accountable for the successes of the projects they approve and supervise. Top enterprise project management expert Michael Bender explains project management from the perspective that matters most to executives: adding value. Most books view project management from the inside, focusing primarily on lower-level issues, such as the creation of Work Breakdown Structures. A Manager's Guide to Project Management views it from above, explaining how project managers can best achieve the strategic goals of the business; the executive's role in successful project management; and the tools available to executives who want to gain greater value from project management. Drawing on his extensive experience, Bender shows how to: make sure project and enterprise goals align; structure organizations to support more effective project communication and decision making; integrate project processes with other organizational processes; oversee projects more effectively. This book contains a full section on understanding and managing projects as capital investments, including detailed coverage of building balanced project portfolios. Bender concludes with a sophisticated discussion of managing projects in global environments and optimizing resources where multiple projects must be managed.

Executive's Guide to IT Governance

Improving Systems Processes with Service Management, COBIT, and ITIL

An Executive ' S Guide to Understanding an Erp Project

The Fast Forward MBA in Project Management

What Executives Need to Know About Project Management

A Guide to the Successful Management of Projects Across the Organization

Enterprise Project Governance

PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide – Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide:

- Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.);***
- Provides an entire section devoted to tailoring the development approach and processes;***
- Includes an expanded list of models, methods, and artifacts;***
- Focuses on not just delivering project outputs but also enabling outcomes; and***
- Integrates with PMI standards+™ for information and standards application content based on project type, development approach, and***

industry sector.

The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy — all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

More and more businesses and government agencies are finding software and IT to be crucial to their success and efficiency. This increased reliance is surfacing many shortcomings in the way software projects are managed. Software is central to running any business effectively - it's just as important to success as marketing, sales, finance, and operations. This book provides an MBA level of understanding of the key dynamics of software projects and will position executives to improve outcomes. Managing the "Black Hole" is about management, not technology. Software projects are risky - failures are common. Less than 1/3 of all software projects (purchased or built) are fully successful (on-time, on-budget, with all intended features and functions). The average software project overruns its budget by around 50% and schedule by around 80%. The average project delivers less than 70% of planned features and functions. Software projects are extremely wasteful - in an average organization only 30-40% of total software cost results in "value-added" - best in class organizations (less than 15%) achieve twice as much value add - 100% more 'bang for the buck'. This book examines the underlying root causes of failures - the "Seven Deadly Sins" and provides a non-technical introduction to a range of proven remedies - the "Five Redeeming Virtues." The ideas in this book will enable your organization to join the elite few who have taken these lessons to heart. Leaving the solution to these problems solely in the hands of IT specialists has not proven a successful strategy - top management understanding and engagement are required to improve outcomes! "Managing the Black Hole provides a substantive yet refreshingly succinct tour of software project risks and remedies. This book explains the most important software project issues without 'geek-speak', using examples and metaphor readily comprehensible to those without extensive technical backgrounds. Gary has captured just the right level of depth and detail for today's busy executives, both inside and outside IT. Anyone dealing with risky software projects, whether 'buying' or 'building', will benefit from this book." -Tony Salvaggio, CEO, Computer Aid, Inc. About the Author Gary Gack is an MBA from the Wharton School, a

Six Sigma Black Belt, and an ASQ-certified software quality engineer. He provides consulting, training and coaching related to business and software/IT process improvement, with emphasis on "best of breed" integration of proven best practices and models. His primary focus and interest is in helping organizations improve business performance by more effective management of the interface between general managers and software and IT. By working on both sides of the "technology divide" he has helped reduce failures, increase productivity and quality, reduce waste, and control risk.

This book is about what I call "Fix it or lose it Management." I wrote it to help you do your own turnaround inside your organization, before someone else does it for you - or your organization goes under completely. This book is a compendium of carefully selected good ideas from good books, plus my own experience in nearly 20 years as a management consultant and the 27 years of Military service that preceded it. Like my last book, I wrote it so that you could have straightforward, no-nonsense material, ready to implement. CEOs and other responsible people in leadership positions don't always have time to do their own research. Instead, they throw themselves on the mercy of contractors, who think in terms of yearly contracts. You can do the job better.

