

Document Management SharePoint 2010

Here's the bestselling guide on SharePoint 2010, updated to cover Office 365 SharePoint Portal Server as an essential part of the enterprise infrastructure for many businesses. The Office 365 version includes significantly enhanced cloud capabilities. This second edition of the bestselling guide to SharePoint covers getting a SharePoint site up and running, branding, populating it with content, and more. It explains ongoing site management and offers plenty of advice for administrators who want to leverage SharePoint and Office 365 in various ways. Many businesses today rely on SharePoint Portal Server to aggregate SharePoint sites, information, and applications into a single portal. This updated edition covers the enhanced cloud capabilities of Office 365 and Microsoft SharePoint Online. Shows how to use SharePoint to leverage data centers and collaborate with both internal and external customers, including partners and clients. Covers getting a site up and running, populating it without content, branding it, and managing the site long term. Administrators and small-business website managers will find SharePoint 2010 For Dummies, 2nd Edition gives them the information they need to make the most of this technology. Get the critical, in-depth information you need to administer SharePoint 2010. Led by SharePoint MVPs and featuring insights from the SharePoint community and members of the SharePoint Team at Microsoft, you'll discover how to plan, design, deploy, and manage strategic solutions using SharePoint 2010, Microsoft SQL Server, Windows PowerShell, and other key technologies. Topics include architecture, deployment scenarios, design considerations, security best practices, high availability, performance, centralized administration, disaster recovery, customization, solution development, and upgrade and migration strategies. Key solutions include building and managing a server farm, automating tasks, FAST search application management, enterprise and web content management, and business intelligence. For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook. You'll also learn about numerous tasks you can develop using an ASP.NET application, and you'll see how to incorporate functionality that comes pre-packaged in SharePoint. Wikis, blogs, document management, user authentication, access management—common needs across a variety of solutions. Without guidance and examples, interacting with underlying SharePoint components can be challenging, and working with the different SharePoint APIs is complicated. This book will introduce you to a variety of techniques to master the art of developing ASP.NET applications that are built upon a SharePoint foundation. With these techniques you can start using SharePoint as a development platform to enhance and complement your ASP.NET development. You'll explore: Integration with SharePoint components The SharePoint/.NET/IS implementation Configuration management Code Access Security Feature packaging Proper use of SharePoint APIs Advanced deployment techniques Pro ASP.NET SharePoint 2010 walks you through all of the steps needed to successfully build and deploy ASP.NET solutions within the SharePoint platform. You'll then be able to greatly enhance your applications and build unique solutions that are a mixture of SharePoint and ASP.NET. SharePoint experts focus on SharePoint 2010 as a platform for Enterprise Content Management. SharePoint allows all users in an organization to manage and share their content reliably and securely. If you're interested in building Web sites using the new capabilities of enterprise content management (ECM) in SharePoint 2010, then this book is for you. You'll discover how SharePoint 2010 spans rich document management, records management, business process management and web content management in a seamless way to manage and share content. The team of SharePoint experts discusses the ECM capabilities included in SharePoint Server 2010, including workflow and content management. They cover Web content management (WCM) features and discuss accessibility and extensibility as well as scale and compliance. Shows how to use the capabilities of enterprise content management (ECM) to build Web sites. Covers SharePoint 2010 ECM features and WCM (Web Content Management) features. Reviews workflow and content management, meter pages and layouts, scale and compliance, and accessibility and extensibility features. Real-world examples and code samples to help with your learning process. Packed with code examples and real-world scenarios, this comprehensive book provides you with the information you need to get started using ECM with SharePoint 2010 today. Practical Guidance for Meaningful Business Results Integrating SharePoint with Excel, Outlook, Access and Word SharePoint For Project Management SharePoint 2010 Six-in-One Microsoft SharePoint 2010 Administration Cookbook Leveraging MS SharePoint 2010 for Document Management & Workflow Over 90 simple but incredibly effective recipes to administer your Microsoft SharePoint 2010 applications with this book and eBook. Master Microsoft SharePoint 2010 In How to Do Everything: Microsoft SharePoint 2010, Stephen Cawood—a former member of the SharePoint development team—explains how to get the most out of this powerful business collaboration platform. Learn how to use document management