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Academic Writing Second
Edition

Effective Academic Writing Second Edition

This is a book for real students, people with full and active lives. Academic Writing Now: A Brief Guide for Busy Students covers the basics of the introductory college writing course in a concise, student-friendly format. Each chapter concentrates on a crucial element of composing an academic

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essay and is capable of being read in a single sitting. The book also includes numerous "timesaver tips," along with warnings about frequent student errors—all designed to help students make the most of one of their most limited and precious resources: time.

Essentials of Academic Writing is an essay-level book focused exclusively on writing academic papers. It is organized around three

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principles: a thorough focus on the fundamentals of writing academic papers; a cross-disciplinary approach to writing that emphasizes the importance of writing skills beyond the English course; and a focus on reading skills as the underlying foundation of a good critical thinker. One of the hallmarks of this book is the use of a single sample student essay, from start to finish, as an annotated example of the process

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used by a developing writer. From the brainstorming diagram in the first chapter to the final draft at the end of Part One, students are given a strong, consistent model to emulate.

Essential Actions for Academic Writers is a writing textbook for all novice academic students, undergraduate or graduate, to help them understand how to write effectively throughout their academic and

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professional careers.

While these novice writers may use English as a second or additional language, this book is also intended for students who have done little writing in their prior education or who are not yet confident in their academic writing.

Essential Actions combines genre research, proven pedagogical practices, and short readings to help students develop their rhetorical flexibility

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by exploring and practicing the key actions that will appear in academic assignments, such as explaining, summarizing, synthesizing, and arguing. Part I introduces students to rhetorical situation, genre, register, source use, and a framework for understanding how to approach any new writing task. The genre approach recognizes that all writing responds to a context that includes the writer's identity,

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the reader's expectations, the purpose of the text, and the conventions that shape it. Part II explores each essential action and provides examples of the genres and language that support it. Part III leads students in combining the actions in different genres and contexts, culminating in the project of writing a personal statement for a university or scholarship application. This book offers an

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*inside look at how to
publish scholarly
articles, book reviews,
grants, magazine
articles, and commercial
and scholarly books.*

The short essay. 2

*A Personal Approach to
Academic Writing*

How to Write a Lot

*A Guide to Academic
Publishing Success*

*Demystifying Academic
Writing*

*Essential Actions for
Academic Writing*

**Giving Academic Presentations
provides guidance on
academic-style presentations**

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for advanced students. A goal of the text is to make presenters aware that giving an effective academic presentation requires mastery of a broad range of skills. Among the topics covered in the book are: analyses of speeches, examination of different major speech types, tips for improving non-verbal behaviour, suggestions for speaker-listener interaction; discussion of the importance of using evidence in academic speaking; definitions and discussion of fillers; advice on preparing PPT slides; practical advice on preparing and practicing speeches; and

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pronunciation work on pausing, stress, and intonation.

Exploring Options is designed to help student writers develop their knowledge and use of academic language to meet the demands of college- and university-level writing assignments. It draws on the research identifying lexical and grammatical patterns across academic contexts and provides authentic reading contexts for structured vocabulary learning.

Recognizing that vocabulary choices in writing often require consideration of grammatical structure,

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Exploring Options focuses on specific kinds of lexico-grammatical decisions--that is, the ones involving the interaction between vocabulary and grammar--that students face in shaping, connecting, and restructuring their ideas. The book helps writers learn how to effectively use resources such as learner dictionaries, thesauruses, and concordancers to improve academic word knowledge. Following a unit on using resources for vocabulary development, the contents are divided into three parts: **Showing Relationships within**

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Sentences, Connecting and Focusing across Sentences, and Qualifying Statements and Reporting Research. Part 1 focuses on verbs and modifiers that express increases and decreases, verbs and abstract nouns that describe change, connectors and verbs describing causal relationships, and parallel structures. Part 2 explores the words that help connect ideas and add cohesion. Part 3 discusses how to express degrees of certainty and accuracy and the use of reporting verbs. This volume is a collection of information about the

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concerns and problems of the beginning social scientist in the academic and nonacademic world. Covering topics from the senior graduate student's job search to the assistant professor's research and teaching experiences, this book serves as an official introduction to the "rules of the academic game".

