

Excel Last Cell In A Range

You have learned the methods to the madness of Excel. Formulas and functions are friends instead of foes. Yet you know there's something missing that could make your job even easier. That "something" is efficient and effective data management. Managing Data with Excel is the only book on the market that focuses on just that. Learn how to efficiently move data, automate data storage and import data into worksheets and pivot tables. Case studies are included in each chapter to illustrate real-world applications of these functions. Invest your time in learning this now so that you can stop wasting your time figuring out how to work around problems.

Microsoft Office is the most widely used productivity software in the world, but most people just know the basics. This helpful guide gets you started with the programs in Office 2013, and provides lots of power-user tips and tricks when you're ready for more. You'll learn about Office's new templates and themes, touchscreen features, and other advances, including Excel's Quick Analysis tool. The important stuff you need to know: Create professional-looking documents. Use Word to craft reports, newsletters, and brochures for the Web and desktop. Stay organized. Set up Outlook to track your email, contacts, appointments, and tasks. Work faster with Excel. Determine the best way to present your data with the new Quick Analysis tool. Make inspiring presentations. Build PowerPoint slideshows with video and audio clips, charts and graphs, and animations. Share your Access database. Design a custom database and let other people view it in their web browsers. Get to know the whole suite. Use other handy Office tools: Publisher, OneNote, and a full range of Office Web Apps. Create and share documents in the cloud. Upload and work with your Office files in Microsoft's SkyDrive.

This book covers Windows 8 and Office for one laptop! This unique value-priced e-book ser brings together bestselling For Dummies books in a single e-book file, including a comprehensive table of contents and the full text of each book, complete with cover, this e-book set gives you in-depth information on the leading PC productivity tools: Windows 8 and Office 2010. Best of all, you'll pay less than the cost of eachbook purchased separately. You'll get the complete text of: Windows 8 For Dummies, which covers The core components of Windows 8, the new Start screen, and how to work with programs and files Getting online with Internet Explorer, using e-mail andaccessing social networks Playing CDs, music, and movies; working with photos, andcustomizing Windows Using Windows 8 on a touchscreen tablet Office 2010 For Dummies, which shows you how to Use Word, Excel, PowerPoint, Outlook, and Access Find recently used files and save, open, and close them withBackstage View Format Word documents and analyze data with Excel Create PowerPoint presentations with charts, graphics, movies, and sound About the authors Andy Rathbone, author of Windows 8 For Dummies, isan expert on PC operation and repair as well as tablet computing,and is the bestselling author of all editions of Windows ForDummies. Wallace Wang, author of Office 2010 ForDummies, is the bestselling author of several dozen computerbooks, including Beginning Programming For Dummies.

Provides instructions on the features and functions of Microsoft Office, covering Word, Excel, PowerPoint, Access, Outlook, OneNote, and Publisher.

Practical Programming for Total Beginners

Process Mining Handbook

Pro VS 2005 Reporting using SQL Server and Crystal Reports

Shelly Cashman Series Microsoft Office 365 & Office 2016: Introductory

Excel Timesaving Techniques For Dummies

Describes how to maximize VBA usage in the Excel environment, covering such topics as using VB6 and VB.NET, using SQL to access data with ADO, interacting with other Office applications, and programming to the Windows API.

Combining computer concepts material from the best-selling Discovering Computers and step-by-step instruction on Office applications from Microsoft Office 2013, DISCOVERING COMPUTERS & MICROSOFT OFFICE 2013: A FUNDAMENTAL COMBINED APPROACH delivers the best of Shelly Cashman Series in one book for your Introduction to Computers course. For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. We're continuing our history of innovation by enhancing our proven pedagogy to engage students in more critical thought, personalization, and experimentation with Office 2013 software. In addition, computer concepts content has been fully updated and revised to reflect the evolving needs of Introductory Computing students, and focus solely on what they really need to know to be successful digital citizens in college and beyond. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Note: Media content referenced within the product description or the product text may not be available in the ebook version.