functions, wikis, taxonomy, blogs, My Sites, web parts, and more. Take full advantage of the content management, enterprise search, collaboration, and information-sharing capabilities of SharePoint 2010 with help from this practical guide. Set up a SharePoint site. Add documents, use the SharePoint content approval workflow, and work with document versioning features. Collaborate with others during discussion boards, blogs, wikis, events, surveys, calendars, and workspaces. Use social tagging to create a folksonomy of keywords. Create a taxonomy hierarchy using Enterprise Management Metadata Build publishing sites, My Sites, and public-facing websites. Show data on pages using web parts. Customize lists, forms, site themes, and navigation. Use SharePoint with client applications, including Microsoft Office Backstage, Outlook, InfoPath, SharePoint Designer, and third-party applications. The Only Book 100% Focused on Maximizing the Business Value of SharePoint 2013 Essential SharePoint® 2013 approaches Microsoft SharePoint 2013 from a strict business value perspective, helping you plan and implement solutions that achieve effective business results. Leading SharePoint experts draw on their unsurpassed experience to provide business-focused guidance on strategy, governance, planning, deployment, and more. You'll find in-depth insights for success with collaboration, knowledge and content management, governance, and user adoption. The authors help you choose features, organize information, define security models, and launch your solution. They present best practices for search, workflow, business intelligence, and integrating information from Office 2013 and beyond. Each chapter includes a section introducing new SharePoint 2013 capabilities, from improved site branding to native iPhone mobile apps. Throughout, the authors identify success factors, intangibles, and "gotchas," helping you reduce risk and time-to-value. Learn how to • Ask the right questions to craft a plan that maximizes business value • Efficiently deploy either "green field" solutions or upgrades • Integrate web, Office, and mobile devices into a comprehensive collaboration solution • Plan effective governance of content, operations, and applications • Deliver enterprise content management, integrating documents, data, web content, and rich media • Use search to help find the right knowledge and people • Measure and optimize user adoption to increase ROI • Evaluate the cloud-based SharePoint Online option • Use social tools to promote deeper user interaction • Collaborate and communicate with customers, partners, and suppliers • Quickly create agile solutions with mashups and composites. Whether you're a business leader, IT manager, architect, analyst, developer, or consultant, this book will help you tightly align SharePoint projects with business strategy to deliver outstanding results. In just 24 sessions of one hour or less, you'll learn how to build robust, dynamic, scalable, and manageable business solutions with SharePoint 2010! Using this book's straightforward, step-by-step approach, you'll learn how to implement everything from workflows to content management, search to enterprise-class business intelligence. One step at a time, you'll master new features ranging from Business Connectivity Services to Silverlight rich user interfaces. Each lesson builds on what you've already learned, helping you get the job done fast—and it's right! Step-by-step instructions carefully walk you through the most common SharePoint 2010 development tasks. Q&As at the end of each chapter help you test your knowledge. By the Way, Did You Know?, and Watch Out! boxes offer advice and solutions. Learn how to... • Make the most of SharePoint 2010's lists, libraries, and site templates. Customize the user interface through web parts, custom actions, and other advanced interface features. Develop server-side applications and client-side applications for SharePoint 2010. Manage data using lists, libraries, site columns, content types, custom fields, event receivers, and queries. Integrate external data with Business Connectivity Services (BCS). Use "out of the box" workflows and create custom workflows. Manage SharePoint with SharePoint 2010 Central Administration. Protect applications with claims-based authorization and other security features. Integrate advanced search into your applications. Build powerful BI solutions for data analysis, presentation, and decision-making. Indispensable Experiences From 22 MVPs Building Business Solutions Windows SharePoint Foundation 2010 and Microsoft SharePoint Server 2010 Essential SharePoint 2013 Beginning SharePoint 2010 Administration Microsoft SharePoint 2010 Unleashed Learn to build business solutions with SharePoint 2013. Now in its third edition, this perennial bestseller features complete overhaul for the latest version of SharePoint. A must-have for building business solutions in SharePoint, real-world scenarios address critical information management problems and detailed descriptions explain how to efficiently and successfully handle these challenges. Plus, best practices for configuration and customization round out the coverage of getting started with SharePoint 2013, so that you can confidently make this platform work for your business today. Examines product functionality alongside realistic scenarios to provide you with contextual relevance. Addresses