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The Project Management Body
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A Guide To The Project Management Body Of Knowledge

**MEET YOUR GOALS—ON TIME
AND ON BUDGET.** How do you rein

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in the scope of your project when you've got a group of demanding stakeholders breathing down your neck? And map out a schedule everyone can stick to? And motivate team members who have competing demands on their time and attention? Whether you're

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managing your first project or just tired of improvising, this guide will give you the tools and confidence you need to define smart goals, meet them, and capture lessons learned so future projects go even more smoothly. The HBR Guide to Project Management will help you:

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Build a strong, focused team
Break major objectives into manageable tasks
Create a schedule that keeps all the moving parts under control
Monitor progress toward your goals
Manage stakeholders' expectations
Wrap up your project and gauge its success

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The Project Management Book addresses the real-life scenarios and issues that anyone responsible for managing a project is likely to face on a day to day basis. It provides solutions to the everyday issues involved in managing projects, including: Defining your

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**project Understanding your role as
a project manager Dealing with
external problems Learning from
Lean and Six Sigma Delivering
projects in times of change It also
includes a handy glossary of project
management jargon
Selling and delivering a project to a**

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satisfied client, and making a profit, is a complex task. Project manager and author Robin Hornby believes this has been neglected by current standards and is poorly understood by professionals in the field.

Commercial Project Management aims to rectify this deficiency. As a

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unique 'how-to' guide for project and business managers, it offers practical guidance, and a wealth of explanatory illustrations, useful techniques, proven checklists, real life examples, and case stories. It will give project managers a needed confidence boost and a

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head start in their demanding role as they go 'on contract'. At the heart of Robin's approach is a vendor sales and delivery lifecycle that provides a framework for business control of projects. Unique elements include the integration of buyer and vendor

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project lifecycles, the recasting of project management as a cyclic set of functions to lead the work of the project, and the elevation of risk assessment from a project toolkit to a fundamental control process. Beyond project management, the book proposes a comprehensive

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**template for the firm whose
business is delivering projects.
This is a how-to book for project
and business managers working in
a commercial environment looking
for practical guidance on
conducting their projects and
organizing their firm.**

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Organisations increasingly look to project management to deal with short timeframes, tight budgets, changing requirements and risk management in everyday operations, as well as for major strategic projects. Project management knowledge and skills

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are now essential for professionals just about everywhere, from teachers, social workers and lawyers, to engineers, builders and accountants. Stephen Hartley's Project Management is based on the recognised global standard for project management, the Project

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Management Body of Knowledge (PMBOK Guide), and it incorporates aspects of Agile, PRINCE2, Lean and other popular methodologies. It offers a thorough overview of the principles of project management, combined with tools and guidelines to manage projects of all sizes,

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from inception to evaluation.

**Written in an accessible and
engaging style, Stephen Hartley's
widely used text has been fully
revised and updated. It focuses on
shared responsibility, transparent
documentation, reporting
achievement over activity, and**

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continuous improvement. It is illustrated with examples and case studies, and accompanied by a suite of downloadable templates and tools. 'Stephen Hartley is without doubt Australia's leading authority on project management. This book is the bible for any

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**current or future project manager.' -
Dr Tim Baker, author of The End of
the Performance Review
A Project Guide to Matter
The Project Oversight Guide
A Guide to the Project Management
Body of Knowledge (PMBOK(R)
Guide-Sixth Edition / Agile Practice**

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Guide Bundle (HINDI)

A Companion to the PMBOK Guide
Handbook of Project Management
Project Management

John Podlaski's encore

*Vietnam War novel brings back
John ('Polack') Kowalski, the*

***central character in 'Cherries',
and introduces us to Louis
('LG') Gladwell, his
irrepressible black friend.
Polack and LG are a 'Salt and
Pepper' team, best buddies
and brothers in a way that***

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only those who have fought side-by-side in a war can ever truly understand. The year is 1970, and the story follows the two soldiers - impressionable Detroit teenagers - during their long night in a Listening

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Post ('LP'), some 500 meters beyond the bunker line of the new firebase. Their assignment as a "human early warning system", is to listen for enemy activity and forewarn the base of any

potential dangers. As they were new to the “Iron Triangle” and its reputation, little did they know that units before them lost dozens of soldiers in this nightly high-risk task and referred to those

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***assigned as "bait for the enemy" and "sacrificial lambs".
Sitting in the pitch black tropical jungle - with visibility at less than two feet - John's imagination takes hold throughout the agonizing***

night, and at times, transports him back to some of his most vivid childhood memories - innocent, but equally terrifying at the time. As kids, we instinctively run as fast as we can to escape imaginary or

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***perceived danger, but as
soldiers, men are trained to
conquer their fears and
develop the confidence to
stand their ground and fight.
Running is not an option. In
'When Can I Stop Running?'***

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***the author juxtaposes his
nightmarish hours in the bush
with some of his most heart-
pounding childhood
escapades. Readers will relate
to the humorous childish
antics with amusement;***

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military veterans will find themselves relating to both of the entertaining and compelling recollections. PMBOK® Guide is the go-to resource for project management practitioners.