This enthusiastic introduction provides support for Excel beginners and focuses on using the program immediately for maximum efficiency. With 11,104 screenshots and explicit information on everything from rows, columns, and cells to subtoolbars, sorting, and pivot tables, this guide aims to alleviate the frustrations that come with using the program for the first time. This manual offers strategies for avoiding

problems and streamlining efficiency and assists readers from start to finish, turning Excel 2010 novices into experts.

Packed with information, the "Excel Pocket Guide" is a compact reference that covers such basics as creating workbooks, entering data, printing, cell formatting, and spell checking.

A Quick Reference to Common Tasks

Introductory Accounting

Slaying Excel Dragons

Combining Applications to Solve Business Problems

Excel 2003 For Dummies

Special Edition Using Microsoft Office 2007

Every time you turn around, you run into Excel. It's on your PC at work, It's on your PC at home. You get Excel files from your boss. Wouldn't you like to understand this powerful Microsoft Office spreadsheet program, once and for all? Now, you can crunch financial data, add sparkle to presentations, convert static lists of numbers into impressive charts, and discover what all the shouting's about regarding databases, formulas, and cells. You may even decide that getting organized with a good spreadsheet is downright useful and fun! Flip open Excel 2003 For Dummies, and you'll quickly start getting the basics of Excel in plain English. Written for the rest of us, this down-to-earth book gently shows you how to: Create a spreadsheet from scratch Apply the basics of formatting cells Take on database forms—even add records—and prevail Get organized and stay that way Save worksheets as Web pages for your company intranet In a clear and easy-to-understand style, veteran software trainer and technology writer Greg Harvey explains the basics of worksheets and workbooks, how to enter data and work with formulas, and how to print your masterpieces. When you're feeling very bold, he'll have you adding comments and pictures, saving files with security protection, and learning to zip between multiple worksheets in a workbook with ease. And there's much more: Clip and save the Top Ten Beginner Basics of Excel 2003 Pay heed to the Top Ten Commandments of Excel 2003 Impress your colleagues by creating a company org chart Re-open those documents and add or edit new data with aplomb Move between these sheets without trouble Decipher and take charge of helpful tools and commands such as Sort, Filter, Form Cells, and PivotTable You'll finally be able to stop pestering the Excel experts in your office. Become your own expert with the friendly and down-to-earth practical instruction you'll find in Excel 2003 For Dummies.

Learn to harness the power of Visual Basic for Applications (VBA) in Microsoft Excel to develop interesting, useful, and interactive Excel applications. This book will show you how to manipulate Excel with code, allowing you to unlock extra features, accuracy, and efficiency in working with your data. Programming Excel 2016 with VBA is a complete guide to Excel application development, using step-by-step guidance, example applications, and screenshots in Excel 2016. In this book, you will learn: How to interact with key Excel objects, such as the application object, workbook object, and range object Methods for working with ranges in detail using code Usage of Excel as a database repository How to exchange data between Excel applications How to use the Windows API to expand the capabilities of Excel A step-by-step method for producing your own custom Excel ribbon Who This Book Is For:Developers and intermediate-to-advanced Excel users who want to dive deeper into the capabilities of Excel 2016 using code.

In a corporate setting, the Microsoft Office Suite is an invaluable set of applications. One of Offices' biggest advantages is that its applications can work together to share information, produce reports, and so on. The problem is, there isn't much documentation on their cross-usage. Until now. Introducing Integrating Excel and Access, the unique reference that shows you how to combine the strengths of Microsoft Excel with those of Microsoft Access. In particular, the book explains how the powerful analysis tools of Excel can work in concert with the structured storage and more powerful querying of Access. The results that these two applications can produce together are virtually impossible to achieve with one program separately. But the book isn't just limited to Excel and Access. There's also a chapter on SQL Server, as well as one dedicated to integrating with other Microsoft Office applications. In no time, you'll discover how to: Utilize the built in features of Access and Excel to access data Use VBA within Access or Excel to access data Build connection strings using ADO and DAO Automate Excel reports including formatting, functions, and page setup Write complex functions and queries with VBA Write simple and advanced queries with the Access GUI Produce pivot tables and charts with your data With Integrating Excel and Access, you can crunch and visualize data like never before. It's the ideal guide for anyone who uses Microsoft Office to handle data.