managing permissions, reporting in SharePoint, and working with access services. Offers updated content on working with lists, libraries, workflow, content types, and web parts. Reviews social features, forms management, business connectivity services, and more. Beginning SharePoint 2013 is an ideal introduction to the latest iteration of this popular content management provider. The SharePoint 2010 Wrox 10-Pack Digital Library contains these 10 e-books, priced at a considerable savings off of the combined list prices to give you a complete SharePoint 2010 e-book library. Professional SharePoint 2010 Administration ISBN: 9780470533338 Professional SharePoint 2010 Development, 2nd Edition ISBN: 9781118131688 Real World SharePoint 2010 Indispensable Experiences From 22 MVPs ISBN: 9780470597132 Professional Business Connectivity Services in SharePoint 2010 ISBN: 9781118043790 Professional SharePoint 2010 Cloud-Based Solutions ISBN: 9781118076576 SharePoint 2010 Enterprise Architect's Guidebook ISBN: 9780470643198 SharePoint Server 2010 Enterprise Content Management ISBN: 9780470584651 SharePoint 2010 Field Guide ISBN: 9781118105054 SharePoint 2010 Six-in-One ISBN: 9780470872712 Professional SharePoint 2010 Branding and User Interface Design ISBN: 9780470584644 Throughout coverage of development in SharePoint 2013. A team of well-known Microsoft MVPs joins forces in this fully updated resource, providing you with in-depth coverage of development tools in the latest iteration of the immensely popular SharePoint. From building solutions to building custom workflow and content management applications, this book shares field-tested best practices on all aspects of SharePoint 2013 development. Offers a thorough look at Windows Azure and SharePoint 2013. Includes new chapters on Application Life Cycle Management, developing apps in SharePoint, and building PerformancePoint Dashboards in SharePoint. SharePoint Professional SharePoint 2013 Development is an essential SharePoint developer title. Complete coverage in SharePoint 2010 administration. SharePoint 2010 comprises an abundance of new features, and this book shows you how to take advantage of all SharePoint 2010's many improvements. Written by a four-time SharePoint MVP, Beginning SharePoint 2010 Administration begins with a comparison of SharePoint 2010 compared to the previous version and then examines the differences between SharePoint Foundation (SPF) and SharePoint Server (SPS). This book is written for several audiences: One audience is consultants and IT professionals who need to understand how to plan, implement, and configure SharePoint. Another audience is administrators and the support team that must know how to manage SharePoint, both the more advanced administration of service applications and site collections, as well as managing sites and workspaces. A third audience is the reader who wants to understand how SharePoint works and what to expect from it: this is typically IT managers and project leaders. This book assumes no previous knowledge of SharePoint, but if you do have experience with SharePoint you will learn how SharePoint 2010 differs from previous releases. If you intend to read and try all the exercises in this book, you will need some basic understanding of network applications such as Windows Servers, Microsoft SQL Server, Active Directory, DNS and IIS, as well as experience with Microsoft Office. If you don't intend to install SharePoint yourself, then it is not necessary to have that network understanding. What This Book Covers This book consists of 10 chapters and 4 appendices. If you want to learn how to install and configure SharePoint Foundation, you should start reading Appendices A and B. If you will install SharePoint Server 2010, you should still quickly read Appendices A and B, since they cover the basic functionality also valid for SharePoint Server. Then you should continue reading carefully Appendices C and D. All these appendices are very technical and detailed, but you need to understand all this in order to install a SharePoint 2010 environment that follows Microsoft's Best Practice to match the requirements of your organization. If you don't plan to install SharePoint yourself, then you can start reading Chapter 1 and all the other chapters. If some of them are less interesting to you, you should still read them quickly to get an understanding of what they cover. Later you might need that information, and then it will be valuable to know where to find it. The main part of this book is divided into 10 chapters. Some of these chapters focus more on SharePoint Foundation (SPF), some on SharePoint Server (SPS). Chapter 1, "Introduction to Microsoft SharePoint 2010": This chapter gives you an overview of SharePoint and most of its important features. If you want to understand what SharePoint 2010 can do for you, then read this chapter. Chapter 2, "Building SPF Sites": This chapter focuses on the fundamental features of SharePoint 2010. If you plan to build an SPF-based solution, read this. If you plan to build an SPS solution, this chapter covers the basic functionality you also need to know. Chapter 3, "Office Integration": This chapter describes how SharePoint 2010 integrates with MS Office. If you are interested in document management features in SharePoint, then you should read this chapter. Chapter 4, "Content Management in SharePoint 2010": This