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PMP: The Beginners Guide, To Pass Your Project Management Professional Exam (PMP, Project Management, Agile, Scrum, Prince2)

Best practices for managing
projects in agile
environments—now updated
with new techniques for larger
projects Today, the pace of

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project management moves faster. Project management needs to become more flexible and far more responsive to customers. Using Agile Project Management (APM), project managers can achieve all these goals without compromising value, quality, or business discipline. In Agile Project Management, Second Edition, renowned agile pioneer Jim Highsmith thoroughly updates his classic guide to APM, extending and refining it to support even the largest projects and organizations. Writing for project leaders, managers, and

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Management Professional Exam (PMP, Project Management, Agile, Scrum, Prince2) executives at all levels, Highsmith integrates the best project management, product management, and software development practices into an overall framework designed to support unprecedented speed and mobility. The many topics added in this new edition include incorporating agile values, scaling agile projects, release planning, portfolio governance, and enhancing organizational agility. Project and business leaders will especially appreciate Highsmith's new coverage of promoting agility through performance measurements

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based on value, quality, and
constraints. This edition's
coverage includes:

- Understanding the agile
revolution's impact on
product development
- Recognizing when agile
methods will work in project
management, and when they
won't
- Setting realistic
business objectives for Agile
Project Management
- Promoting agile values and
principles across the
organization
- Utilizing a proven
Agile Enterprise Framework
that encompasses
governance, project and
iteration management, and

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technical practices Optimizing
all five stages of the agile
project: Envision, Speculate,
Explore, Adapt, and Close
Organizational and product-
related processes for scaling
agile to the largest projects
and teams Agile project
governance solutions for
executives and management
The "Agile Triangle":
measuring performance in
ways that encourage agility
instead of discouraging it The
changing role of the agile
project leader
Guide your project to success
from initial idea to final
delivery In today's time-

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pressured, cost-conscious global business environment, tight project deadlines and high expectations are the norm. Projects are now the standard way of implementing change, and project management has become a vital skill for successful business professionals. Project Management For Dummies shows you how to succeed by focusing on what you need to deliver and then how to plan and control the project in order to deliver it. You will learn how to plan, keep the project on track, manage teams and control

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risk. You'll even get some tips on software – including free stuff – that will make things easier for you. Who, What, and Why – understand the expectations of your project Laying the foundations – learn to build your plans with a sturdy structure from start to finish The selection process – see how to get the very best from your teams Get in the driving seat – learn to take control and steer your project to success Open the book and find: Clear and simple explanation of powerful planning techniques Ways to track progress and stay in

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control How to identify and
then control risk to protect
your project Why
understanding your project's
stakeholders is key How to
use technology to up your
game Tips for writing a clear
and convincing business case
Advice on being an effective
leader Techniques to help you
work effectively with teams
and specialists Learn to:
Motivate your teams to
perform to their full potential
Plan, execute and deliver your
projects with confidence Stay
in control to deliver on time,
within budget and to the right
quality

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The all-inclusive guide to exceptional project management that is trusted by hundreds of thousands of readers—now updated and revised The Fast Forward MBA in Project Management: The Comprehensive, Easy to Read Handbook for Beginners and Pros, 6th Edition is a comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you the answers you need now. You'll find cutting-edge ideas and hard-won wisdom of one of the

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field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and pitfalls you should watch out for. This sixth edition now includes: A brand-new chapter on project quality A new chapter on managing media, entertainment, and creative projects A new chapter on the project manager's #1 priority: leadership A new chapter with the most current practices in

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Change Management Current
PMP certification study tips
Readers of The Fast Forward
MBA in Project Management

also receive access to new
video resources available at
the author's website. The
book teaches readers how to
manage and deliver projects
on-time and on-budget by
applying the practical
strategies and concrete
solutions found within.

Whether the challenge is
finding the right project
sponsor, clarifying project
objectives, or setting realistic
schedules and budget
projections, The Fast Forward

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MBA in Project Management
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shows you what you need to know, the best way to do it, and what to watch out for along the way.

