

90 Day Plan For New Managers

Build muscle and sculpt your body in 90 days with a customizable diet and weight training plan Push your personal limits and begin building your dream physique in 90 days by learning how to properly challenge your body during weight training. The 90-Day Weight Training Plan is a customizable program that makes nutrition simple, with easy-to-understand week-by-week guides that explain carb timing, appropriate protein intake, and food choices to build lean muscle mass. Start by setting up your home gym and learning important fundamentals of weight training, as you discover the best moves to create a balanced, symmetrical physique. Then, design a complete, detailed nutrition plan, complete with training fundamentals and tips on achieving the intensity and skill you need to promote change in your body. The 90-Day Weight Training Plan includes: Professional advice--The author, Coach Julie, competed for 12 years, graduating from an amateur athlete to a professional fitness model on the way. Perfect form instruction--Informative illustrations guide you safely through each exercise. Efficient training--Discover the theory of practicing the least number of exercises for the greatest impact. Use The 90-Day Weight Training Plan to set nutritional goals, track progress, and build your perfect body.

Got 90 Days? Then You Can Be a Novelist... Many famous authors write their novels in a matter of weeks. William Faulkner wrote *As I Lay Dying* in six weeks. Joyce Carol Oates often cranks out two or three books a year. Stephen King believes first drafts should take no more than three months to complete. So, what's the trick? Novel writing isn't about inspiration. It's about the time, energy, and discipline to see the project to its finish. With 90 Days To Your Novel at your side, now is the time. This inspiring guide will be your push, your deadline, and your spark to finally, without excuses, and in three short months, nail that first draft of your novel. The difference between wanna-be writers and real writers is the difference between talk and work. If you commit to the schedule and the techniques within 90 Days to Your Novel and invest two to three hours a day for twelve weeks, you will complete your book. An outline will appear. Characters will take shape. A plot will emerge. Scenes will come together and form a story worth reading. And then the talking can begin! This helpful guide provides:
• Instruction that distills the elements of the novel - from crafting your outline to developing intriguing characters and believable plots
• Strategies for gaining support from your family and friends
• Motivating insights about writing and writers to minimize your inevitable moments of doubt
• A schedule to keep you in the writing zone and keep you focused, creative, and working
Whether you're writing your first novel or your third, this guide provides the coaching, the planning, and the writerly commiseration to help get your book written.

Are you struggling to achieve your goals?Do you want to discover how you can successfully achieve all your goals without feeling stressed and overwhelmed? If you are new to productivity and goal setting or if you have tried and failed at it before, don't worry. We all start at some point. I am Puja Mohan, and I have gone from aimlessly going through life as a young adult to working at a multinational company and publishing books and now being a full-time writer while taking care of my family. Working in 90-day chunks changed my life. My first 90-day plan made significant changes happen which were so overwhelming when I thought about them in the beginning. But not anymore. The secret lies in this, for anything to happen 5 years from now, you have to start today, set things in motion today. And that is what The 90-Day Plan Workbook is going to help you do.The 90-Day Plan Workbook, is for you if you are tired of setting goals every year but don't know what exactly needs to be done after that. It's for anyone who wants to make a change in their life. If you need some handholding through the process of what happens after goals are set this workbook is for you. Whether you are a student, young adult starting your first job, parent managing home and children, a seasoned professional, if you need some help with organizing your life, this workbook is for you. There are exercises that take you through each of your goals and helps you deep dive and create a step-by-step action plan that will get you closer to those goals. It's designed to take overwhelm out of the process which is what keeps most of us from getting what we set out to achieve. What can you expect from this workbook? This workbook will hold your hand through the process of finding exact actionable steps that you need to take to achieve your goal. It will help you form a detailed plan that works for you to achieve your goals. And it will also give you tools to help you keep the momentum and stay on track and see them through. Make 2019 your best year ever.