chapter focuses on managing content, especially web content management using wiki pages, but also social computing features, integration with offline solutions like MS Outlook and SharePoint Workspace, and managing multilingual sites. Chapter 5, "Managing My Sites": This chapter focuses on features only available in SPS, not SPF. It describes how to manage the personal My Site, both for personal use and for collaboration and information sharing. Chapter 6, "SharePoint Administration": This chapter is a deep dive into many important features in SharePoint, such as permissions, templates, search and indexing, and how to manage SharePoint 2010 with Powershell and STSADM. Readers only interested in SPF should read the parts that covers SPF features, while the SPS administrator and IT pro should read the complete chapter. Chapter 7, "Building Intranets and Internet Portals": This chapter focuses on features related to intranets and public-facing Internet sites. It explains what features will be of interest and how to use them. You will get a number of tips in this chapter, such as how to display Twitter content on a SharePoint site. Chapter 8, "Customizing SharePoint 2010": This chapter explains how to customize both SPF and SPS sites. You will learn how to use SharePoint Designer 2010 as well as how to customize web parts, including Silverlight-based media web parts. Chapter 9, "Using SharePoint Designer 2010": This chapter focus on what you can do with the free tool SharePoint Designer 2010. If you need to know how to configure and design web pages in SharePoint, this chapter is for you. Chapter 10, "Backup and Restore": This chapter describes how to backup and then restore documents, lists, sites, site collections, and complete SharePoint farms, using SharePoint Central Administration, PowerShell, and STSADM. If you are a SharePoint administrator, you should read this chapter. Appendix A, "Installing SharePoint Foundation 2010": This appendix describes how to plan and implement SharePoint Foundation 2010. It also covers how to upgrade from WSS 3.0. Appendix B, "Configuring SharePoint Foundation 2010": This appendix describes how to configure and manage a newly installed SPF environment. It covers the important concepts in SharePoint that are also valid for SPS, so both SPF and SPS administrators and IT professionals should read this appendix. Appendix C, "Installing SharePoint Server 2010": This appendix describes how to plan and implement SharePoint Server 2010, including how to upgrade and migrate from MOSS 2007. Appendix D, "Configuring SharePoint Server 2010": This appendix describes how to configure and manage a newly created SPS 2010 environment. Before you read this appendix you should read Appendix B. SharePoint Designer 2010 Unleashed Beginning SharePoint 2013 SharePoint 2010 Enterprise Architect's Guidebook Including Electronic Records & E-discovery : a Management Guide Microsoft SharePoint 2010 End User Guide Techniques for Building SharePoint Functionality into ASP.NET Applications Expert SharePoint 2010 Practices is a valuable compendium of best practices, tips, and secrets straight from the most knowledgeable SharePoint gurus in the industry. Learn from the experts as you dive into topics like multi-tenancy, solution deployment, business intelligence, and administration. Our team of carefully chosen contributors, most with Microsoft's Most Valuable Professional (MVP) designation bestowed upon them, shares with you the secrets and practices that have brought them success in a wide variety of SharePoint scenarios. Each contributor is passionate about the power of SharePoint and wants to help you leverage the capabilities of the platform in your business—but in the proper way. Go beyond procedures and manuals, and benefit from hundreds of years of combined experience, which the authors of Expert SharePoint 2010 Practices provide in these pages. Learn from the masters and take control of SharePoint 2010 like you never have before with Expert SharePoint 2010 Practices! The Completely Focused on Maximizing the Business Value of SharePoint 2010 Solutions Essential SharePoint® 2010 approaches Microsoft SharePoint Server 2010 from a strict business value perspective, explaining exactly how to plan and implement SharePoint solutions to achieve superior business results. The experts are leading enterprise SharePoint consultants and draw on their unsurpassed experience to focus on the SharePoint features that offer the most real-world value. You'll find practical advice about how to succeed with knowledge management, business intelligence, and process improvement, and how to derive value from new innovations such as social tagging and mashups. The book includes comprehensive, "in the trenches" guidance on planning, architecture, governance, training, and other key issues most SharePoint books ignore. The authors identify success factors, intangibles, and "gotchas," helping you systematically reduce project risk and time-to-value ratio. Learn how to Customize your best portal or collaboration strategy. Sustain a portal for continual, measurable value. Leverage the new community and social features in SharePoint 2010. Succeed with enterprise content management. Streamline business processes with Workflow and Forms. Choose the right roles for Web collaboration, search, and Microsoft Office Plan for secure external collaboration. Migrate