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The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project

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Management enumerates 12 principles of project management and the PMBOK® Guide &- Seventh Edition is structured around eight project performance domains. This edition is

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designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK®

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Guide: • ***Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.);*** • ***Provides an entire section devoted to tailoring the development approach and processes;*** • ***Includes an***

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***expanded list of models,
methods, and
artifacts; • Focuses on not just
delivering project outputs but
also enabling outcomes; and •
Integrates with
PMI standards+™ for***

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***information and standards
application content based on
project type, development
approach, and industry sector.
This work introduces Practical
Project Management
Methodology (P2M2), an***

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***international joint venture
developed by three
experienced project managers
the provide useful steps
applicable throughout the life
cycle of a variety of projects. It
covers areas from leading,***

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***defining and planning to
organizing, controlling and
closing. The two disks include
21 prepared forms and 300
activities for use in Microsoft
Excel and Project for Windows.
Get Projects Done Quickly &***

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***Add Value Immediately
Through Agile Project
Management! Agile Project
Management is simply shifting
the world of project
management at its core and
theres a reason why. With an***

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approach to projects that is quite different from the traditional waterfall methodology, Agile Project Management focuses on added value fast while staying on track to achieve a defined

business goal. Completing projects in small chunks, piece by piece, allows project stakeholders to implement deliverables much faster than waiting for all phases of the project to be completed as

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***well as allowing for
modifications to project items
based on changing needs.
Often overlooked as a project
management style that is only
for IT related projects, Agile
methodology can be be***

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***utilized to complete projects
across any industry including
company reorganization,
improving upon or redefining
business processes and simply
any project that does has
short production and***

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implementation times.

***The Complete Guide to
Consistently Delivering Great
Projects***

***A Complete Guide to
Identifying, Preventing, and
Recovering from Project***

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Failure

**Business Analysis for
Practitioners
Commercial Project
Management**

Bringing the PMBOK Guide to

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The practical approach
that Colin Dobie
prescribes is as
applicable to the
experienced project
manager as it is anyone

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entering the field.'

Ernest J. Nielsen,

Brigham Young

University, USA A no-

nonsense approach to

project management.

Essential reading for

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all project managers and
project team members.'

Peter Dechaineux,

Inaugural Chairman,

Australian Institute of

Project Management,

Australia Excellent

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coverage of all the material required in easy to follow steps. It places activities in logical context.

Essential reading for China's many project

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managers.' Professor
Yuan, Chairman, Asia-
Pacific Federation of
Project Management.'
Colin Dobie has very
comprehensively detailed
out the intricacies

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needed to manage

projects. Well done.'

Adesh Jain, President,

PM Guru Inc. and

President, IPMA Whether

you are creating a new

product or building a

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power station, you need to know how to manage the myriad elements in a project to ensure it is completed on time, on budget and to a high standard. A Handbook of

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Project Management is a practical and comprehensive guide for project managers working on small and large projects in any field.

Colin Dobie

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systematically maps the four phases in the project lifecycle: initiation, planning, implementation and finalisation. He outlines the processes

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and techniques of the
nine functions of
project management, and
how they are applied
during the project
lifecycle. He also
explains what a project

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manager is expected to deliver, and the roles of team leaders and team members. Drawing on international standards and bodies of knowledge, as well as Colin Dobie's

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extensive industry and training experience in several countries, A Handbook of Project Management is an indispensable guide for anyone who wants to

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develop their skills in project management. It is extensively illustrated with examples, templates, exercises and checklists, making it

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valuable resource for
experienced project
managers.