Unlock Your Potential. Become Unstoppable. Unable to overcome debilitating fatigue and depression, bestselling author and personal devel-opment expert Ben Angel set out on a 90-day mission to find and conquer the root of his rut. The result of his journey is Unstoppable, a highly revealing book where Ben gives you a look into the world of nootropics, wearable devices, and nutrition and delivers a guide to help you reduce stress, increase focus, improve physical performance, and eliminate your fears. You'll hear from world-leading biohackers, neuroscientists, doctors, and New York Times bestselling author Dave Asprey as Ben helps you: Identify the seven triggers causing your brain fog Discover the key to better health, more energy, and a better mood Optimize your mental performance and feel more alert with six nootropics Form new behaviors and break old patterns (the real secret to your success) Interrupt your stress response through breathing Align your biochemistry with your soul's purpose in three easy steps Use progressive overload to become an upgraded version of yourself Plus, gain access to the Unstoppable Assessment to discover your identity type, pinpoint your energy levels, and create a plan to break through your own limits and become unstoppable. When we look at the most successful people, we usually look at their habits—their behaviors, their day-to-day rituals, their dedication. But what about the mind? Ben Angel hits this idea head-on in Unstoppable, tackling peak performance with biohacking strategies that will blow your mind. —Dr. Ivan Misner, founder of BNI and New York Times bestselling author

Ideas and Insights Changing the World

Simple Truths of Leadership

JumpStart Your Priorities

90 Days To Your Novel

Mind Tools for Managers

Hashimoto's Protocol

A Yogi's Guide to Joy

In this 90-day growth guide, #1 New York Times bestselling author John C. Maxwell helps you prioritize your life to make each day count toward fulfilling your goals. Based on his Businessweek bestseller Today Matters, John Maxwell offers his roadmap for success by helping you seize the present. The way you prioritize and spend your time each day impacts your ability to reach your goals. Whether you are a new leader or looking to expand on your success, this book will help you focus by exploring how to maximize the potential of the most important day of your life--today. Offering inspiring quotes and lessons, thought-provoking questions, and space for reflective notes, over the course of three short months this book will help learn to master the moment and set you on the path toward fulfilling your aspirations.

VolunteerMatch taps expert knowledge from today's volunteerism professionals to help nonprofits take a more inventive approach to volunteer engagement Volunteer Engagement 2.0: Ideas and Insights Changing the World shows you many of the innovative approaches to engaging volunteers that are reshaping nonprofits, volunteer programs, and communities around the world — and how you can bring these changes to your own organization. Curated and edited by VolunteerMatch, the Web's most popular volunteer engagement network, these transformative strategies and practices are already being used by innovative nonprofit, government, and business sector leaders in volunteering — and they represent many of the future trends in volunteerism. This insightful collection contains actionable advice on strengthening volunteering at your organization as well as broader explorations on the nature of opening organizations to volunteers to show you how to create a new volunteerism model that supports your organization's mission and programs. Among other things, you'll learn how to attract millennials and baby boomers to your cause, the best ways to partner with corporate and pro bono volunteer programs, why micro volunteering may be the future of online giving, what's new in national service, why your supporters are a largely untapped goldmine of fundraising success, and what trends will drive volunteering in the future. For more than 15 years VolunteerMatch has had unprecedented access to leading innovators in the nonprofit, government, and corporate sectors. In this book, you'll share that access as you explore the ideas, strategies, and insights that will boost volunteer engagement today and in the future. Learn what trends and ideas are reshaping volunteer engagement today Reconsider your volunteer model to reflect your organization's mission Find out what the leading thinkers predict will drive volunteering in the future Optimize volunteer recruitment, screening, orientation, and training Understand and cater to the motivations of your volunteers The world of volunteering is changing and there has never been a better moment to engage the time and talent of those who support your cause. How will your nonprofit grow and thrive with the help of volunteers? Volunteer Engagement 2.0: Ideas and Insights Changing the World provides the innovation and inspiration, you just need to supply the action.