smoothly from SharePoint 2007 Train and communicate for a successful launch. Whether you're a business leader, IT manager, architect, analyst, developer, or consultant, this book will help you tightly align SharePoint projects with business strategy to deliver outstanding results. Thorough coverage of the improvements and changes to SharePoint 2010 boasts a variety of incredible new features that will challenge even the most experienced administrator who is upgrading from SharePoint 2007. Written by a team of SharePoint experts, this book places a stake aim at showing you how to make these new features work right for you. Offering an in-depth look at SharePoint 2010, the authors focus on how SharePoint functionality has changed from its earliest version to its present, and they provide you with detailed coverage of all the new features and capabilities. Presents in-depth coverage of the new features and functions of SharePoint 2010. Demonstrates installation, configuration, and upgrading existing SharePoint 2007 servers. Discusses architecture and capacity planning, securing and managing site content, and integrating Office clients. Details the protocol for handling monitoring, creating backups, and executing disaster recovery. Addresses various applications for content management, and business intelligence and reporting services. Professional SharePoint 2010 presents a solid understanding of the functionality that SharePoint 2010 provides, which will allow you to see what it can do for you. Portable and precise, this pocket-sized guide delivers ready answers for the day-to-day administration of SharePoint 2010. Featuring easy-to-scan tables, step-by-step instructions, and handy lists, this book offers the streamlined, straightforward information you need to solve problems and get the job done—whether at your desk or in the field! Topics include deployment, site configuration, enterprise content management, search and indexing, workflows, shared service providers, information management policies, scalability, availability, security, logging and processing analysis, and backup and recovery. Business Performance Enhancement

Professional SharePoint 2010 Administration SharePoint 2010 Op Management Overview, Pre-Release Sams Teach Yourself SharePoint 2010 Development in 24 Hours Professional SharePoint 2010 Development **Web sites, collaboration, document management, paperless offices—we want it all in business today, but how do we achieve all of these goals? More importantly, if you work for one of the millions of small-to-medium-sized businesses, how do you find the time to build the expertise necessary to reach these goals? Even the most powerful tool will not allow you to succeed unless you get the majority of your staff to use it efficiently and effectively. You need a guide that demonstrates a platform that small-to-medium-sized businesses can use to reach these goals. Office and SharePoint 2010 User's Guide demystifies the path that every Microsoft Office user can follow to benefit from the synergism of tools they are already familiar with. Together with SharePoint 2010, users can achieve goals like web sites with a consistent single view, improved collaboration within their organization, and better document management, and may even get one step closer to the paperless office we've been promised for years. This book has topics for Office users of all skill levels, from those just starting to use Office tools to experienced power users. It examines each major Office tool and shows how it contributes to the support and use of SharePoint in today's increasingly electronic-based office environment. Build custom SharePoint 2010 solutions with deep architectural insights from the experts. Get a detailed look inside SharePoint 2010—and master the intricacies of developing intranets, extranets, and Web-based applications. Guided by an author team with in-depth knowledge of SharePoint architecture, you'll gain task-oriented guidance and extensive code samples to help you build robust business solutions. Discover how to: Master fundamental development techniques for SharePoint Foundation Deploy your SharePoint application as a sandboxed solution for more stable and security-enhanced code Create page templates, master pages, Web Parts, custom controls, and event handlers Develop custom field types, site columns, content types, and list definitions Query SharePoint lists with the LINQ-to-SharePoint provider Use the Client Object Model in JavaScript and Microsoft Silverlight applications Customize the Enterprise Content Management (ECM) capabilities in SharePoint 2010 Configure and extend Business Connectivity Services (BCS) and Enterprise Search Microsoft SharePoint Foundation 2010 and SharePoint Server 2010 provide a collection of tools and services you can use to improve user and team productivity, make information sharing more effective, and facilitate business decision-making processes. In order to get the most out of SharePoint 2010, you need to understand how to best use the capabilities to support your information management, collaboration, and business process management needs. This book is designed to provide you with the information you need to effectively use these tools. Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources (such as lists, libraries, and sites) and services (such as publishing, workflow, and policies) that make up these environments. Information and process consumers will be given the knowledge they need to build and manage solutions. Information and process consumers will be given the knowledge they need to effectively use SharePoint resources. In this book, Seth Bates and Tony Smith walk you through the components and capabilities that make up a SharePoint 2010 environment. Their expertise shines as they provide step-by-step instructions for using and managing these elements, as well as recommendations for how to best leverage them. As a reader, you'll then embrace two common SharePoint uses, document management and project information management, and walk through creating samples of these solutions, understanding the challenges these solutions are designed to address and the benefits they can provide. The authors have brought together this information based on their extensive experience working with these tools and with business users who effectively leverage these technologies within their organizations. These experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product. Practical, real-world practices from leading Microsoft SharePoint MVPs SharePoint enables Web sites to host shared workspaces and is a leading solution for Enterprise Content Management. The newest version boasts significant changes, impressive enhancements, and new features, requiring developers and administrators of all levels of experience to quickly get up to speed on the latest changes. This book is a must-have anthology of current best practices for SharePoint 2010 from 20 of the SharePoint MVPs. They offer insider advice on everything from installation, workflow, and Web parts to business connectivity services, Web content management, and claims-based security. SharePoint 2010 boasts significant updates, new features, a numerous changes and this comprehensive overview gets you up to speed on all the latest enhancements. Serves as an anthology of current best practices regarding SharePoint 2010 from 20 of the top SharePoint MVPs. Offers helpful, real-world advice on such topics as business connectivity services, enterprise content management, Web content management, business intelligence, workflow, SharePoint Designer, Web parts, shared services, claims-based security, and more. We all learn from experience, and with the Real-World SharePoint 2010 you can learn from the experiences of 20 of the leading SharePoint MVPs! Microsoft SharePoint 2010 Administrator's Pocket Consultant Microsoft SharePoint Server 2010 Bible Microsoft SharePoint 2010 Essential SharePoint 2010 Professional SharePoint 2013 Development Enterprise Content Management with Microsoft SharePoint Microsoft SharePoint 2010 Unleashed Michael Noel Colin Spence Using Microsoft SharePoint 2010 technologies, organizations can bring together, utilize, and collaborate with information from virtually any source. Microsoft SharePoint 2010 Unleashed is the most complete, practical resource for all administrators, managers, architects, users, and power users who want to make the most of this powerful platform. Drawing on their experience implementing SharePoint solutions in hundreds of organizations, Michael Noel and Colin Spence cover all facets of succeeding with SharePoint: planning, deployment, migration, scalability, administration, security, Microsoft Office integration, workflow and dashboard development, and more. Noel and Spence illuminate the newest SharePoint innovations, from new social networking features to improved search, helping you make the most of both SharePoint Foundation and SharePoint Server 2010. Using easy-to-understand, step-by-step examples, the authors help you streamline administration, optimize performance, control cost, and implement high-value solutions for collaboration, document management, and business intelligence. Architect and implement SharePoint 2010, and migrate from legacy SharePoint servers. Perform advanced installations that maximize scalability. Monitor, back up, and restore SharePoint environments. Maintain the SQL Server databases on which SharePoint 2010 relies. Systematically improve edge, transport, and content security. Deploy SharePoint in extranets and alternative authentication solutions. Secure SharePoint 2010's premise collaborative solutions. Critique the existing development and deployment platform. This book features code samples that focus on the new features and capabilities of SharePoint 2010. Covers the new features and capabilities of SharePoint 2010 workflows. Develop custom solutions with SharePoint Designer 2010 and Visual Studio 2010. Create BI solutions with PerformancePoint and Business Connectivity Services. Govern your SharePoint ecosystem for maximum value. Michael Noel, MS-MVP, MCPIT, is an internationally recognized technology expert, bestselling author, and well-known public speaker on a wide range of IT topics. He is the author of 17 books, including Exchange Server 2010 Unleashed, Windows Server 2008 R2 Unleashed, and Microsoft Forefront Unleashed. His books have been translated into more than a dozen languages. Colin Spence, MCP, MCTS SharePoint, was working with SharePoint technologies for nearly a decade, helping hundreds of clients architect, implement, and manage customized SharePoint solutions. He speaks, publishes, and blogs regularly on SharePoint technologies. Noel and Spence are partners at Convergent Computing, a leading Microsoft