Simplified explanation of concepts Chapter Summaries Solutions to Practice Exercises Practical approaches for application Best Practices Project Management Templates As employees move into a project management role, they need to learn new skills. These would include management of several different dimensions of a project to deliver the project successfully. Project

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Management Essentials You
Always Wanted to Know: 5th
Edition provides the core
information about how to
manage the complexity of
modern projects with
improved easy-to-understand
explanations, a new WBS
template and a new chapter on
Agile. The new edition,
includes topics such as:

Project management overview
Project Initiation - Constraints,
Stakeholders, PMO, Life
Cycles Project Planning -
WBS, CPM, Budgeting, Quality,
Resources, Communications,
Risk, Procurement,
Stakeholders Project

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Execution - Audits, Resources,
Communications Project

Monitoring & Controlling -

Tracking, Quality Control,

Change Control Project

Closure Agile Overview (new)

About the Series The Self-

Learning Management series

is designed to help students,

new managers, career

switchers and entrepreneurs

learn essential management

lessons. This series is

designed to address every

aspect of business from HR to

Finance to Marketing to

Operations, be it any industry.

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fundamentals, important

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concepts, standard and well-known principles as well as practical ways of application of the subject matter. The distinctiveness of the series lies in that all the relevant information is bundled in a compact form that is very easy to interpret.

A Brain-Friendly Guide to
Agile Principles, Ideas, and
Real-World Practices

The Complete Idiot's Guide to
Project Management

A Beginner's Guide

Study Guide on the Project
Management Body of

Knowledge with Practice Test
Questions for the Project

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CAPM® in Depth
PMP Certification, A
Beginner's Guide McGraw
Hill Professional
Why do so many software
projects fail? The
reality is that many of
these projects are led
by programmers or
developers thrown into
the role of project
manager without the
necessary skills or
training to see a
project through
successfully. Patricia

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Ensworth has written a hands-on survival guide designed to rescue the "accidental project

manager" and help them to quickly ramp up on all key areas involved in software project management. This book provides a no-nonsense, jargon-free approach to getting the job done.

With the help of useful templates, checklists, and sample forms, as well as pointers to essential resources, Ensworth gives concise, easy-to-understand

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advice on everything
needed to hit the ground
running--including
phases of project
development, role
assignment in the
development team, the
tools of the trade, and
criteria for success.
Succeed as a project
manager, even if you've
never run a project
before! This book is the
fastest way to master
every project management
task, from upfront
budgeting and scheduling
through execution,
managing teams through

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Management Professional Exam (PMP, Project Management, Agile, Scrum, Prince2) closing projects, and learning from experience. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done,

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one incredibly clear and
easy step at a time.

Project management has
never, ever been this

simple! Who knew how
simple project

management could be?

This is today's best
beginner's guide to

modern project

management ... simple,

practical instructions

for succeeding with

every task you'll need

to perform! Here's a

small sample of what

you'll learn: - Master

the key skills and

qualities every project

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manager needs - Lead projects, don't just "manage" them - Avoid 15 most common mistakes new project managers make - Learn from troubled, successful, and "recovered" projects - Set the stage for success by effectively defining your project - Build a usable project plan and an accurate work breakdown structure (WBS) - Create budgets and schedules that help you manage risk - Use powerful control and reporting techniques,

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including earned value
management - Smoothly
manage project changes,
issues, risks,
deliverables, and
quality - Manage project
communications and
stakeholder expectations
- Organize and lead high-
performance project
teams - Manage cross-
functional, cross-
cultural, and virtual
projects - Work
successfully with
vendors and Project
Management Offices -
Make the most of
Microsoft Project and

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new web-based alternatives - Get started with agile and "critical chain" project management - Gain key insights that will accelerate your learning curve - Know how to respond to real-life situations, not just what they teach you in school.

Practical Guide to Project Planning is filled with project documents and templates ready to use for planning and managing project. It explains

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project analysis and modeling techniques so these documents and templates can be used for effective project management. In addition, the book is also a guide to best practices that comply with the PMI's PMBOK ® 3.0. Throughout the book, a real-world, practical project plan is used to explain all management issues related to a project, including scope, time, costs, quality, human resources, communication, risks,

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Management Professional Exam (PMP, Project Management, Agile, Scrum, Prince2) procurement, and integration. This example also covers every stage of implementing a project management office (PMO), from initial analysis to post-deployment review. The text is filled with insightful tips on using the most popular project management tools and software, including Mindmanager for initial planning sessions, Milestone Project Companion for report generation, and Microsoft Project, the

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most widely used tool
for project planning.
Project documents
discussed in the book
are on the accompanying
CD ROM, so readers can
use them to develop and
track their own
projects.