The Complete Guide to Consistently Delivering Great Projects

A Comprehensive Guide

A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Seventh Edition and The Standard for Project Management (RUSSIAN)

The Executive's Guide to Consultants: How to Find, Hire and Get Great Results from Outside Experts

The Executive's Guide to Information Technology

The Seven Steps for Creating High-value, High-impact PowerPoint Presentations

Timeless Lessons in Planning, Execution, and Leadership

This book is not a technical manual explaining all the nuts-and-bolts details of ERP that must be mastered to successfully implement the technology but is a guide to senior executives, managers, project managers, and project teams to understand the different aspects of an ERP project. An ERP project is far broader than the software technology and it is these other issues that can be the difference between success and failure. This book is based on 35 years of experience of the author, who has worked in organisations all over the world in various capacities and has project-managed ERP projects with varying degrees of success and failure and has analysed many ERP projects from a recovery, mediation and litigation perspective to determine the underlying reasons for ERP failure. The book is written in layman's terms and seeks to provide senior management, middle management, project management, and their project teams with an understanding of the issues that need to be addressed and managed in order to achieve a successful outcome from an ERP project.

This book is not a technical manual explaining all the nuts-and-bolts details of ERP that must be mastered to successfully implement the technology but is a guide to senior executives, managers, project managers, and project teams to understand the different aspects of an ERP project. An ERP project is far broader than the software technology and it is these other issues that can be the difference between success and failure. This book is based on 35 years of experience of the author, who has worked in organisations all over the world in various capacities and has project-managed ERP projects with varying degrees of success and failure and has analysed many ERP projects from a recovery, mediation and litigation perspective to determine the

underlying reasons for ERP failure. The book is written in laymans terms and seeks to provide senior management, middle management, project management, and their project teams with an understanding of the issues that need to be addressed and managed in order to achieve a successful outcome from an ERP project.

The comprehensive guide to project management implementation, updated with the latest in the field Project management has spread beyond the IT world to become a critical part of business in every sphere; built on efficiency, analysis, and codified practice, professional project management leads to the sort of reproducible results and reliable processes that make a business successful. Project Management Best Practices provides implementation guidance for every phase of a project, based on the real-world methodologies from leading companies around the globe. Updated to align with the industry's latest best practices, this new Fourth Edition includes new discussion on Agile and Scrum, tradeoffs and constraints, Portfolio PMO tools, and much more. Get up-to-date information on the latest best practices that add value at every level of an organization Gain insight from more than 50 project managers at world-class organizations including Airbus, Heineken, RTA, IBM, Hewlett-Packard, Sony, Cisco, Nokia, and more Delve deeper into implementation guidance for Agile, Scrum, and Six Sigma Explore more efficient methodologies, training, measurement, and metrics that boost organization-wide performance Adopt new approaches to culture and behavioral excellence, including conflict resolution, situational leadership, proactive management, staffing, and more Ideal for both college and corporate training, this book is accompanied by an Instructor's Manual and PowerPoint lecture slides that bring project management concepts right into the classroom. As the field continues to grow and evolve, it becomes increasingly important to stay current with new and established practices; this book provides comprehensive guidance on every aspect of project management, with invaluable real-world insight from leaders in the field.