Why program Excel? For solving complex calculations and presenting results, Excel is amazingly complete with every imaginable feature already in place. But programming Excel isn't about adding new features as much as it's about combining existing features to solve particular problems. With a few modifications, you can transform Excel into a task-specific piece of software that will quickly and precisely serve your needs. In other words, Excel is an ideal platform for probably millions of small spreadsheet-based software solutions. The best part is, you can program Excel with no additional tools. A variant of the Visual Basic programming language, VB For Applications (VBA) is built into Excel to facilitate its use as a platform. With VBA, you can create macros and templates, manipulate user interface boxes such as menus and toolbars, and work with custom user forms or dialog boxes. VBA is relatively easy to use, but if you've never programmed before, Programming Excel with VBA and .NET is a great way to learn a lot very quickly. If you're an experienced Excel user or a Visual Basic programmer, you'll pick up a lot of valuable new tricks. Developers looking forward to .NET development will also find discussion of how the Excel object model works with .NET tools, including Visual Studio Tools for Office (VSTO). This book teaches you how to use Excel VBA by explaining concepts clearly and concisely in plain English, and provides plenty of downloadable samples so you can learn by doing. You'll be exposed to a wide range of tasks most commonly performed with Excel, arranged into chapters according to subject, with those subjects corresponding to one or more Excel objects. With both the samples and important reference information for each object included right in the chapters, instead of tucked away in separate sections, Programming Excel with VBA and .NET covers the entire Excel object library. For those just starting out, it also lays down the basic rules common to all programming languages. With this single-source reference and how-to guide, you'll learn to use the complete range of Excel programming tasks to solve problems, no matter what you're experience level.

Excel 2003 VBA Programmer's Reference

Office 2019 For Dummies

Master VISUALLY Excel 2010

Excel Shortcuts 101 Shortcuts: Excel Formulas, Shortcuts & Spreadsheets

Beginning Excel, First Edition

Excel 2007 Advanced: Part II

Creating tables in Excel allows for easier formatting and reporting, but the new syntax that it implies can be intimidating to the uninitiated. In this guide, one of the developers of the official Microsoft Excel 2013 templates—all of which employ tables—helps introduce readers to the multiple benefits of tables. The book begins by explaining what tables are, how to create them, and how they can be used in reporting before moving on to slightly more advanced topics, including slicers and filtering, working with VBA macros, and using tables in the Excel web app. Novice Excel users and experts alike will find relevant, useful, and authoritative information in this one-of-a-kind resource.

Here is expert advice on high-level Excel for Windows 95 topics and programming. Written for programmers and consultants who need an advanced guide to the new features and to programming the product, this guide covers high-level spreadsheet activities such as data manipulation, creating custom functions and formulas, automating complex spreadsheet operations, and more.

John Walkenbach came on the new Excel. I've been using Excel for over 15 years, and Excel 2007 is by far the most significant upgrade ever. For starters, we've got a new user interface, new open file formats, a larger worksheet grid, better use of memory and CPUs, new functions, and more templates. Dig a bit deeper and you'll find worksheet tables, 100 levels of undo, easier formula construction, better-looking charts, unlimited color choices, SmartArt, a handy page layout view, new conditional formatting options, new collaboration features, a very useful compatibility checker, workbook themes—and even "skins" so you can change the look of the entire program. John Walkenbach's Favorite Excel 2007 Tips & Tricks consists of a series of non-trivial tips and tricks that cover all aspects of Excel. Tips are improved ways of maximizing the power of Excel to create robust applications. Tricks are shortcuts that will speed up application development with Excel. John's favorites include tips and tricks on dealing with function arguments, creating "impossible" charts, pivot tables, taming the new Ribbon, why use a UserForm, how to create add-ins in Excel 2007, absolute vs. relative references, changing data entry orientation, overcoming the 7-level nesting limit, dynamic chart data, sorting on more than three columns, entering fake data for testing purposes, custom functions, and much more.

Creating clear and comprehensive reporting functionality is one of the most important, and most misunderstood, tasks that developers do in professional life. The reports they generate are used by both their clients and their own managers to assess the performance of their applications and to gauge how well the application meets business objectives. This book shows how to use Visual Studio 2005 and complementary technologies, such as Crystal Reports, to quickly and simply create fast, flexible reporting for applications of any size. In this book our experienced author team shows how to create the best results as efficiently as possible.