The 90 Day Focus: Your Action Plan for Success is a tool to help you find your best version of yourself. We all know what we should be doing, but it can become overwhelming when we do not put our goals to work. This book explores areas of your life that will enhance your passion project. Take 90 minutes per day for 90 consecutive days to work on your personal and professional goals. If you needed direction and a clear path to success, this is the book you've been waiting for. You will be empowered, enlightened, enhanced, and enriched which will allow you to create obtainable goals, complete daily tasks, explore budgeting, time management, focus on self-realization, and create an Action Plan with The #90DayFocus.

This Harvard Business Review collection, featuring the work of celebrated author and advisor Michael D. Watkins on leadership transitions, includes the international bestseller The First 90 Days, Updated and Expanded as well as the 2012 Harvard Business Review article, “How Managers Become Leaders.”

My Product Management Toolkit

90 Days to Success as a Manager

Big Ideas... for Small Businesses

A 90-day Plan for Fast and Effective Change

The Culture Engine

Tools and Techniques to Become an Outstanding Product Manager

A 90-Day Improvement Plan

Acclaimed church leader, blogger, founder and chief strategic officer of The Unstuck Group, Tony Morgan unpacks the lifecycle of a typical church, identifies characteristics of each phase, and provides practical next steps a church can take to move towards sustained health. Think about your church for a moment. Is it growing? Is it diminishing? Is it somewhere in between? Acclaimed church leader, blogger, and founder and chief strategic officer of The Unstuck Group, Tony Morgan has identified the seven stages of a church's lifecycle that range from the hopeful and optimistic days of launch, to the stagnating last stages of life support. Regardless of the stage in which you find your church, it carries with it the world's greatest mission—to “go and make disciples of all the nations . . .” With eternity at stake the Church should be doing most everything within its power to see lives changed forever. The Church should strive for the pinnacle of the lifecycle, where they are continually making new disciples and experiencing what Morgan refers to as “sustained health.” In The Unstuck Church, Morgan unpacks each phase of the church lifecycle, and offers specific and strategic next steps the church leader can take to find it's way to sustained health . . . and finally become unstuck. The Unstuck Church is a call for honest an assessment of where your church sits on the lifecycle, and a challenge to move beyond it.

This Harvard Business Review collection features the best in leadership transitions from celebrated author and advisor Michael D. Watkins. Watkins, who has worked for decades guiding senior leaders into new roles to help them and their organizations succeed, is the author of the international bestseller The First 90 Days. With more than 400,000 copies sold worldwide and published in more than 25 languages, the book has become the standard reference for leaders in transition. In addition to the full digital edition (ebook) of The First 90 Days, this collection includes digital editions of Watkins' other popular works: Your Next Move, which guides professionals through the most common career transitions; Shaping the Game, on how to lead effective negotiations; and his 2012 Harvard Business Review article, “How Managers Become Leaders.” Watkins, whose ideas have guided some of the world's best leaders through successful transitions, is the chairman of leadership development consultancy Genesis Advisers. Drawing on the perfect combination of research and hands-on experience, he has spent the last two decades working with leaders—both corporate and public—as they transition to new roles, negotiate the future of their organizations, and craft their legacy as leaders. He was previously a professor at the Kennedy School of Government at Harvard, Harvard Business School, INSEAD in France, and IMD in Switzerland.

The First 90 Days, Updated and ExpandedProven Strategies for Getting Up to Speed Faster and SmarterHarvard Business Review Press

A clear and utterly practical 90-day program for discovering a new direction for your life. In Now What? pioneering life coach Laura Berman Fortgang shares the process that she has used so successfully to help hundreds of clients make major changes in their lives. Whether it's moving on from a dead end job, discovering an entirely new creative outlet, or answering the age old question "What am I meant to do with my life?" this book provides a clear and infinitely practical 90-day program that can help you make major changes in your life. For anyone who feels drawn toward a life-changing move but is not sure exactly what to do or how to move forward, Now What? provides a concrete process for finding and pursuing a new path in life. Full of inspiring and empowering exercises and tools, this book guides readers-day by day and step by step-through a 90-day process that will lead to true life satisfaction and fulfillment.