**** Winner AUSTRALIAN BUSINESS BOOK AWARDS - BEST GENERAL BUSINESS BOOK 2020 ** Finalist AUSTRALIAN BUSINESS BOOK AWARDS - BEST BOOK 2020**

Deliver great projects every time Projects are the lifeblood of organisations, but many projects fall short of expectations because of poor project management and/or poor project sponsorship. In The Project Book, author and 20-year project management and sponsorship veteran Colin D Ellis teaches you the skills and behaviours required to make your projects succeed, every time. The best projects, whether they are delivered in an agile or waterfall way, are a result of the people that lead them and the environment they create. This fail-safe and comprehensive handbook shows you how to develop the mindset and communication skills to create projects that leave a legacy for you, your team and your organisation. Project leaders and senior managers in all business and technical disciplines will benefit from the insightful guidance this book offers and better project outcomes will result. Split into two parts, individually addressing Project Leaders and Project Sponsors, this book guides large project facilitators to understand the importance of people over processes. become a project leader that people trust build a team culture of collaboration, agility and creativity upskill executives so that they're catalysts for transformation develop the organisational discipline needed for successful projects create a mature environment for your projects to thrive Engaging, informative and humorous, The Project Book will help project managers, project sponsors, scrum masters and product owners across all

organisations to deliver successful projects in a way that customers will talk about for years.

Filling Execution Gaps

A Guide for Setting Direction and Managing Change

Managing the Black Hole

Project Management Essentials, Fourth Edition

The Executive's Guide to Internal Auditing

Napoleon on Project Management

Learn How to Apply Best Practices

The Executive's Guide to Information Technology is a sophisticated and comprehensive guide to running a cost-effective, efficient, and business delivery-focused corporate Information Technology (IT) unit. Eschewing the theoretical for the practical, the book gives managers the guidance they need to handle any problem effectively. It provides specific policies, approaches, and tools for each critical IT management functionó from application management to vendor management. IT management experts John Baschab and Jon Piot provide the techniques IT managers and executives need to accurately assess their current operations. Further, they offer a step-by-step improvement plan designed to raise productivity and service levels while reducing costs significantly. The authors begin by examining the symptoms and causes of waste, inefficiency and underperformance in typical IT departments before offering in-depth analysis of each operational area of IT management. They present current and emergent best practices for transforming the department into a world-class service organization. Packed with prescriptive advice and hard-earned insight, this comprehensive resource is organized into stand-alone chapters that provide quick access to important information when managers need it. In addition, spreadsheets, documents, and checklists are designed to aid in planning and decision-making and can be easily accessed on the included CD-ROM. Designed to help IT managers and top executives get the most out of their departments, their budget and themselves, the book covers such topics as: managing the department, establishing leadership roles, assessing the organization, cost management, project demand management, operations management, infrastructure planning, vendor selection and management, technical standards setting, investment evaluation, and productivity and quality measurement programs. With The Executive's Guide to Information Technology, IT managers will understand the main sources of waste in their departments, identify major management issues, learn and implement critical steps toward improvement, and manage more effectively. The book will help managers improve their performance and stature within their organizations by providing the tips and tools to overcome typical areas of friction and miscommunication between IT departments

and other business functions. Executives will understand how to work effectively with the CIO or IT director, as well as provide constructive management input to the IT function, achieving the best return on their IT assets.

How-to guidance for defining and implementing a complex project performance environment Sharing his forty-five years of project management experience, best-selling author and industry guru Robert Wysocki presents a straightforward, enlightening, and pragmatic guide to help senior managers make the transition to an organization that profits and thrives on complexity. The first book to discuss practical project management mitigation strategies, **Executive's Guide to Project Management** presents easy-to-implement infrastructures and processes that will ensure the continued success of your organization and maximize your investment of every project. Collects in one resource all the relevant information for understanding and creating an environment for improved complex project performance A must-read for every member of your senior management team Shows you how to regain responsibility, take action, and skillfully handle complexity to mitigate risk and increase return on project investments It's time for your senior management team to take back control of your investments in projects and programs. **Executive's Guide to Project Management** shows you how to cultivate your part of the organization so that it can respond to a changing project environment with the infrastructure to support the project and program investment decisions.