Excel Expert Solutions

Programming Excel with VBA

Excel 2007 Pocket Guide

Office 2008 for Mac For Dummies

Automate the Boring Stuff with Python, 2nd Edition

Excel 2013 For Dummies

Managing Data with Microsoft ExcelQue Publishing

The world's most popular spreadsheet program is now more powerful than ever, but it's also more complex. That's where this Missing Manual comes in. With crystal-clear explanations and hands-on examples, Excel 2013: The Missing Manual shows you how to master Excel so you can easily track, analyze, and chart your data. You'll be using new features like PowerPivot and Flash Fill in no time. The important stuff you need to know: Go from novice to ace. Learn how to analyze your data, from writing your first formula to charting your results. Illustrate trends. Discover the clearest way to present your data using Excel's new Quick Analysis feature. Broaden your analysis. Use pivot tables, slicers, and timelines to examine your data from different perspectives. Import data. Pull data from a variety of sources, including website data feeds and corporate databases. Work from the Web. Launch and manage your workbooks on the road, using the new Excel Web App. Share your worksheets. Store Excel files on SkyDrive and collaborate with colleagues on Facebook, Twitter, and LinkedIn. Master the new data model. Use PowerPivot to work with millions of rows of data. Make calculations. Review financial data, use math and scientific formulas, and perform statistical analyses.

The bestselling Excel book - completely updated for Excel 2013! As the world's leading spreadsheet application, Excel has an enormous user base. The release of Office 2013 brings major changes to Excel, so Excel For Dummies comes to the rescue once more! Featuring the friendly For Dummies style, this popular guide shows beginners how to get up and running with Excel while also helping more experienced users get comfortable with the newest features. Walk you through the exciting new features of Excel 2013 Presents everything you need to know to perform basic Excel 2013 tasks Covers creating and editing worksheets and charts, formatting cells, entering formulas, inserting graphs, designing database forms, and adding database records Discusses printing, adding hyperlinks to worksheets, saving worksheets as web pages, adding existing worksheet data to an existing web page, and much more Whether you're new to Excel or are looking to get up and running with the 2013 version, Excel 2013 For Dummies has everything you need to know!

Special Edition Using Microsoft® Office 2007 THE ONLY OFFICE BOOK YOU NEED We crafted this book to grow with you, providing the reference material you need as you move toward office proficiency and use of more advanced features. If you buy only one book on Office 2007, Special Edition Using Microsoft® Office 2007 is the only book you need. If you own a copy of Office 2007, you deserve a copy of this book! Although this book is aimed at the Office veteran, Ed and Woody's engaging style will appeal to beginners, too. Written in clear, plain English, readers will feel as though they are learning from real humans and not Microsoft clones. Sprinkled with a wry sense of humor and an amazing depth of field, this book most certainly isn't your run-of-the-mill computer book. You should expect plenty of hands-on guidance and deep but accessible reference material. This isn't your Dad's Office! For the first time in a decade, Microsoft has rolled out an all-new user interface. Menus? Gone. Toolbars? Gone. For the core programs in the Office family, you now interact with the program using the Ribbon—an oversize strip of icons and commands, organized into multiple tabs, that takes over the top of each program's interface. If your muscles have memorized Office menus, you'll have to unlearn a lot of old habits for this version.

Excel Pocket Guide

Foundation of Information Technology MS Office Class 09

A Complete Guide for Creating, Using and Automating Lists and Tables

How to Fix the Most Annoying Things about Your Favorite Spreadsheets

101 Best Excel Tips & Tricks

Windows 8 & Office 2010 For Dummies eBook Set

Learn quickly and efficiently from a true Excel master using the tried and true Special Edition Using formula for success. Here, readers will find information that's undocumented elsewhere—even in Microsoft's own Help systems.