Writing is one of the most demanding tasks that academics and researchers face. In some disciplines we learn some of what we need to know to be productive, successful writers; but in other disciplines there is no training,

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**support or mentoring of any
kind.**

**Introduction to Academic
Writing**

**Effective Academic Writing
Second Edition: 3: Student
Book**

**Academic Writing for
International Students of
Business**

A Brief Rhetoric

**A Handbook for International
Students**

**Finding Your Way in Academic
Writing**

*Since 1995, more than 150,000
students and researchers have
turned to The Craft of Research for
clear and helpful guidance on how to
conduct research and report it
effectively . Now, master teachers*

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Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams present a completely revised and updated version of their classic handbook. Like its predecessor, this new edition reflects the way researchers actually work: in a complex circuit of thinking, writing, revising, and rethinking. It shows how each part of this process influences the others and how a successful research report is an orchestrated conversation between a researcher and a reader. Along with many other topics, *The Craft of Research* explains how to build an argument that motivates readers to accept a claim; how to anticipate the reservations of thoughtful yet critical readers and to respond to them appropriately; and how to create introductions and conclusions that answer that most

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demanding question, "So what?" Celebrated by reviewers for its logic and clarity, this popular book retains its five-part structure. Part 1 provides an orientation to the research process and begins the discussion of what motivates researchers and their readers. Part 2 focuses on finding a topic, planning the project, and locating appropriate sources. This section is brought up to date with new information on the role of the Internet in research, including how to find and evaluate sources, avoid their misuse, and test their reliability. Part 3 explains the art of making an argument and supporting it. The authors have extensively revised this section to present the structure of an argument in clearer and more accessible terms than in the first edition. New

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distinctions are made among reasons, evidence, and reports of evidence. The concepts of qualifications and rebuttals are recast as acknowledgment and response. Part 4 covers drafting and revising, and offers new information on the visual representation of data. Part 5 concludes the book with an updated discussion of the ethics of research, as well as an expanded bibliography that includes many electronic sources. The new edition retains the accessibility, insights, and directness that have made The Craft of Research an indispensable guide for anyone doing research, from students in high school through advanced graduate study to businesspeople and government employees. The authors demonstrate convincingly that researching and

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reporting skills can be learned and used by all who undertake research projects. New to this edition:

Extensive coverage of how to do research on the internet, including how to evaluate and test the reliability of sources New

information on the visual representation of data Expanded bibliography with many electronic sources

This revised and updated second edition is an accessible companion designed to help science and technology students develop the knowledge, skills and strategies needed to produce clear and coherent academic writing in their university assignments. Using authentic texts to explore the nature of scientific writing, the book covers key areas such as scientific style,

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effective sentence and paragraph structure, and coherence in texts and arguments. Throughout the book, a range of tasks offers the opportunity to put theory into practice. The explorative tasks allow you to see how language works in a real scientific context, practice and review tasks consolidate learning and help you to develop your own writing skills, and reflective tasks encourage you to think about your own knowledge and experience, and bring this to bear on your own writing journey at university. Key features of the new edition include:

- *Updated content and additional tasks throughout*
- *New chapters, covering writing in the sciences and writing at university*
- *The introduction of reflective tasks*
- *Up-to-date examples of authentic scientific*

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writing Clear, engaging and easy-to-use, this is an invaluable tool for the busy science or technology student looking to improve their writing and reach their full academic potential. Informative, insightful, and accessible, this book is designed to enhance the capacity of graduate and undergraduate students, as well as early career scholars, to write for academic purposes. Fang describes key genres of academic writing, common rhetorical moves associated with each genre, essential skills needed to write the genres, and linguistic resources and strategies that are functional and effective for performing these moves and skills. Fang's functional linguistic approach to academic writing enables readers to do so much more than write grammatically well-formed

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sentences. It leverages writing as a process of designing meaning to position language choices as the central focus, illuminating how language is a creative resource for presenting information, developing argument, embedding perspectives, engaging audience, and structuring text across genres and disciplines. Covering reading responses, book reviews, literature reviews, argumentative essays, empirical research articles, grant proposals, and more, this text is an all-in-one resource for building a successful career in academic writing and scholarly publishing. Each chapter features crafts for effective communication, authentic writing examples, practical applications, and reflective questions. Fang complements these features with self-

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assessment tools for writers and tips for empowering writers. Assuming no technical knowledge, this text is ideal for both non-native and native English speakers, and suitable for courses in academic writing, rhetoric and composition, and language/literacy education.