A Guide to the Project
Management Body of
Knowledge (PMBOK® Guide)
- Seventh Edition and

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The Standard for Project
Management (BRAZILIAN
PORTUGUESE) Project
Management Institute
Transform the PMBOK®
Guide from a framework
to a sharpened tool in

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your project manager's
toolbox In project
management circles, it's
often joked that
"there's the right way,
the wrong way, and the
PMBOK® way" to manage

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projects. In truth, it's really about the methodology you choose. The PMBOK® Guide is a consensus-based standard that thousands of project management

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professionals find
immensely valuable in
the process of
developing an effective
methodology. But exactly
how does a project
manager take the

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information provided in
the PMBOK® Guide and
apply it most
effectively and
appropriately to an
actual project
environment? This book

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can be the answer. It is basically a "guide to the guide"—a road map to applying the tools of the PMBOK® Guide to your organization's or project's unique nature

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and requirements.

Bringing the PMBOK®

Guide to Life: A

Companion for the

Practicing Project

Manager builds a bridge

between the PMBOK® Guide

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and the common needs of today's practicing project managers. It explains and elaborates on specific techniques, terms, and the application of tools

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that will enable project managers to effectively adapt the principles and processes described in the PMBOK® Guide to the practical world of project management.

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Readers will find
suggested approaches for
the use of project
management tools and
techniques along with
templates developed
directly from

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information provided in
the PMBOK® Guide.

Suggestions and study
tips are also included
to assist in preparing
for the PMP exam, and a
Project Plan Accelerator

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project managers and
project teams to develop
plans that are
specifically tailored to
meet the needs of your

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team, your clients, and
your sponsoring
organization. Written by
two of the leading
experts in the field,
Bringing the PMBOK® to
Life will help every

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project manager

translate the PMBOK®

Guide's tools and

techniques into

actionable, commonsense

approaches to managing a

project. (PMI, PMBOK,

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Management Body of

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Knowledge published by
the Project Management
Institute provides a
roadmap of 47 processes
designed to support
project managers in all
phases of project

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management. The sheer number of processes and their allocation across process groups and knowledge areas may leave project managers in a quandary about

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where to start and how
to apply the many
components of project
management processes.

What is lacking is a
simple explanatory guide
for the layman that

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clarifies the “big picture” of the Project Management Body of Knowledge (PMBOK). This explains where a project manager should begin when managing projects,

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and how the project manager can easily make use of the PMBOK framework to progress from an initial idea to a project schedule.

Managing Change in

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Organizations

Construction Extension

to the PMBOK® Guide

A Practical Guide for

the Next Millenium

Guide to Project

Management

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A Project Manager's Book
of Forms

A Guide to the Project
Management Body of
Knowledge (PMBOK® Guide)
- Seventh Edition and
The Standard for Project

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Management (BRAZILIAN
PORTUGUESE)

The water you drink. The air you breathe. This book you 're holding. Everything around you is made of matter. Learn more about what makes up matter, the forms it can

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take, and nature ' s rules about it. With inexpensive items that you probably have lying around your home, you can do these easy and fun experiments on solids, liquids, and gases. Think like a chemist as you construct a tower of liquids, grow your own crystals, and even

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measure the speed of smell.

Explore the powerful world of matter, from the visible to the invisible.

Incomplete or missed requirements, omissions, ambiguous product features, lack of user involvement, unrealistic

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customer expectations, and the proverbial scope creep can result in cost overruns, missed deadlines, poor product quality, and can very well ruin a project. Project Scope Management: A Practical Guide to Requirements for Engineering, Product, Construction, IT and

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Enterprise Projects describes how to elicit, document, and manage requirements to control project scope creep. It also explains how to manage project stakeholders to minimize the risk of an ever-growing list of user requirements. The book begins by discussing

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how to collect project requirements and define the project scope. Next, it considers the creation of work breakdown structures and examines the verification and control of the scope. Most of the book is dedicated to explaining how to

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collect requirements and how to define product and project scope inasmuch as they represent the bulk of the project scope management work undertaken on any project regardless of the industry or the nature of the work involved. The book maintains a

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focus on practical and sensible tools and techniques rather than academic theories. It examines five different projects and traces their development from a project scope management perspective—from project initiation to the end of the execution and

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control phases. The types of projects considered include CRM system implementation, mobile number portability, port upgrade, energy-efficient house design, and airport check-in kiosk software. After reading this book, you will learn how to create project

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charters, high-level scope, detailed requirements specifications, requirements management plans, traceability matrices, and a work breakdown structure for the projects covered.

The Standard for Business
Analysis – First Edition is a new

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PMI foundational standard, developed as a basis for business analysis for portfolio, program, and project management. This standard illustrates how project management processes and business analysis processes are complementary activities, where

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the primary focus of project management processes is the project and the primary focus of business analysis processes is the product. This is a process-based standard, aligned with A Guide to the Project Management Body of Knowledge (PMBOK® Guide) –

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Sixth Edition, and to be used as a standard framework contributing to the business analysis body of knowledge.