With this edition of Special Edition Using Office XP there is a continual emphasis on realistic applications and uses of the program features. While there are many other big books in the Office market today, there are few that tailor coverage uniquely for the intermediate to advanced Office user as Special Edition Using does, delivering more focused value for the customer. It has been

updated to reflect Office XP's Smart tags, collaboration features, speech and dictation tools, built-in recovery features, "add network place" wizard and much more

Accurate accounting is the key to a successful business. But when you're dealing with assets and liabilities, profit and loss, and debits and credits, juggling all the numbers can quickly get confusing. Idiot's Guides: Introductory Accounting gives you everything you need to know about basic financial accounting to manage your dollars and cents and keep your accounts in order. Ideal for

small businesses, as well as any large company bookkeeper, this book covers: "Structuring your business and choosing an accounting method "Setting up an accounting system and basic operating procedures (tracking sales, determining costs, managing cash, etc.) "Creating employee records, maintaining a payroll system, and accounting for benefits " Keeping tax and benefit records " Reporting costs " Closing out cash journals and employee accounts at month end and balancing ledgers "Preparing month-end and year-end statements and reports "Producing a balance sheet and monthly profit-and-loss (P&L) statements "Using accounting software

Excel is part of the Microsoft Office tools. It is used to enter data that can be financial, employee data and any other form of data. Excel is preferred for this function as it is already arranged in cells, rows and columns. You can also manipulate the size of tables, use formulas to make work easier as you enter the data including percentiles and currencies. You can also easily total

the data at the end of the table using a formula. The excel functions can be accessed easily using the excel keyboard shortcuts that will make you work more efficiently. This guide will show you how the excel keyboard shortcuts and how to use them to complete the various tasks you want to perform. These include how to open workbooks and worksheets, saving data, entering a formula, making

parts of the data bold and other functions including printing, changing the font and underlining.

Excel Annoyances

Beginning Microsoft Office 2010

John Walkenbach's Favorite Excel 2007 Tips and Tricks

Integrating Excel and Access

Programming Excel with VBA and .NET

Excel 2007 Power Programming with VBA

The second edition of this best-selling Python book (over 500,000 copies sold!) uses Python 3 to teach even the technically uninclined how to write programs that do in minutes what would take hours to do by hand. There is no prior programming experience required and the book is loved by liberal arts majors and geeks alike. If you've ever spent hours renaming files or updating hundreds of spreadsheet cells, you know how tedious tasks like these can be. But what if you could have your computer do them for you? In this fully revised second edition of the best-selling classic Automate the Boring Stuff with Python, you'll learn how to use Python to write programs that do in minutes what would take you hours to do by hand--no prior programming experience required. You'll learn the basics of Python and explore Python's rich library of modules for performing specific tasks, like scraping data off websites, reading PDF and Word documents, and automating clicking and typing tasks. The second edition of this international fan favorite includes a brand-new chapter on input validation, as well as tutorials on automating Gmail and Google Sheets, plus tips on automatically updating CSV files. You'll learn how to create programs that effortlessly perform useful feats of automation to:

- Search for text in a file or across multiple files
- Create, update, move, and rename files and folders
- Search the Web and download online content
- Update and format data in Excel spreadsheets of any size
- Split, merge, watermark, and encrypt PDFs
- Send email responses and text notifications
- Fill out online forms

Step-by-step instructions walk you through each program, and updated practice projects at the end of each chapter challenge you to improve those programs and use your newfound skills to automate similar tasks. Don't spend your time doing work a well-trained monkey could do. Even if you've never written a line of code, you can make your computer do the grunt work. Learn how in Automate the Boring Stuff with Python, 2nd Edition.