This book provides a foundation and framework to enhance your understanding of the various processes involved in academic writing. The term, academic writing, here refers to the types of writing used in college level writing courses at both the undergraduate and graduate level. However, this book was not written simply to help you pass another English class or to get you through the next writing intensive course (although it will certainly do that). At some point you

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will be out in the real world (hopefully). Thus, the purpose of this book is to enable you to be an effective writer and thinker in all contexts including your personal and professional lives.

Writing and Publishing for Academic Authors

The essay. 3

Academic Writing for International Students of Science

A Guide to Being Effective in Research, Writing and Teaching Academic Writing and Grammar for Students

Effective Study Skills

Most international students need to write essays and reports for exams and coursework, but writing good academic English is one of the most demanding tasks students face. The Essentials of Academic

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Writing for International Students has been developed to help these students succeed in their assignments—quickly! This course has a clear, easy-to-follow structure. In the first part, **Process and Skills**, each stage of the writing process is demonstrated and practised, from selecting suitable sources, reading, note-making and planning through to re-writing and proof-reading. Each unit contains examples, explanations and exercises, for use in the classroom or for self-study. The units are clearly organised to allow teachers and students find the help they need with writing tasks. The second part of the book, **Elements of Writing**, deals with key areas for improving accuracy, such as academic vocabulary, using

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numbers and punctuation. This section can be linked with the first part or used for reference or self-study. All international students wanting to maximise their academic potential will find this practical and easy-to-use book an invaluable guide to writing in English for their degree courses. All elements of writing are clearly explained Full range of practice exercises, with answer key included Use of authentic academic texts and examples Fully up-to-date, with sections on finding electronic sources and evaluating internet material Ideal for overseas students studying at English-medium colleges and universities, this practical writing course enables international students to meet the

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required standard of writing and use an appropriate style for essays, exams and dissertations. Newly revised and updated to include extra exercises and material suggested by teachers and students, Academic Writing explains and demonstrates all the key writing skills and is ideal for use in the classroom or for independent study. Useful at every stage of an academic career and beyond, this indispensable book features: different styles and formats from CVs and letters to formal essays a focus on accuracy coverage of all stages of writing, from understanding titles to checking your work essential academic writing skills such as proper referencing, summarising and paraphrasing diagrams and

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practice exercises, complete with answers.

International students of Business or Economics often need to write essays and reports for exams and coursework, and this new, second edition of Academic Writing for International Students of Business has been completely revised and updated to help them succeed with these tasks. This book explains the academic writing process from start to finish, and practises all the key writing skills in the context of Business Studies. The book can be used either with a teacher or for self-study, and is clearly organised into four parts, with each divided into short units that contain examples, explanations and exercises for use in the classroom or for self-study: The Writing Process, from

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assessing sources to proofreading Elements of Writing, practising skills such as making comparisons Vocabulary for Writing, dealing with areas such as nouns and adjectives, adverbs and verbs, synonyms, prefixes and prepositions, in an academic context Writing Models, illustrating case studies, reports, longer essays and other key genres This is an up-to-date book that reflects the interests and issues of contemporary Business Studies, with revised exercises, updated reading texts and a new glossary to ensure accessibility and maximise usability. Students wanting to expand their academic potential will find this practical and easy-to-use book an invaluable guide to writing in English for their degree courses,

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and it will also help students planning a career with international companies or organisations, where proficiency in written English is a key skill. All aspects of writing clearly explained, with full glossary for reference Full range of practice exercises, with answer key included Use of authentic academic texts Fully updated, with sections on finding electronic sources and evaluating internet material With its friendly, step-by-step format, *Becoming an Academic Writer* by Patricia Goodson helps writers improve their writing by engaging in deep and deliberate practice—a type of practice adopted by expert performers in areas such as sports or music. Featuring 50 exercises, this practical, self-paced guide is flexibly organized so

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readers can either work their way through all of the exercises in order or focus on the specific areas where they need additional practice building their skills. The Second Edition is enhanced by a new appendix on literature review, new feature boxes, and new chapter summaries.