"I expected good, but this is great." -Janet Pirus Phelps, Principle, Strategic CFO, Former CFO Papa Murphy's Pizza Gaps . . . holes in your organization where tasks fall and failure breeds. They inhibit your ability to implement strategic plans, lead people, and run successful projects. Daily, executives, middle managers, and project managers wrestle with "the big six": **Absence of common understanding Disengaged executive sponsors Misalignment with goals Poor change management Ineffective governance Lackluster leadership Ignoring any of these gaps will hex any strategy or project. They regularly destroy hundreds of companies' ability to turn their corporate vision into business value—taking careers with them. Filling Execution Gaps addresses the sources of these gaps, and how to fill them. Without any one of these important functions, projects fail. Without change management, adoption suffers. Without common understanding, there is confusion. Without goals, business units, and capabilities aligned, execution falters. Without executive sponsorship, decisions languish. Too little governance allows bad things to happen, while too much governance creates overburdening bureaucracy. Without leadership at all levels of the organization, people are directionless. Using decades of experience,**

years of research, and interviews with hundreds of business leaders, Todd Williams illustrates how to fill these gaps, meet corporate goals, and increase value. An excellent review of this book appears here: <https://www.linkedin.com/pulse/improving-project-execution-filling-gaps-murray-pmp-ms> Click below to read an interview with the author: <https://www.linkedin.com/pulse/filling-organization-gaps-successful-project-part-1-naomi/> <https://www.linkedin.com/pulse/filling-organization-gaps-successful-project-part-2-naomi/?published=t> Facebook users can access an interview on "Project Management Cafe" here: <https://www.facebook.com/groups/projectmanagementcafe/permalink/1975750702698459/> Related blogs can be accessed here: <https://www.projectmanager.com/blog/project-execution> <https://www.strategyex.co.uk/blog/pmoperspectives/strategy-from-the-bottom-up/> Check out his August 27, 2018 interview here: <https://www.yegor256.com/shift-m/2018/34.html>

Der Projektmanager nimmt in der IT-Branche eine zentrale Stellung ein. "Project Management Nation" ist eine Sammlung praktischer Tipps, Ratschläge und Techniken, die IT Projektmanagern helfen, ihre Fähigkeiten im Projektmanagement zu verbessern.

Schwerpunkte liegen dabei sowohl auf der Geschäftsstrategie als auch auf der Geschäftsanalyse. Das Buch ist ideal geeignet für Einsteiger und für erfahrene IT Projektmanager, die mit IT-Projekten für Kunden aus verschiedenen Branchen betraut sind. Mit Schritt-für-Schritt-Anleitungen für jede Projektphase. "Project Management Nation" - eine wahre Fundgrube praxiserprobter Ratschläge, Tipps und Techniken.

The Executive Checklist

Creating the Project Office

Project Management Step by Step

Executive's Guide to Project Management

Project Management

Fixes That Last - The Executive's Guide to Fix It Or Lose It Management

Effective Executive's Guide to PowerPoint 2000

Executive's Guide to Project Management Organizational Processes and Practices for Supporting Complex Projects John Wiley & Sons

As project management has evolved and matured, so has the executive's role in project management. To ensure the success of individual projects and the organization as a whole, today's executives are increasingly involved in activities such as capacity planning, portfolio management, prioritization, and strategic planning specifically for project management. In fact, more and more executives are becoming certified Project Management Professionals (PMPs). What Executives Need to Know About Project Management offers executives a guide to project management, focusing on what they need to know and what they need to do. It provides step-by-step guidance to help executives get effective, well-resourced project management teams in place and ensure the success of any individual project. The book begins with basic principles, including a detailed discussion of the three best practices that enable

executives to ensure effective project management: Developing an environment where project management is viewed as a profession Securing key personnel for project management positions Creating opportunities for rewards and advancement through successful project management Next, the book explores how executives serve as executive sponsors in project management teams, setting forth solutions to the many problems and challenges they face in this role, including managing disagreements, delegating authority, and accelerating projects. The authors explain how the role of the executive sponsor changes depending upon the life-cycle phase of the project. For example, during the project initiation and planning phases, the sponsor may take on a very active role, ensuring that proper objectives are established and that the project plan satisfies the needs of the business as well as the needs of the client. During the execution phase, the sponsor may take on a less active role; however, the book shows how executive sponsors need to become involved when roadblocks appear, crises occur, and conflicts arise over priorities among projects. Throughout the book, helpful illustrations clarify complex concepts and processes.