Project Management All-
in-One For Dummies

Project Management for
Humans

Helping People Get
Things Done

The PMP Exam

The Best First Step
Toward a Career in

Construction Management

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Agile Project Management QuickStart Guide

Updated concepts and tools to set up project plans, schedule work, monitor progress-and consistently achieve desired project results.In today's time-based and cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. This classic book provides businesspeople with an excellent introduction to project management, supplying sound, basic information (along with updated tools and techniques) to understand and master the complexities and nuances of project management. Clear and

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***down-to-earth, this step-by-step
guide explains how to effectively
spearhead every stage of a
project-from developing the
goals and objectives to
managing the project team-and
make project management work
in any company. This updated
second edition includes: * New
material on the Project
Management Body of Knowledge
(PMBOK) * Do's and don'ts of
implementing scheduling
software* Coverage of the PMP
certification offered by the
Project Management Institute*
Updated information on
developing problem statements
and mission statements*
Techniques for implementing***

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**today's project management
technologies in any organization-
in any industry.**

***If it's essential to project
management... it's in here! The
first edition of The Project
Management Answer Book
addressed all the key principles
of project management that
every project manager needs to
know. With a new chapter on
scrum agile, updates throughout,
and many new PMP® test tips,
this new edition builds on that
solid foundation. The structure
of this update maps closely to
the PMBOK® Guide, Fifth
Edition, and is designed to assist
anyone studying for the PMP®
and other certification exams.***

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Helpful sections cover: •

Networking and social media tips for PMs, including the best professional organizations, virtual groups, and podcast resources • The formulas PMs need to know, plus a template to help certification candidates prepare and self-test for their exams • Quick study sheet for the processes covered on the PMP® exam • Key changes in PMBOK® Guide, Fifth Edition, for readers familiar with earlier versions who want “the skinny” on the new version. PMs at every level will find real gold in the information nuggets provided in this new edition. Those new to project management will find the

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comprehensive coverage and the depth of the answers especially valuable, and will like the easy-to-read style and Q&A format. For experienced managers looking for new tools and skills to help them pass their PMP® or other certification exams, this is a must-have resource.

The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas

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Management Professional Exam (PMP, Project Management, Agile, Scrum, Prince2) and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project

**management is a complex role,
with seemingly conflicting
demands that must be
coordinated into a single,
overarching, executable strategy
— all within certain time,
resource, and budget
constraints. This book shows
you how to get it all together and
get it done, with expert guidance
every step of the way. Navigate
complex management issues
effectively Master key concepts
and real-world applications
Learn from case studies of
today's leading experts Keep
your project on track, on time,
and on budget From finding the
right sponsor to clarifying
objectives to setting a realistic**

schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

Head First Agile is a complete guide to learning real-world agile ideas, practices, principles. What will you learn from this book? In Head First Agile, you'll learn all about the ideas behind agile and the straightforward practices that drive it. You'll take deep dives into Scrum, XP, Lean, and

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Kanban, the most common real-world agile approaches today. You'll learn how to use agile to help your teams plan better, work better together, write better code, and improve as a team—because agile not only leads to great results, but agile teams say they also have a much better time at work. Head First Agile will help you get agile into your brain... and onto your team! Preparing for your PMI-ACP® certification? This book also has everything you need to get certified, with 100% coverage of the PMI-ACP® exam. Luckily, the most effective way to prepare for the exam is to get agile into your brain—so instead of cramming,

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you're learning. Why does this book look so different? Based on the latest research in cognitive science and learning theory, Head First Agile uses a visually rich format to engage your mind, rather than a text-heavy approach that puts you to sleep. Why waste your time struggling with new concepts? This multi-sensory learning experience is designed for the way your brain really works.