Business Analysis for Practitioners: A Practice Guide provides practical resources to tackle the project-related issues

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associated with requirements and business analysis—and addresses a critical need in the industry for more guidance in this area. The practice guide begins by describing the work of business analysis. It identifies the tasks that are performed, in addition to the

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essential knowledge and skills
needed to effectively perform
business analysis on programs and
projects.

The Standard for Program
Management - Fourth Edition
(Hindi)

Business Analysis, Requirements,

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and Project Management

A Guide to the Project

Management Body of Knowledge

(Pmbok Guide), Fourth Edition

A Project Manager's Book of Tools

and Techniques

A Practice Guide

The Project Management

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Creating the Project Office is written for managers who are searching for ways to transform their organizations into more effective and efficient project-based workplaces. As this

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important book reveals, there is no more effective way to make that change than to create a project office tailored to the needs of the organization. While a project office model leads to better products from projects, it

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is also a vehicle for generating overall organizational change -- by transforming the organization from function-based to project-based. This model incorporates projects into the very fabric of the organizational strategy and

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revitalizes organizations, creates competitive advantage, and increases shareholder value.

The Standard for Program Management - Fourth Edition differs from prior editions by focusing on the principles of

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good program management.

Program activities have been realigned to program lifecycle phases rather than topics, and the first section was expanded to address the key roles of program manager, program sponsor and

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program management office. It has also been updated to better align with PMI's Governance of Portfolios, Programs, and Projects: A Practice Guide. One of the best-known authorities on project

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management, David Cleland developed this new edition for professionals who need a dependable, on-the-job resource to answer questions and solve problems as they arise. Field Guide to Project Management is

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unmatched in its wealth of reliable information on project management systems and its concise and accessible format, also making it the perfect volume to read cover to cover for a unique, up-to-date survey of the

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field. Every aspect of project management is addressed with practical explanations and advice by a who's-who roster of expert authors who cover planning techniques, concepts, paradigms, processes, tools, and

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Rescue the Problem Project provides project managers, executives, and customers with ways to accurately assess issues and fix problems. Many books explain how to run a project, but

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only this one shows how to bring
it back from the brink of disaster.

The PMI Guide to Business
Analysis

Creating the Project Office

Project Management Absolute
Beginner's Guide

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Agile Practice Guide (Hindi)

A Guide to the Project

Management Body of Knowledge
(PMBOK® Guide) – Sixth Edition
(JAPANESE)

Project Scope Management

Intended for those new to project

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management as well as professionals wanting to improve their skills, this invaluable resource introduces fundamental concepts, presents necessary organizational skills, and explores the use of technology in the field of project management. The life cycle of the project management

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process is clearly outlined, including sample stages, sub-processes, tasks, and jobs, supported by accessible definitions, examples, words of warning, and cases with context. The included CD offers additional charts, reading materials, and links to online resources.

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Practical Guide to Project Planning is filled with project documents and templates ready to use for planning and managing project. It explains project analysis and modeling techniques so these documents and templates can be used for effective project management. In addition, the

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book is also a guide to best practices that comply with the PMI's PMBOK® 3.0. Throughout the book, a real-world, practical project plan is used to explain all management issues related to a project, including scope, time, costs, quality, human resources, communication, risks, procurement,

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and integration. This example also covers every stage of implementing a project management office (PMO), from initial analysis to post-deployment review. The text is filled with insightful tips on using the most popular project management tools and software, including Mindmanager for initial

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planning sessions, Milestone Project Companion for report generation, and Microsoft Project, the most widely used tool for project planning. Project documents discussed in the book are on the accompanying CD ROM, so readers can use them to develop and track their own projects.

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IT projects emerge from a business need. In practice, software developers must accomplish two big things before an IT project can begin: find out what you need to do (i.e., analyse business requirements) and plan out how to do it (i.e., project management). The biggest problem in IT projects is

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delivering the wrong product because IT people do not understand what business people require. This practical textbook teaches computer science students how to manage and deliver IT projects by linking business and IT requirements with project management in an incremental and

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straightforward approach. Business Analysis, Requirements, and Project Management: A Guide for Computing Students presents an approach to analysis management that scales the business perspective. It takes a business process view of a business proposal as a model and explains how

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to structure a technical problem into a recognisable pattern with problem frames. It shows how to identify core transactions and model them as use cases to create a requirements table useful to designers and coders. Linked to the analysis are three management tools: the product breakdown structure

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(PBS), the Gantt chart, and the Kanban board. The PBS is derived in part from the problem frame. The Gantt chart emerges from the PBS and ensures the key requirements are addressed by reference to use cases. The Kanban board is especially useful in Task Driven Development, which

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the text covers. This textbook consists of two interleaving parts and features a single case study. Part one addresses the business and requirements perspective. The second integrates core project management approaches and explains how both requirements and management are connected. The

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remainder of the book is appendices, the first of which provides solutions to the exercises presented in each chapter. The second appendix puts together much of the documentation for the case study into one place. The case study presents a real-world business scenario to expose students

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to professional practice.