The majority of capex projects are late and over budget, and the most common approaches to project management only make things worse. This book introduces senior decision makers to proven ideas that offer a robust and sustainable way for capex projects to reduce risk, reduce cost and reduce the duration of projects.

A guide for new executives that explores how to create an overarching, enterprise-wide transformative program. The book provides a best-practice checklist for 8 core areas: Strategy Setting, Technology Alignment, Business Renovation, Project Management, Communications Renewal, Employee Engagement, Staff Transformation, and Organizational Design.

The Healthcare Executive's Guide to Allocating Capital

An Executive's Guide to Understanding an Erp Project

Executive Handbook Guide & Summary

Project Management Best Practices: Achieving Global Excellence

Project Management for Business Professionals

The Executive's Guide

HBR Guide to Project Management (HBR Guide Series)

Learn to plan and execute projects in any organization with this practical and insightful resource The comprehensively updated and revised edition of Strategic Project Management Made Simple cements this series' status as the leading resource for anyone looking for step-by-step guidance on project design and action initiatives. Written by celebrated management consultant Terry Schmidt, this book fully covers the necessity of systems thinking and the logical framework approach to solve today's challenging problems. Strategic Project Management Made Simple also includes: An expanded section on turning ideas, problems, and opportunities into projects A newly created chapter on managing your "inner game" to achieve project excellence Fresh case studies that cover how to pivot your business to meet changing needs A new approach, Iterating to Excellence, to create your Minimum Viable Project and produce solutions smoother and faster Strategic Project Management Made Simple, Revised and Updated is an indispensable volume for leaders and workers seeking to transform their approach to planning, driving, and executing projects in their organizations.

Executives should not necessarily know the intricacies of project management,

but they should know how project management, as a discipline, can benefit the organization in implementing its strategies and realizing its vision. The only way that executives can effectively apply project management to realize these goals is to have sound knowledge of the project management discipline. The purpose of this book is to provide executives with a comprehensive overview of the discipline of project management. It focuses on the benefits of project management to an organization. The goal is to provide executives with a view as to how project management can deliver organizational strategies. The various chapters focus on specific aspects within the project management discipline and how each aspect should be managed from a business perspective. The book covers the entire spectrum of project management from a management and leadership perspective. The focus is not necessarily on what needs to be done from a project management perspective, but on what organizations and senior executives can do to facilitate projects. The book covers: The value of project management Project management as a strategic enabler Project, program, and portfolio management The role of the project management office in the successful delivery of projects, programs, and portfolios The benefits of project deliverables bring Sustainability of the organization Governance and the role of the project sponsor. The book concludes with a comprehensive portfolio, program, and project management framework. This holistic framework enables organizations to achieve value from project management and realize strategic goals.

Maximize Your Return on Expertise Research shows a high proportion of consultants fail to deliver results on time, on budget, and on target. Rare is the project that exceeds your expectations. But help is here. The Executive's Guide to Consultants explains how to ensure that every project delivers measurable benefits every time. This book will help you find experts, invest wisely, accelerate change, and achieve your most important goals by tapping into the genius of others. The Executive's Guide to Consultants contains breakthrough ideas covered by no other book, including: Sophisticated new contract structures that maximize your ROI Essential methods for reducing project risk Cutting-edge techniques for making change stick after the consultant leaves You will also learn to: Spot "chameleons" and other low-quality consultants who peddle tired ideas and deliver disappointing outcomes Get better results faster, while lowering fees Find the ideal consultant, coach, agency, or advisor for your precise situation Enforce accountability with outside experts and your own internal team Imagine if you could collect the wisdom of dozens of the country's top CEOs, combine it with the experience of a hall-of-fame consultant, and add a bucketful of unconventional thinking. You'd have The Executive's Guide to Consultants. Easy to read and packed with examples, checklists, templates, and guidelines, this book is the ultimate toolkit for maximizing your ROI from outside experts. Get extraordinary results from every consultant you hire "An extraordinary book. Clear, comprehensive, and eminently readable, it is THE book on how you can extract true business value from outside experts." -- Scott Cotherman, Chairman,