Occupational Outlook Handbook

Parkinson's Law

Leadership Transitions: The Watkins Collection (4 Items)

100 Ways to be a Better Boss

A 90-Day Plan for Reversing Thyroid Symptoms and Getting Your Life Back

The Muse Playbook for Navigating the Modern Workplace

A Workbook for New Product Managers

THE INSTANT NATIONAL BESTSELLER • Brittany Williams lost more than 125 pounds using her Instant Pot® and making all her meals from scratch. Now she shares 125 quick, easy, and tasty whole food recipes that can help you reach your weight loss goals, too! Brittany Williams had struggled with her weight all her life. She grew up eating the standard American staples—fast, frozen, fried, and processed—and hit a peak weight of 260 pounds. When her 4-year-old daughter ’ s autoimmune disease was alleviated by a low-sugar, dairy-free, grain-free, whole-food-based diet, Brittany realized she owed her own body the same kind of healing. So on January 1, 2017, she vowed to make every meal for a year from scratch, aided by her Instant Pot®. She discovered that the versatility, speed, and ease of the electric pressure cooker made creating wholesome, tasty, family-satisfying meals a breeze, usually taking under thirty minutes. Not only did the family thrive over the course of the year, Brittany lost an astonishing 125 pounds, all documented on her Instant Loss blog. Illustrated with gorgeous photography, Instant Loss Cookbook shares 125 recipes and the meal plan that Brittany used for her own weight loss, 75% of which are recipes for the Instant Pot® or other multicooker. These recipes are whole food-based with a spotlight on veggies, mostly dairy and grain-free, and use ingredients that you can find at any grocery store. The clearest guide to navigating your Instant Pot® or other multicooker that you ’ ll find, Instant Loss Cookbook makes healthy eating convenient—and that ’ s the key to sustainable weight loss.

John C. Maxwell, #1 New York Times bestselling author, presents his 90-day guide to improving your leadership. Whether you want to increase your influence, prepare yourself for that big promotion, or get a handle on leadership for the first time, you can trust John Maxwell to help you in the journey. JumpStart Your Leadership will give you the insight, inspiration, and instruction you need to see tangible improvement in your leadership skills in ninety days. Maxwell gives you clear leadership principles, prompts you to examine yourself, and provides actionable step to help you become the leader you've always wanted to be. And there is space for you to take notes and document your journey. Maxwell says, "Leadership develops daily, not in a day." This portable volume will give you the tools to develop as a leader and activate your leadership potential. Derived from content originally published in The 5 Levels of Leadership

The world ’ s most trusted guide for leaders in transition Transitions are a critical time for leaders. In fact, most agree that moving into a new role is the biggest challenge a manager will face. While transitions offer a chance to start fresh and make needed changes in an organization, they also place leaders in a position of acute vulnerability. Miststeps made during the crucial first three months in a new role can jeopardize or even derail your success. In this updated and expanded version of the international bestseller The First 90 Days, Michael D. Watkins offers proven strategies for conquering the challenges of transitions—no matter where you are in your career. Watkins, a noted expert on leadership transitions and adviser to senior leaders in all types of organizations, also addresses today ’ s increasingly demanding professional landscape, where managers face not only more frequent transitions but also steeper expectations once they step into their new jobs. By walking you through every aspect of the transition scenario, Watkins identifies the most common pitfalls new leaders encounter and provides the tools and strategies you need to avoid them. You ’ ll learn how to secure critical early wins, an important first step in establishing yourself in your new role. Each chapter also includes checklists, practical tools, and self-assessments to help you assimilate key lessons and apply them to your own situation. Whether you ’ re starting a new job, being promoted from within, embarking on an overseas assignment, or being tapped as CEO, how you manage your transition will determine whether you succeed or fail. Use this book as your trusted guide.

New managers have it tough - nearly half will wash out in the first year according to industry statistics. Will you be one of them? This 90 day plan has the secrets you need to beat the odds. Packed with real world examples and practical advice, Survive Your Promotion! gives you the tools you need to succeed. Learn how to manage your time, deal with conflict, align team goals with organizational objectives and much more! Great for managers at all levels, the resources in this book will move you directly from theory to success!