Academic Writing for Graduate Students

Effective Academic Writing 2nd Edition: Student Book 3

A Guide to Effective Academic Writing

Process and Product

The paragraph. 1

An Essay-Writing Workbook for School and University

Getting it Across is a practical guide for researchers and

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graduate students who need to publish their findings. The focus of the book is on effective writing: using strong sentences, clear word choice, and effective structure to get the message across. The book includes over a hundred examples of actual written texts, mostly taken from the architecture and planning field. Using this "real text" approach and written in a light and accessible tone, the book addresses-in a very practical way-all the issues facing the academic writer: structure, grammar, word choice, and especially style. Apart from its many applied examples, the

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book includes complete explanations, exercises and a thorough answer key. This makes the book an ideal self-study and reference book, as well as a practical text book for academic writing courses in the social sciences.

A fully revised and updated edition of the bible of the newspaper industry

New material featured in this edition includes updates and replacements of older data sets, a broader range of disciplines represented in models and examples, a discussion of discourse analysis, and tips for Internet communication.

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For courses in Study Skills and Developmental Reading. A comprehensive study skills book that covers all the skills necessary for a student to succeed in college. Addressed to meet the needs of today's diverse college population—students of all learning styles, ages, and backgrounds—this text focuses on a broad range of study strategies. The book is based on the premise that all students can be successful if they learn to apply appropriate strategies. Acknowledging that specific strategies for developing such skills will differ according to each

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student's individual learning style and training, it offers presentations and activities in many different modalities.

Maximizing Your Academic Potential

A Genre-Based Approach

The Essentials of Academic Writing

The Handbook Of Academic

Writing: A Fresh Approach

Genres, Moves, Skills, and Strategies

The Compleat Academic

The second edition of

College Writing is based

on the premise that

writing is a varied and

imaginative process, not

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a rigid adherence to a set of conventions. Like the original text, it continually exhorts students to find and celebrate their own voice. Indeed, it is this affirmation of individual creativity that sets College Writing apart from other process-oriented rhetorics. Among the book's new features are an up-to-date electronic reference section, expanded discussions on research writing strategies, new

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presentations on argumentative and interpretive writing, and a review of creative revision techniques. Valued for its clear, accessible presentation of disciplinary writing, the first edition of *An Insider's Guide to Academic Writing* was celebrated by adopters at two-year and four-year schools alike. With this second edition, the authors build on that proven pedagogy, offering a series of flexible, transferable

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frameworks and unique Insider's video interviews with scholars and peers that helps students to adapt to the academic writing tasks of different disciplinary discourse communities - and helps instructors to teach them. New to the second edition is additional foundational support on the writing process, critical reading, and reflection, to give students stronger tools to apply to their disciplinary writing. An

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Insider's Guide to Academic Writing is based on the best practices of a first-year composition program that has trained hundreds of teachers who have instructed thousands of students.

Use ISBN

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videos for free with the brief text and ISBN

978-1-319-05354-3 for the version with readings.

This is a title for students who wish to

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improve their academic writing skills. The focus is not only the cultivation of writing competence, but also knowledge organisation and academic reading.

Effective Academic Writing teaches the complete academic writing process from sentence level to researched essay.

College Writing Strategies for Academic Writers

50 Exercises for Paced, Productive, and Powerful Writing

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Exploring Options in Academic Writing Essential Tasks and Skills

Effective Academic Writing 2nd Edition: Student Book Intro

Effective Academic Writing presents the writing modes and rhetorical devices students need to succeed in an academic setting.

'A comprehensive, well-written and beautifully organized book on publishing articles in the humanities and social sciences that will help its readers write forward with a first-rate guide as good company.'

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author of *Writing Your Dissertation in Fifteen Minutes a Day* `Humorous, direct, authentic ... a seamless weave of experience, anecdote, and research.' - Kathleen McHugh, professor and director of the UCLA Center for the Study of Women Wendy Laura Belcher's *Writing Your Journal Article in Twelve Weeks: A Guide to Academic Publishing Success* is a revolutionary approach to enabling academic authors to overcome their anxieties and produce the publications that are essential to succeeding in their fields. Each week, readers learn a particular feature of

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strong articles and work on revising theirs accordingly. At the end of twelve weeks, they send their article to a journal. This invaluable resource is the only guide that focuses specifically on publishing humanities and social science journal articles.