TBWA\WorldHealth, subsidiary of Omnicom Group, Inc. "This is the Master Class for those who are smart, innovative, ahead of the pack, and who intend to stay that way. If you're not yet in that league, you should read this book twice." -- Alan Weiss, author, Million Dollar Consulting and The Consulting Bible "A terrific guidebook, with much of the advice equally applicable in managing your organization's internal talent. It's an easy, engaging read with a wealth of insights and detailed action steps--I highly recommend it." -- Brian Walker, President and CEO, Herman Miller, Inc. "A powerful antidote to the strained relationship between consultants and clients." -- Garry Ridge, CEO, WD-40 Company "This book shows you how to make your consultants' work stick. No more major investments in experts or programs that evaporate after only a few months or years." -- De Lyle Bloomquist, President, Tata Global Chemicals "Fields's messages are delivered in the way that all executives would like our outside resources to do it: capably, with straight talk and incredible insight." -- Ralph Scozzafava, Chairman and CEO, Furniture Brands

MEET YOUR GOALS—ON TIME AND ON BUDGET. How do you rein in the scope of your project when you've got a group of demanding stakeholders breathing down your neck? And map out a schedule everyone can stick to? And motivate team members who have competing demands on their time and attention? Whether you're managing your first project or just tired of improvising, this guide will give you the tools and confidence you need to define smart goals, meet them, and capture lessons learned so future projects go even more smoothly. The HBR Guide to Project Management will help you: Build a strong, focused team Break major objectives into manageable tasks Create a schedule that keeps all the moving parts under control Monitor progress toward your goals Manage stakeholders' expectations Wrap up your project and gauge its success How Executives and Project Managers Turn Corporate Strategy into Successful Projects

*A Manager's Guide to Leading Organizational Change
Realizing Strategy through Projects: The Executive's Guide
The Executive's Guide to Software Project Risk
How to Plan and Manage a Highly Successful Project
Manager's Guide to Project Management, A.
The Project Book*

"This guide provides a step-by-step approach to capital allocation and management that can be used in all healthcare organizations - from small community hospitals to large healthcare systems. Learn how to overcome many common challenges, including accurately calculating capital availability, determining the metrics to be used to review projects, defining decision-making authority, and integrating decisions into your organization's strategic and financial planning process. Real-life examples illustrate how to apply best-practice capital management in a variety of settings."--BOOK JACKET.

Create strong IT governance processes In the current business climate where a tremendous amount of importance is being given to governance, risk, and compliance (GRC), the concept of