Millions of users create and share Excel spreadsheets every day, but few go deeply enough to learn the techniques that will make their work much easier. There are many ways to take advantage of Excel's advanced capabilities without spending hours on advanced study. Excel Hacks provides more than 130 hacks -- clever tools, tips and techniques -- that will leapfrog your work beyond the ordinary. Now expanded to include Excel 2007, this resourceful, roll-up-your-sleeves guide gives you little known "backdoor" tricks for several Excel versions using different platforms and external applications. Think of this book as a toolbox. When a need arises or a problem occurs, you can simply use the right tool for the job. Hacks are grouped into chapters so you can find what you need quickly, including ways to: Reduce workbook and worksheet frustration -- manage how users interact with worksheets, find and highlight information, and deal with debris and corruption. Analyze and manage data -- extend and automate these features, moving beyond the limited tasks they were designed to perform. Hack names -- learn not only how to name cells and ranges, but also how to create names that adapt to the data in your spreadsheet. Get the most out of PivotTables -- avoid the problems that make them frustrating and learn how to extend them. Create customized charts -- tweak and combine Excel's built-in charting capabilities. Hack formulas and functions -- subjects range from moving formulas around to dealing with datatype issues to improving recalculation time. Make the most of macros -- including ways to manage them and use them to extend other features. Use the enhanced capabilities of Microsoft Office 2007 to combine Excel with Word, Access, and Outlook. You can either browse through the book or read it from cover to cover, studying the procedures and scripts to learn more about Excel. However you use it, Excel Hacks will help you increase productivity and give you hours of "hacking" enjoyment along the way.

Now updated and revised to cover the latest features of Microsoft Office 2019 The world's leading suite of business productivity software, Microsoft Office helps users complete common business tasks, including word processing, email, presentations, data management and analysis, and much more. Whether you need accessible instruction on Word, Excel, PowerPoint, Outlook, or Access—or all of the above—this handy reference makes it easier. In Office X For Dummies, you'll get help with typing and formatting text in Word, creating and navigating an Excel spreadsheet, creating a powerful PowerPoint presentation, adding color, pictures, and sound to a presentation, configuring email with Outlook, designing an Access database, and more. Information is presented in the straightforward but fun language that has defined the Dummies series for more than twenty years. Get insight into common tasks and advanced tools Find full coverage of each application in the suite Benefit from updated information based on the newest software release Make your work life easier and more efficiently if you need to make sense of Office X and don't have time to waste, this is the trusted reference you'll want to keep close at hand!

A series of Book of Computers . The ebook version does not contain CD.

Discovering Computers & Microsoft Office 2013: A Fundamental Combined Approach

Using Microsoft Office Excel 2003

A Practical Real-World Guide

MyExcelOnline.com

Office 2013: The Missing Manual

Master VISUALLY Microsoft Office 2007

This book is a practical, step-by-step guide to getting started with Microsoft Office 2010. You'll learn how to create and edit essential office files—documents, spreadsheets, presentations, and more—quickly and efficiently. You'll also learn about all of the new updates included with Office 2010. Collaborate on projects in the cloud and access your files from virtually anywhere—with Beginning Microsoft Office 2010, you'll take a hands-on approach to learning everything, new and old, that the world's most popular productivity software suite has to offer. Get started with Office 2010 Basics. Create, store, and share office documents. Use shared Office tools both online and offline. How to keep e-mail, contacts, appointments, notes, and tasks organized.

Office 2008 for Mac is here, with great new enhancements to all your favorite office productivity tools. Who better than "Dr. Mac," Bob LeVitus, to show you how to load and use them all? From choosing the best version for your needs to managing your life with your online calendar, Office 2008 For Mac For Dummies covers what you need to know. It compares the Student/Teacher Edition, Standard Edition, and Professional Edition, then walks you through installing your preferred version and keeping it up to date. You'll find out all the things you can do with Word, Excel, PowerPoint, and Entourage, and how to use them all together to get the most bang for your Office buck. Get top-flight advice on: Using the Project Gallery Creating documents using templates, tables, styles, and text boxes Checking grammar and using the Thesaurus Making Web pages with Word Building slide shows that include sound, movies, and images Giving your presentation, or exporting it as a movie or PDF Entering, formatting, and editing data in spreadsheet cells Sprucing up your charts Setting up Entourage for e-mail and newsgroups Coordinating your projects and tracking progress Whether you're new to Office or moving up from an earlier version, this is the guide for you!

Learn the Best Excel Tips & Tricks Ever: FORMULAS, MACROS, PIVOT TABLES, FORMATTING, DATA, MICROSOFT OFFICE 365 plus Many More! With this book, you'll learn to apply the most know Excel features and tricks to make your data analysis & reporting easier and will save time in the process. With this book you get the following:

- 101 Best Excel Tips & Tricks To Advance Your Excel Skills & Save You Hours
- New Excel Tips & Tricks for Microsoft Office 365
- Easy to Read Step by Step Guide with Screenshots
- Downloadable Practice Excel Workbooks for each Tip & Trick
- You also get a FREE BONUS downloadable PDF version of this book!