partner in the San Francisco Bay area, and co-authors of SharePoint 2007 Unleashed. ON THE WEB: Download all examples and source code presented in this book from informit.com/title/9780672331053 Category: Microsoft Office 2010 Covers: Microsoft SharePoint 2010 User Level: Intermediate-Advanced Provides information on organizing and management projects using SharePoint 2010, covering such topics as PMIS, project tracking, supporting team collaboration, and project reporting. SharePoint Server 2010 Enterprise Content Management/John Wiley & Sons Now that Microsoft has made SharePoint Designer a free download, thousands of organizations are adopting it to design state-of-the-art SharePoint sites and solutions. In SharePoint® Designer 2010 Unleashed, Microsoft MVP Kathy Hughes brings together all the information you need to make the most of this powerful tool. Using realistic examples, you are guided through all of Designer 2010's capabilities, presenting best practices drawn from her extensive experience. First, Hughes quickly reviews the SharePoint 2010 concepts and tools that SharePoint Designer 2010 users must know to be effective. Next, she introduces SharePoint Designer 2010's revamped interface, showing how to use its core features, and calls attention to its most powerful new improvements. You'll walk step-by-step through styling and designing sites that offer advanced functionality and consistent branding. Next, you'll master SharePoint Designer 2010's toolsets for data integration and workflow development. This book will be invaluable to every user or potential user of SharePoint Designer, including: Web designers, information workers, software developers, system administrators, and IT managers. Kathy Hughes is a Microsoft MVP for SharePoint Server with a Masters Degree in Interaction design from the University of Technology in Sydney, Australia. Hughes trains and consults on SharePoint, focusing on design, usability, and customization. She contributed to multiple SharePoint Server 2007 books, and authored a comprehensive five-day SharePoint Server 2007 Designer course used by Microsoft and other leading SharePoint training events including TechEd Australia and Office DevCon Australia. Get started fast with SharePoint Designer 2010 and SharePoint 2010. Customize SharePoint sites and content with CSS, Web Parts, master pages, and themes. Work with site templates. Create and adapt content types, columns, lists, and libraries. Quickly build new content pages and page layouts. Incorporate media, including Silverlight and images. Configure RSS, REST, SOL Server, and other data sources. Integrate external content types and lists via Business Connectivity Services (BCS). Authenticate data sources and troubleshoot data integration problems. Extend the ribbon with custom actions and leverage the dialog framework to enhance the user interface. Use SharePoint Designer 2010's built-in ASP.NET controls. Extend site functionality with the XSLT List View and Data View Web Parts. Modify out-of-the-box list forms, or build new ones with InfoPath 2010. Adapt Designer 2010's workflows or build entirely new ones. Category: Microsoft® SharePoint® Covers: Microsoft® SharePoint® 2010 User Level: Intermediate-Advanced ON THE WEB: Download all examples and source code presented in this book from informit.com/title/9780672331053 Including Email Archiving, Document Management & E-discovery : a Management Guide Real World SharePoint 2010 SharePoint 2010 For Dummies SharePoint 2010 User's Guide Real World Skills for MCITP Certification and Beyond (Exam 70-668) Inside Microsoft SharePoint 2010**

Microsoft SharePoint is perfect for project management, but most companies don't understand it's power. This hands-on book demonstrates how SharePoint can help you organize and manage complex projects -- a decidedly more productive way to use this popular collaboration software. You'll learn how to apply common and practical project management concepts in SharePoint, and build a Project Management Information System (PMIS) that can efficiently coordinate communication and collaboration among team members. This book provides you with the information you need to understand how to build custom workflow and content management applications. Plus, you'll discover how to take advantage of the new features to roll out new SharePoint sites or upgrade existing sites. Keeps you thoroughly up to date on all the most recent changes to SharePoint 2010. Reveals broad and deep coverage of social media features, content management applications, enterprise search, business connectivity services, user experience development, and custom workflow. Examines SharePoint Server 2010 vs. SharePoint Foundation Server. Highlights ways you can take advantage of improvements to offline and mobile client capabilities, improvements to SQL Server table support, Cloud-based offerings with Azure integration, social networking additions, and more. Professional SharePoint 2010 Development, Second Edition presents you with authoritative coverage on all aspects of development for the SharePoint platform. Solve your content management problems efficiently with Microsoft SharePoint Meet the challenges of Enterprise Content Management (ECM) head on, using rich ECM features in SharePoint 2013. Led by two ECM experts, you'll learn how to build a solid information architecture (IA) for managing documents, knowledge, web