IT governance is becoming an increasingly strong component. Executive's Guide to IT Governance explains IT governance, why it is important to general, financial, and IT managers, along with tips for creating a strong governance, risk, and compliance IT systems process. Written by Robert Moeller, an authority in auditing and IT governance Practical, no-nonsense framework for identifying, planning, delivering, and supporting IT services to your business Helps you identify current strengths and weaknesses of your enterprise IT governance processes Explores how to introduce effective IT governance principles with other enterprise GRC initiatives Other titles by Robert Moeller: IT Audit, Control, and Security and Brink's Modern Internal Auditing: A Common Body of Knowledge There is strong pressure on corporations to have a good understanding of their IT systems and the controls that need to be in place to avoid such things as fraud and security violations. Executive's Guide to IT Governance gives you the tools you need to improve systems processes through IT service management, COBIT, and ITIL. Information and insights into how to maximize PowerPoint's capabilities to create outstanding and effective presentations are provided in this business user's reference for PowerPoint 2000. Project Portfolio Management (PPM) goes beyond the typical project management approach to offer a set of proven business practices that can help executives, program managers, and project managers bring projects into alignment with the strategies, resources, and executive oversight of the overall enterprise. Step by step, this book shows how to take a project from the inception of a vision to the realization of benefits to the organization. Project Portfolio Management draws on project management expert Harvey A. Levine's years of research and distills the knowledge and best practices from dozens of leaders in the field to show how to select and implement the projects that will garner the best results. Throughout this important resource, Levine tackles the many challenges associated with PPM, including Ranking value and benefits Determining the size of the portfolio pipeline Assessing the impact of uncertainty on projects and portfolios Understanding the benefit and risk relationship Establishing a portfolio governance capability Managing the portfolio to maximize benefits Implementing PPM A Practical Guide to Selecting Projects, Managing Portfolios, and Maximizing Benefits Project Portfolio Management Realizing Strategy Through Projects Organizational Processes and Practices for Supporting Complex Projects A Manager's Guide to Project Management A Quick and Easy Guide to the Most Important Concepts and Best Practices for Managing Your Projects Right Executive Guide -7 Keys to Executive Leadership in Project Management

What is it about Napoleon Bonaparte that has led recognized leaders such as General George S. Patton to study his principles-and countless books on management and leadership to quote his maxims? What lessons can today's project managers and leaders learn from Napoleon's successes and failures? Napoleon on Project Management explores the key principles behind Napoleon's successes, the triggers that led to his downfall, and the lessons to be learned from his ultimate demise-and applies these lessons to modern-day project management and leadership at all levels.

If you're new to project management or need to refresh your knowledge, Project Management Essentials, Fourth Edition is the

quickest and easiest way to learn how to manage projects successfully. The concepts presented are not rocket science. They are all common sense. Yet they require knowledge and discipline - a framework to manage projects right and the will to adhere to it. If you consistently use the simple tools and templates provided you'll succeed. It's as simple as that. In this book you'll discover: The key skills and knowledge you'll need to be an effective project manager How to create an effective charter to start your project off right Guidelines for building a usable project plan Tips for breaking your project work into manageable pieces Techniques for accurately estimating project cost and schedule Help in building a team and different leadership styles you might apply to manage them Strategies to deal with conflicts, change, uncertainty, and risk How to report on the progress of the project and keep everyone concerned happy Project Management Essentials is purposefully written in short, clear chapters to make project management more easily understood. The authors, all valued senior faculty of PM College, bring both their business experience and their academic background to make these chapters come alive. This updated edition offers even more templates and content than the widely used earlier editions and complies with the latest project management standard, the PMBOK® Guide Sixth Edition.

Creating the Project Office is written for managers who are searching for ways to transform their organizations into more effective and efficient project-based workplaces. As this important book reveals, there is no more effective way to make that change than to create a project office tailored to the needs of the organization. While a project office model leads to better products from projects, it is also a vehicle for generating overall organizational change -- by transforming the organization from function-based to project-based. This model incorporates projects into the very fabric of the organizational strategy and revitalizes organizations, creates competitive advantage, and increases shareholder value.

Project Management Executives Guide - This is the premier certification manual for Certified International Project Managers and Master Project Managers. This guide has the executive protocol and the Project Management Treatise of Protocol Included which represents the International Project Management Commission's goals to follow government project management methodology.

Capital & Construction Projects; On-Time in Less Time; On-Budget at Lower Cost; Without Compromise

Managing Complex Projects

Enterprise Resource Planning (Erp) the Great Gamble

A New Model

***The Executive Guide to Breakthrough Project Management
Tools, Techniques, and Goals for the New and Practicing IT Project
Manager***