Ten Timeless Truths

A Framework for Driving Results, Inspiring Your Employees, and Transforming Your Workplace

How Winning Sales Managers Inspire Sales Teams to Succeed

Your Action Plan for Success

Inner Engineering

Now What?

An Effective Workout and Nutrition Program to Build Muscle and Maximize Energy

New to management and looking for a guide to get you up and running (not to mention commended) from day one? 90 Days to Success as a Manager is your action plan. It provides first-time managers and supervisors the guidance they need to lead department managers. You'll learn about managing people, processes, and technology through a real-world, fact-based approach, backed by 30 years of proven success not only by the author, but by all the mentors and coaches he has had. You'll be taken him from management trainee to CEO of a Wall Street Firm Division. The book goes beyond management theory by relating important principles to on-the-job situations with real work scenarios. New managers will be able to incorporate the performance environment and get off to a productive start as a manager in any field.

NEW YORK TIMES BESTSELLER - Thought leader, visionary, philanthropist, mystic, and yogi Sadhguru presents Western readers with a time-tested path to achieving absolute well-being: the classical science of yoga. **NAMED ONE OF THE TEN BEST BOOKS OF THE YEAR** BY SPIRITUALITY & HEALTH The practice of hatha yoga, as we commonly know it, is but one of eight branches of the body of knowledge that is yoga. In fact, yoga is a sophisticated system of self-empowerment that is capable of harnessing energies in such a way that your body and mind function at their optimal capacity. It is a means to create inner situations exactly the way you want them, turning you into the architect of your own joy. A yogi lives life in this expansive state of being. Sadhguru tells the story of his own awakening, from a boy with an unusual affinity for the natural world to a young daredevil who crossed the Indian continent on his motorcycle. He relates the moment of his enlightenment on a mountain peak, stood still and he emerged radically changed. Today, as the founder of Isha, an organization devoted to humanitarian causes, he lights the path for millions. The term guru, he notes, means “dispeller of darkness, someone who opens the door to a new doctrine to teach, no philosophy to impart, no belief to propagate. And that is because the only solution for all the ills that plague humanity is self-transformation. Self-transformation means that nothing of the old remains. It is a dimension of life, an experience life." The wisdom distilled in this accessible, profound, and engaging book offers readers time-tested tools that are fresh, alive, and radiantly new. Inner Engineering presents a revolutionary way of thinking about our agency and our ability to achieve nothing less than a life of joy. Praise for Sadhguru and Inner Engineering "Contrarian and consistent, ancient and contemporary, Inner Engineering is a loving invitation to live our best lives and a profound reassurance of why and how we should live. —Robinson, author of The Element, Finding Your Element, and Out of Our Minds: Learning to Be Creative "I am inspired by Sadhguru's capacity for joy, his exuberance for life, and the depth and breadth of his curiosity and knowledge. His book is a wonderful wonder, awe, and intellectual challenge. I highly recommend it for anyone interested in self-transformation."--Mark Hyman, M.D., director, Cleveland Clinic Center for Functional Medicine, and New York Times bestselling author "Inner Engineering is a masterpiece. Sadhguru's insights and his teachings. If you are ready, it is a tool to help awaken your own inner intelligence, the ultimate and supreme genius that mirrors the wisdom of the cosmos."--Deepak Chopra

Why are some products a hit while others never see the light of day? While there's no foolproof way to tell what will succeed and what won't, every product has a chance as long as it's supported by research, careful planning, and hard work. Manager Marc Abraham, My Product Management Toolkit is a comprehensive guide to developing a physical or digital product that consumers love. Here's a sample of what you'll find within these pages: Strategies for determining what customers know themselves Clear suggestions for developing both physical and digital products Effective methods to constantly iterate a product or feature Containing wisdom from Abraham's popular blog, this book explores product management from analysis, personnel management, and product evolution. Whether you're developing a product for a small start-up or a multinational corporation, this book will prove invaluable. "Former Civil Servant John Lamerton has run more than 60 small businesses since 2000, making millions of pounds, and thousand of mistakes along the way. This book is a collection of the lessons and successes that have led to him coach small business owners, teaching them to think bigger, work less, and design their business around the lifestyle they want."--Back cover.