content, digital assets, records, and user-generated content throughout your organization. With examples and case studies based on the authors' real-world experience, this practical book is ideal for CIOs, marketing executives, project managers, and enterprise architects. Discover how to: Design a scalable, easy-to-use content management repository. Build an ECM team with specific project governance roles. Gain stakeholder support for project and change management. Foster user adoption by clarifying general IA concepts. Organize content using SharePoint records management tools. Configure content types, managed metadata, and site settings. Examine processes for managing paper-driven vs. digital content. Apply best practices for deploying SharePoint ECM features. Support risk management and compliance regulations. SharePoint Governance Pro SharePoint 2010 Administration Expert SharePoint 2010 Practices Leveraging MS SharePoint 2010 to Manage Electronic Records SharePoint 2010 Wrox 10-Pack Digital Library Office and SharePoint 2010 User's Guide Learn to leverage the features of the newest version of SharePoint, in this update to the bestseller. More than simply a portal, SharePoint is Microsoft's popular content management solution for building intranets and Web sites or hosting wikis and blogs. Offering broad coverage on all aspects of development for the SharePoint platform, this comprehensive book shows you exactly what SharePoint does, how to build solutions, and what features are accessible within SharePoint. Written by a team of SharePoint experts, this new edition offers an extensive selection of field-tested best practices that shows you how to leverage the vast power of this multi-faceted tool to build custom workflow and content management applications. Plus, you'll discover how to take advantage of the new features to roll out new SharePoint sites or upgrade existing sites. Keeps you thoroughly up to date on all the most recent changes to SharePoint 2010. Reveals broad and deep coverage of social media features, content management applications, enterprise search, business connectivity services, user experience development, and custom workflow. Examines SharePoint Server 2010 vs. SharePoint Foundation Server. Highlights ways you can take advantage of improvements to offline and mobile client capabilities, improvements to SQL Server table support, Cloud-based offerings with Azure integration, social networking additions, and more. Professional SharePoint 2010 Development, Second Edition presents you with authoritative coverage on all aspects of development for the SharePoint platform. Solve your content management problems efficiently with Microsoft SharePoint Meet the challenges of Enterprise Content Management (ECM) head on, using rich ECM features in SharePoint 2013. Led by two ECM experts, you'll learn how to build a solid information architecture (IA) for managing documents, knowledge, web content, digital assets, records, and user-generated content throughout your organization. With examples and case studies based on the authors' real-world experience, this practical book is ideal for CIOs, marketing executives, project managers, and enterprise architects. Discover how to: Design a scalable, easy-to-use content management repository. Build an ECM team with specific project governance roles. Gain stakeholder support for project and change management. Foster user adoption by clarifying general IA concepts. Organize content using SharePoint records management tools. Configure content types, managed metadata, and site settings. Examine processes for managing paper-driven vs. digital content. Apply best practices for deploying SharePoint ECM features. Support risk management and compliance regulations. SharePoint Governance Pro SharePoint 2010 Administration Expert SharePoint 2010 Practices Leveraging MS SharePoint 2010 to Manage Electronic Records SharePoint 2010 Wrox 10-Pack Digital Library Office and SharePoint 2010 User's Guide Learn to leverage the features of the newest version of SharePoint, in this update to the bestseller. More than simply a portal, SharePoint is Microsoft's popular content management solution for building intranets and Web sites or hosting wikis and blogs. Offering broad coverage on all aspects of development for the SharePoint platform, this comprehensive book shows you exactly what SharePoint does, how to build solutions, and what features are accessible within SharePoint. Written by one of the most recognized names in SharePoint development, Tom Rizzo offers broad coverage of the newest version of SharePoint, Microsoft's popular content management solution. Addresses how the new version adds enhanced developer support for ASP.NET, Ajax, LINQ, and Silverlight. Demonstrates how to take advantage of new features, including improvements to offline and mobile client capabilities, social networking additions, and more. Covers user experience development, platform services, social media features, event handling, the business data catalog, forms and workflow, business intelligence, and more. With this book, you'll get exhaustive coverage on the many possibilities that exist with SharePoint. Pro ASP.NET SharePoint 2010 Solutions SharePoint 2010 Administration Instant Reference Building Solutions for SharePoint 2010 Learning Microsoft's Business Collaboration Platform Overview, Governance, and Planning