Available as an E-Inspection Copy! Go here to order

Grappling with grammar?
Struggling with punctuation?
Whether you're writing an essay or assignment, report or dissertation, this useful guide shows you how to improve the quality of your work at university - fast - by identifying and using the

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correct use of English grammar and punctuation in your academic writing. Using tried and tested advice from student workshops, Alex Osmond shares practical examples that illustrate common mistakes, and shows you how to avoid them. You'll also discover guidance on:

- Writing structure – the what and how of crafting sentences and paragraphs
- Conciseness – how to express your point succinctly and clearly, showing you understand the topic
- Effective proofreading – the importance of the final 'tidy up', so your work is ready to hand in
- Referencing – common

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systems, and how to reference consistently (and avoid plagiarism). This new edition also includes separate chapters on critical thinking and referencing, exploring each topic in more detail, and learning outcomes in every chapter, so you can identify what new skills you'll take away. Personal tips and advice direct from Alex Osmond For access to additional resources and one-to-one advice from Alex, 'like' his Facebook page Academic Writing and Grammar for Students. SAGE Study Skills are essential study guides for students of all levels. From how to write

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great essays and succeeding at university, to writing your undergraduate dissertation and doing postgraduate research, SAGE Study Skills help you get the best from your time at university. Visit the SAGE Study Skills hub for tips, resources and videos on study success!

This book helps "students to master the standard organizational patterns of the paragraph and the basic concepts of essay writing. The text's time-proven approach integrates the study of rhetorical patterns and the writing process with extensive practice in sentence structure

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and mechanics." - product description.

Gateways to academic writing
A Practical Guide for the
Beginning Social Scientist
Writing Your Journal Article in
Twelve Weeks

The Associated Press
Stylebook 2015

The Craft of Research, 2nd
edition

effective sentences,
paragraphs, and essays.

Answer key

"Effective Academic Writing is a
workbook for university
students who are keen to
understand and improve their
academic writing skills. It
provides students and teachers

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with a framework for understanding writing and offers many useful writing activities at sentence, paragraph and essay level for learning and teaching. The book explains four highly valued essay types which university students are expected to write. These are information reports, explanations, expositions and discussions. In addition, managing essay questions, citations and evidence are also addressed and practised."--Publisher.

A Course for Nonnative Speakers of English. Genre-based approach. Includes units such as graphs and commenting on

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other data and research papers. Want to be an effective, successful and happy academic? This book helps you hone your skills, showcase your strengths, and manage all the professional aspects of academic life. With their focus on life-long learning and positive reflection, Alex and Bailey encourage you to focus on your own behaviours and personal challenges and help you to find real world solutions to your problems or concerns. Weaving inspirational stories, the best of research and theory, along with pragmatic advice from successful academics, this book provides step-by-step

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guidance and simple tools to help you better meet the demands of modern academia, including: Optimising your effectiveness, priorities & strategy Workflow & managing workload Interpersonal relationships, and how to influence Developing your writing, presenting and teaching skills Getting your work/life balance right. Clear, practical and refreshingly positive this book inspires you to build the career you want in academia. All students and professors need to write, and many struggle to finish their stalled dissertations, journal articles, book chapters,

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or grant proposals. Writing is hard work and can be difficult to wedge into a frenetic academic schedule. In this practical, light-hearted, and encouraging book, Paul Silvia explains that writing productively does not require innate skills or special traits but specific tactics and actions. Drawing examples from his own field of psychology, he shows readers how to overcome motivational roadblocks and become prolific without sacrificing evenings, weekends, and vacations. After describing strategies for writing productively, the author gives detailed advice from the

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trenches on how to write, submit, revise, and resubmit articles, how to improve writing quality, and how to write and publish academic work.

Effective Vocabulary and Grammar Use

Giving Academic Presentations
Academic Writing

Effective Academic Writing 2nd Edition: Student Book 2

Effective Academic Writing

The Essentials of Academic Writing for International Students

"In Focus: Strategies for Academic Writers is a concise guide for effective academic writing for native and nonnative

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speakers. It teaches common academic writing tasks such as paragraphs, summaries, short essays, critical reviews, syntheses, argumentative essays, research papers, and response writing."--BOOK JACKET.

Academic Writing Now: A Brief Guide for Busy Students
An Insider's Guide to Academic Writing

A Practical Guide to Productive Academic Writing

Essential Tasks and Skills : a Course for Nonnative Speakers of English

Effective Academic Writing 2nd Edition: Student Book 1

In Focus