Proven Strategies for Getting Up to Speed Faster and Smarter

Financial Peace

Expect to Win
Equipping Churches to Experience Sustained Health
Leading Organizations

Instant Loss Cookbook

Leadership legend and bestselling author Ken Blanchard and trust expert and thought leader Randy Conley present this carefully curated collection of fifty-two essential leadership principles that are easy to implement and practice. Effective leadership is an influence process where leaders implement everyday, commonsense approaches that help people and organizations thrive. Yet somehow, many of these fundamental principles are still missing from most workplaces. In Simple Truths of Leadership, legendary servant leadership expert Ken Blanchard, whose books have sold millions of copies worldwide, and his colleague Randy Conley, known and recognized for his many years of thought leadership and expertise in the field of trust, share fifty-two Simple Truths about leadership that will help leaders everywhere make commonsense leadership common practice. Readers will discover profound, memorable, and in some cases counterintuitive leadership wisdom such as • Who should make the first move to extend trust • What role a successful apology plays in building trust • When to use different strokes (leadership styles) for different folks—and for the same folks • Where the most important part of leadership happens • How to create autonomy through boundaries • Why the key to developing people is catching them doing something right A fun, easy read that will make a positive difference in leadership and organizational success, Simple Truths of Leadership will show readers how to incorporate simple but essential practices into their leadership style, build trust through servant leadership, and enhance their own lives and the lives of everyone around them.

Dave Ramsey explains those scriptural guidelines for handling money.

Your next professional move can make or break your career. Are you ready? In business, especially today, you are only as successful as your next career transition. Do well, and you'll be on the fast track to even more challenging roles. Fail, and you could irreparably harm your career--and your organization. In his international bestseller The First 90 Days, transition guru Michael D. Watkins outlined a set of basic principles for getting up to speed quickly in new professional roles. Since that book was published Watkins has worked with thousands of leaders, helping them to accelerate their transitions. These leaders posed challenging questions on how to apply the basic principles in real-life situations. The truth that emerged: the First 90 Days framework can be applied in every transition, but the way you apply it is entirely different when you have been promoted to a higher level than it is when you are joining a new organization or taking a role in a different country. Master Your Next Move answers a distinct need, focusing on the most common types of transitions leaders face and the unique challenges posed by each. Based on years of research, and now with a new introduction, this indispensable book explores eight crucial transitions virtually everyone encounters during their career, including promotion, leading former peers, onboarding into a new company, making an international move, and turning around a business in crisis. With real-world examples and many practical models and tools, Master Your Next Move is your guide to surviving and thriving as you make your next move . . . and every one after that.

"In this ... guide to the ever-changing modern workplace, Kathryn Minshew and Alexandra Cavoulacos, the co-founders of [the] career website TheMuse.com, show how to play the game by the New Rules, [explaining] how to figure out exactly what your values and your skills are and how they best play out in the marketplace ... [They] guide you as you sort through your countless options [and] communicate who you are and why you are valuable and stand out from the crowd"--

Rapid Transformation

The Associated Press Stylebook 2015

A Day-by-Day Plan for Outlining & Writing Your Book

A Goal Setting and Execution Workbook

The First 90 Days, Updated and Expanded

Starting a New Job: Career Planning and Job Promotion Tactics for Motivated New Employees

The 90 Day Focus

Profound organizational transformation takes years and, in most cases is unsuccessful, right? Not according to change expert Behnam Tabrizi. In Rapid Transformation: A 90-Day Plan for Fast and Effective Change , Tabrizi shows you how to accomplish successful transformational change in your firm in just 90 days. Based on ten years of research into more than 500 leading companies including 3M, IBM, GE, Nissan, Apple, Bay Networks, Verisign, HP and Best Buy--this book demystifies fast, effective change and lays out a clear roadmap for achieving it. Tabrizi's 90-day transformational model comprises three main phases, each lasting 30 days. The model enables you to analyze your company's specific challenge, develop a new course of action, and carry out the plan. Moreover, you apply the model in parallel with the normal workings of your organization--so you don't have to put your company on hold for the sake of the change effort. With its detailed recipe and insightful stories from actual reinventions, this book defies long-held assumptions about change and provides a practical and immediately actionable guide.