Creating a Greater Whole unlocks the not-so-secret secrets of what aspiring managers need to become strong leaders. This information-rich, easy to understand guide offers readers an immediate clear path to honing their leadership skills using the rigor and

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discipline of project management principles. Topics include stakeholder management, collaborative communication, multi-criteria decision making, and conflict management. Reflective exercises in each chapter raise key questions for readers to craft their own development path. The

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process invites emerging leaders to draw from their past experiences, recognize their intrinsic capabilities, and identify specific skills to cultivate.

A Manager's Guide to Leading
Organizational Change

The Wiley Guide to Project
Technology, Supply Chain, and

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Procurement Management

A Guide for Computing Students

Field Guide to Project Management

A Guide for Selling and Delivering

Professional Services

Getting it right and achieving lasting
benefit

*** Winner AUSTRALIAN*

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*BUSINESS BOOK AWARDS -
BEST GENERAL BUSINESS
BOOK 2020 ** Finalist
AUSTRALIAN BUSINESS BOOK
AWARDS - BEST BOOK 2020
Deliver great projects
every time Projects are*

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the lifeblood of organisations, but many projects fall short of expectations because of poor project management and/or poor project sponsorship. In The

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*Project Book, author and
20-year project
management and
sponsorship veteran
Colin D Ellis teaches
you the skills and
behaviours required to*

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*make your projects
succeed, every time. The
best projects, whether
they are delivered in an
agile or waterfall way,
are a result of the
people that lead them*

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and the environment they create. This fail-safe and comprehensive handbook shows you how to develop the mindset and communication skills to create projects that

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*leave a legacy for you,
your team and your
organisation. Project
leaders and senior
managers in all business
and technical
disciplines will benefit*

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*from the insightful
guidance this book
offers and better
project outcomes will
result. Split into two
parts, individually
addressing Project*

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*Leaders and Project
Sponsors, this book
guides large project
facilitators to
understand the
importance of people
over processes. become a*

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*project leader that
people trust build a
team culture of
collaboration, agility
and creativity upskill
executives so that
they're catalysts for*

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*transformation develop
the organisational
discipline needed for
successful projects
create a mature
environment for your
projects to thrive*

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masters and product
owners across all*

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*organisations to deliver
successful projects in a
way that customers will
talk about for years.*

*This book focuses on
providing information on
project management*

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*specific for software
implementations within
the healthcare industry.
It can be used as a
beginners' guide as well
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current project managers*

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*who might be new to
software
implementations.*

*Utilizing the Project
Management Institute's
(PMI) methodology, the
defined process groups*

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and knowledge areas will be defined related to implementing custom and Commercial Off The Shelf (COTS) software. The Software Development Life Cycle (SDLC) is a

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*standard for developing
custom software, but can
also be followed for
implementing COTS
applications as well.
How will the system be
set-up from an*

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*architecture and
hardware standpoint?
What environments will
be needed and why? How
are changes managed
throughout the project
and after? These*

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*questions and more will
be reviewed. The
differences between
types of testing are
defined as well as when
each are utilized.
Planning for the*

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*activation and measuring
the success of the
project and how well the
strategic need has been
met are key activities
that are often not given
the time and effort to*

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*plan as the other parts
of the implementation
project. This new
edition updates the
current content to
better align with the
newest version of the*

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practices but also the
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projects. This fourth volume in the series offers expert guidance on the supply chain and delivery cycle of the project, as well as the technology management

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*issues that are involved
such as modeling,
design, and
verification. Technology
within the context of
the management of
projects involves not so*

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*much actually doing the
"technical" elements of
the project as managing
the processes and
practices by which
projects are transformed
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doing this effectively
within the time, cost,
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project critical to the future of your business, you are most likely starting at a disadvantage. A savvy contractor's project team is likely to be populated with project management professionals who have read an abundance of literature on how

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management are uniquely different disciplines. Bad project oversight can make an otherwise good project fail, whereas good oversight can lead a substandard project team or contractor to succeed in delivering the expected return on investment.

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