Solution Tools for Leaders and Teams

This book is an annotated compendium of articles and checklists I wrote on the subject of Internal Auditing and to help internal auditors to identify, correct, and track nonconformities in their organizations. It is based on work I have done as an auditor and management consultant in the U.S. and in Central America and as a Military analyst for the Center for Naval Analyses, research of some very fine books, and the 27 years of military service that preceded it. The premise of this book and my reason for creating it is simple: 1. Our organizations (large and small - public and private) can audit themselves more effectively than outside consultants or registrars. The news in recent years has proven that reliance on outside "auditors" to the exclusion or minimization of internal audits is both perilous and unforgiveable. 2. It is not enough that organizations reach states of profitability and self-sustainment; they must develop a corporate character that identifies it as a good neighbor and responsible member of society. This corporate character must include Corporate Responsibility, employee safety and quality of life, and environmental compliance. 3. Our organizations, and, in fact, our lives are in danger from both physical and cyber-attacks, because we remain incredibly uneducated, unstructured, and vulnerable, when it comes to these modern-day, fact-of-life, threats. Organizational Security can be upgraded profoundly through a well-developed program of internal audits. 4. Organizations can combine resources synergistically. That is, the whole of the effort will be greater than the sum of its parts. I have kept this work as compact as possible, so as to minimize reading time and maximize productivity. I write for no-nonsense managers with big responsibilities and limited resources. I refer often to excellent ISO International Standards.

In our increasingly competitive global economy, companies in all industries are struggling to survive and seeking new ways to do more--and this places unprecedented pressure on project managers to take on and govern multiple efforts simultaneously. Enterprise Project Governance reveals proven techniques for dealing with the multiplicity of projects and ensuring that programs and initiatives create the value needed to help your organization prosper. Through enlightening examples and case studies, readers will learn how to examine new project proposals and align them with the priorities, resources, and strategies of the organization. But this isn't a one-person job. As its title suggests, Enterprise Project Governance takes a more systemic approach to the important work of managing projects, teaching practical methods for incorporating enterprise project governance into an organization's culture, synchronizing it with corporate governance, and maximizing efficiency and results across departments. Whether you're a boardroom exec, an experience project manager struggling to keep up, or someone working in the trenches and hoping to advance, this go-to guide will help you manage your workload--and even increase it--with ease.

Optimize the Role of the Project Sponsor The project sponsor is critical to project success, yet it is a role that is often assigned to a member of the organization with little knowledge or training in project management practices. This creates challenges not only for the sponsor but for the project manager. The organization suffers too if key members of the project team are not fully utilized, as valuable resources are wasted. In **Strategies for Project Sponsorship**, the authors address this challenge from all three vantage points—that of the project manager, the project sponsor, and the organization. Based on their practical experience and solid research, they offer practical methods that project manager s can use to optimize the participation of the sponsor. They also offer clear and straightforward guidance for project sponsors on how to properly execute their duties and contribute to project success. Executives will gain valuable perspective on the organization's projects and key players. From defining the roles and responsibilities of the project sponsor to suggesting specific practices that maximize the working relationship between the sponsor and project manager, this book is the ultimate guide. Examples from real-world sponsor experiences, as well as tips, techniques, and tools, enhance its applicability and practicality. This book should be given to every newly assigned project sponsor, read and referred to by every project manager, and on the desk of every organizational executive as a reference.

You've been given a project to run. You know you need to get it right, but you don't know what you need to do and in what order to make sure it all runs smoothly and you come out of it looking great. You need **Project Management Step by Step**. Almost every manager and businessperson finds at some time that he or she has to complete a task that has sufficient complexity and importance that an ad-hoc approach to getting it done is just not enough. Managers in this common situation need the structure and rigour of a project management approach, yet very few managers are formally trained in project management or have the inclination, time or finances to become trained. They need an approach they can feel confident is sufficiently robust to ensure their success, but also simple enough to be immediately applicable. **Project Management Step by Step** provides the solution to this problem; a practical and immediate way to become a competent project manager. This is a comprehensive and authoritative guide written and structured in a practical and rapidly applicable style.

Project Management Nation

Project Management Essentials

Enterprise Resource Planning the Great Gamble

Strategies for Project Sponsorship

Strategic Project Management Made Simple

A Practical Guide to Building Organizational Competency in Project Management