Head First Agile

The Fast Forward MBA in Project Management

***Project Management Essentials
You Always Wanted To Know
Practical Tools for Leaders and
Teams***

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**20 Minutes Beginner's Guide to
Pmp Application & Preparation
Process - How I Cleared Pmp in
July 2016**

**Project Management Absolute
Beginner's Guide**

Whether you're a current project manager seeking to validate the skills and knowledge acquired through years of practical experience or a newcomer to the PM field looking to strengthen your resume, the PMP® certification from the Project Management Institute (PMI®) provides you with the means to do so. This updated edition of the best-selling PMP®: Project

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Study Guide was developed to help you prepare for this challenging exam, and includes additional study tools designed to reinforce understanding of critical subject areas. Key Topics Include: Project Initiation. Determining project goals, identifying constraints and assumptions, defining strategies, producing documentation. Project Planning. Refining a project, creating a WBS, developing a resource management plan, establishing controls, obtaining approval. Project Execution. Committing and implementing

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resources, managing and communicating progress, implementing quality assurance procedures. Project Control.

Measuring Performance, taking corrective action, ensuring compliance, reassessing control plans, responding to risk event triggers. Project Closing.

Documenting lessons learned, facilitating closure, preserving records and tools, releasing

resources. Professional Responsibility. Ensuring integrity, contributing to knowledge base, balancing stakeholder interests,

respecting differences. Note:CD-ROM/DVD and other

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supplementary materials are not included as part of eBook file. (PMI, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.) Whether you are organising an important event or heading up a large team, running a project can be a daunting process. Spiralling costs and missed deadlines are part of everyday life for many project managers - in fact, more projects fail than succeed! But project management doesn't have to be this way. It is possible to manage projects that consistently meet deadlines and

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come in within budget. Brilliant Project Management shows you how. Drawing on over 30 years of experience, you'll discover how to ensure your projects succeed every time. In this new edition Barker & Cole have included a section highlighting valuable sources of information in the challenging world of project management, including their inside track on methods, training and professional associations. It's the ultimate guide to becoming a brilliant project manager. Brilliant Outcomes Make a success of any project. Deliver on your promises. Save money, time

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and your sanity!

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Succeed as a project manager, even if you've never run a project before! This book is the fastest way to master every project management task, from upfront budgeting and scheduling through execution, managing teams through closing projects, and learning from experience. Updated with more insights from the front lines, including agile approaches, dealing with

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security and privacy priorities,
and leading remote/virtual
teams, along with the latest on
Microsoft Project and PMI
standards and certifications and
a special bonus chapter on
preparing for the PMP
certification. This book will
show you exactly how to get the
job done, one incredibly clear
and easy step at a time. Project
management has never, ever
been this simple! Who knew
how simple project
management could be? This is
today's best beginner's guide to
modern project management...
simple, practical instructions
for succeeding with every task

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you'll need to perform! Here's a small sample of what you'll learn:

- Master the key skills and qualities every project manager needs
- Lead projects, don't just "manage" them
- Avoid 15 most common mistakes new project managers make
- Learn from troubled, successful, and "recovered" projects
- Set the stage for success by effectively defining your project
- Build a usable project plan and an accurate work breakdown structure (WBS)
- Create budgets and schedules that help you manage risk
- Use powerful control and reporting techniques, including

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earned value management •

Smoothly manage project

changes, issues, risks,

deliverables, and quality •

Manage project

communications and

stakeholder expectations •

Organize and lead high-

performance project teams •

Manage cross-functional, cross-

cultural, and virtual projects •

Work successfully with vendors

and Project Management

Offices • Make the most of

Microsoft Project and new web-

based alternatives • Get started

with agile and “critical chain”

project management • Gain key

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your learning curve • Know how to respond to real-life situations, not just what they teach you in school

When Fortune Magazine estimated that 70% of all strategies fail, it also noted that most of these strategies were basically sound, but could not be executed. The central premise of Strategic Project Management Made Simple is that most projects and strategies never get off the ground because of adhoc, haphazard, and obsolete methods used to turn their ideas into coherent and actionable plans. Strategic

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Project Management Made Simple is the first book to couple a step-by-step process with an interactive thinking tool that takes a strategic approach to designing projects and action initiatives. *Strategic Project Management Made Simple* builds a solid platform upon four critical questions that are vital for teams to intelligently answer in order to create their own strong, strategic foundation. These questions are: 1. What are we trying to accomplish and why? 2. How will we measure success? 3. What other conditions must exist? 4. How do we get there?