This book is a MUST-HAVE for Beginner to Intermediate Excel users who want to learn Microsoft Excel FAST & stand out from the crowd!

This book is a single reference that's indispensable for Excel beginners, intermediate users, power users, and would-be power users everywhere Fully updated for the new release, this latest edition provides comprehensive, soup-to-nuts coverage, delivering over 900 pages of Excel tips, tricks, and techniques readers won't find anywhere else John Walkenbach, aka "Mr. Spreadsheet," is one of the world's leading authorities on Excel Thoroughly updated to cover the revamped Excel interface, new file formats, enhanced interactivity with other Office applications, and upgraded collaboration features Includes a valuable CD-ROM with templates and worksheets from the book Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Solve Real-World Problems with Excel

Microsoft Office 2011 for Mac: Introductory

A Beginners Guide to Conquering Excel's Frustrations and Making Excel Fun

Excel 2013: The Missing Manual

Managing Data with Microsoft Excel

Tips & Tools for Streamlining Your Spreadsheets

Moving to Excel 2007 is not a routine upgrade. Microsoft's radical redesign of the application's user interface has led to confusion among many who people who have relied on Excel for years. Our new edition of the Excel 2007 Pocket Guide has been written from the ground up to help newcomers and longtime users alike find their way around without getting lost. With this book in hand, you'll be able to find your favorite Excel tools quickly. It's packed with information to guide beginners through the basics of creating spreadsheets and entering data, while providing advanced users with information on formulas, pivot tables, and more. Inside, you'll find: A visual guide to the new "Ribbon" interface that helps users find familiar tools A section designed to give beginners enough information to dive right in and start creating rich Excel workbooks immediately Quick answers about how to perform specific tasks in Excel, such as working with files, editing data, formatting, summarizing and displaying data Convenient techniques for connecting data across worksheets and projects Help for moving from the basics of spreadsheet construction to more advanced features This edition also includes an extensive reference on commonly used formulas, which reveal at a glance the many possibilities Excel 2007 provides for easy calculation. Tasks in the book are presented as answers to "How do I..." questions -- such as "How do I change the formatting of part of a cell's contents?" -- followed by concise instructions for performing the task. You'll learn ways to customize Excel to fit your needs, and how to share workbooks and collaborate with others. And much more. Don't let Excel 2007 baffle you. Pick up this convenient pocket guide and learn to navigate this redesigned application with ease.

Introduce your students to the new generation of Microsoft Office for Mac with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Office 2011 for Mac, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In Microsoft Office 2011 for Mac: Introductory you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of the Office 2011 software through experimentation, exploration, and planning ahead. Brand new end of chapter exercises prepare students to become more capable software users by requiring them to use critical thinking and problem-solving skills to create real-life documents. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A guide to handling a variety of quirks, bugs, and hidden features found in Microsoft Excel.

This is the first edition of a textbook written for a community college introductory course in spreadsheets utilizing Microsoft Excel; second edition available: <https://openoregon.pressbooks.pub/beginningexcel19/>. While the figures shown utilize Excel 2016, the textbook was written to be applicable to other versions of Excel as well. The book introduces new users to the basics of spreadsheets and is appropriate for students in any major who have not used Excel before.

Excel Tables

Using Microsoft Office XP

Excel Hacks

Discover how to maximize the advantages that the latest version of Microsoft Office offers with MICROSOFT OFFICE 365 & OFFICE 2016: INTRODUCTORY. This new edition is part of the acclaimed Shelly Cashman Series that has effectively introduced computer skills to millions. MICROSOFT OFFICE 365 & OFFICE 2016: INTRODUCTORY continues the Series' strong history of innovation with an enhanced learning approach to address the varied learning styles of today's readers. A trademark step-by-step, screen-by-screen approach encourages readers to expand their understanding of Microsoft Office 2016 through experimentation, critical thought, and personalization. This new edition promises to engage, improve retention, and prepare readers for success with Microsoft Office 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.