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This fresh approach begins with clearly understanding the what and why of a project - comprehending the bigger picture goals that are often given only lip service or cursory reviews. The second and third questions clarify success measures and identify the risky assumptions that can later cause pain if not spotted early. The how questions - what are the activities, budgets, and schedules - comes last in our four-question system. By contrast, most project approaches prematurely concentrate on the how without first adequately addressing the

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three other questions. These four questions guide readers into fleshing out a simple, yet sophisticated, mental workbench called "the Logical Framework" - a Systems Thinking paradigm that lays out one's own project strategy in an easily accessible, interactive 4x4 matrix. The inclusion of memorable features and concepts (four critical questions, LogFrame matrix, If-then thinking, and Implementation Equation) make this book unique.

A Guide to the Project Management Body of Knowledge (PMBOK® Guide) -

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*Seventh Edition and The
Standard for Project
Management (RUSSIAN)
Project Management for
Dummies*

*Belinda's Program for Exam
Success*

*The Comprehensive, Easy-to-
Read Handbook for Beginners
and Pros*

*PMP: Project Management
Professional Study Guide*

*Developing Core Competencies
to Help Outperform the
Competition*

The rules and practices for
Scrum—a simple process for
managing complex projects—are
few, straightforward, and easy to

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learn. But Scrum's simplicity itself—its lack of prescription—can be disarming, and new practitioners often find themselves reverting to old project management habits and tools and yielding lesser results. In this illuminating series of case studies, Scrum co-creator and evangelist Ken Schwaber identifies the real-world lessons—the successes and failures—culled from his years of experience coaching companies in agile project management. Through them, you'll understand how to use Scrum to solve complex problems and drive better results—delivering more valuable software faster. Gain the foundation in Scrum theory—and

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practice—you need to: Rein in even the most complex, unwieldy projects Effectively manage unknown or changing product requirements Simplify the chain of command with self-managing development teams Receive clearer specifications—and feedback—from customers Greatly reduce project planning time and required tools Build—and release—products in 30-day cycles so clients get deliverables earlier Avoid missteps by regularly inspecting, reporting on, and fine-tuning projects Support multiple teams working on a large-scale project from many geographic locations Maximize return on investment!

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55% OFF! LAST DAYS!! * Are
you tired of missing deadlines? Do
you want to increase speed and
flexibility when delivering your
product to customers? Are you
looking for an efficient method to
complete your project? Master Agile
Methodology & become an expert!
In this incredible bundle, you will
learn a management system that
breaks down complex projects into
smaller pieces, letting you finish
everything with quality. This bundle
includes: BOOK 1 Agile Project
Management: The Definitive
Beginner's Guide to Learning Agile
Project Management and
Understanding Methodologies for

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Quality Control This book will help you: Understand what agile project management is Understand what agile project management is NOT Understand the basic principles behind agile project management Understand why agile is needed Understand where agile comes from Understand why agile has so many advantages (and what they are) Understand how to actually apply the 12 Agile Principles to real-life work Understand why teams love agile project management Understand how to build truly agile teams Understand how to deploy and scale up your agile projects Understand why, sometimes, agile might not seem to work Understand that agile

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critical to project
success, yet it is a
role that is often
assigned to a member of
the organization with
little knowledge or
training in project
management practices.
This creates challenges
not only for the sponsor
but for the project
manager. The
organization suffers too
if key members of the
project team are not**

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fully utilized, as
valuable resources are
wasted. In Strategies
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the authors address this
challenge from all three
vantage points—that of
the project manager, the
project sponsor, and the
organization. Based on
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experience and solid
research, they offer
practical methods that
project manager s can
use to optimize the
participation of the
sponsor. They also offer
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for project sponsors on
how to properly execute
their duties and
contribute to project
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need a quick and easy reference to the discipline of project management, and instructors and trainers who want a textbook for the PMP exam or a course on project management. In understanding methodologies and agile project management, we look at the different techniques in which you can successfully develop management skills. As you know, it is quite important to adopt a multifaceted approach when it comes to

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