A playbook that empowers sales managers to think like CEOs and act like entrepreneurs At Salesforce.com, Elay Cohen created and executed the sales productivity programs that accelerated the company's growth to a \$3 billion-plus enterprise. The innovation delivered over these years by Elay and his team resulted in unprecedented sales productivity excellence. Based on that experience, Elay embarked on a journey to help every company in the world grow like Salesforce.com. After working with many organizations and further reflecting on his time at Salesforce.com, it became apparent that one key player was best positioned to accelerate growth in organizations: the first-line sales manager. Empowering sales managers to own and execute their own sales programs, as entrepreneurs would, became the focus of this book and his technology company. First-line sales managers are the backbone of every sales organization. They make it happen. They're where the rubber meets the road in productivity, revenue growth, and customer success. These sales managers serve as the voice of salespeople to organizations, and as the organizational voice back to salespeople. In this accessible guide, Cohen shares how sales managers can build an inspired, engaged team, equipping them with the tools they need to drive up sales productivity and grow the business. He reveals, among many other lessons, how you can nurture a winning sales culture: build world-class training programs that train salespeople to learn from each other; and execute sales processes, playbooks, and deals in a way that gives your salespeople the winning edge.

An organizational "North Star," codifying valued behaviors for optimal performance The Culture Engine shows leaders how to create a high performing, values aligned culture through the creation of an organizational constitution. With practical step-by-step guidance, readers learn how to define their organization's culture, delineate the behaviors that contribute to greater performance and greater engagement, and draft a document that codifies those behaviors into a constitution that guides behavior. The ideal: a safe, inspiring workplace. The discussion focuses on people, including who should be involved at the outset and how to engage employees from start to finish, while examples of effective constitutions provide guidance toward drafting a document that can actualize an organization's potential. Culture drives everything that happens in an organization day to day, including focus, priorities, and the treatment of employees and customers. A great culture drives great performance, and can help an organization retain great talent. But a great culture isn't something that evolves naturally. The Culture Engine is a guide to strategically planning a culture by compiling the company's guiding principles and behaviors into an organizational constitution. Decide what behaviors and attitudes are desired in the organization Secure leader commitment to planning, drafting, and implementing the document Learn the most effective way to socialize the draft statement and get everyone on board Model desired behaviors to boost employee engagement throughout the process Organizational culture is not an amorphous thing - it comes down from the top, inspired and exemplified by the leadership. It can steer a company up or down, keep it on mission or force it off mission. For an organization to fulfill its potential, the culture must be on-point, truly reflecting the heart of the company from leaders to team members across the company. The Culture Engine helps leaders define the playing field, pushing performance to the limit.

The manager's must-have guide to excelling in all aspects of the job Mind Tools for Managers helps new and experienced leaders develop the skills they need to be more effective in everything they do. It brings together the 100 most important leadership skills—as voted for by 15,000 managers and professionals worldwide—into a single volume, providing an easy-access solutions manual for people wanting to be the best manager they can be. Each chapter details a related group of skills, providing additional resources as needed, plus the tools you need to put ideas into practice. Read beginning-to-end, this guide provides a crash course on the essential skills of any effective manager; used as a reference, its clear organization allows you to find the solution you need quickly and easily. Success in a leadership position comes from results, and results come from the effective coordination of often competing needs: your organization, your client, your team, and your projects. These all demand time, attention, and energy, and keeping everything running smoothly while making the important decisions is a lot to handle. This book shows you how to manage it all, and manage it well, with practical wisdom and expert guidance. Build your ideal team, keep them motivated Make better decisions and boost your strategy game Manage both time and stress to get more done with less Master effective communication, facilitate innovation, and much more Managers wear many hats and often open doors to a tremendously diverse set of job duties. Delegation, prioritization, strategy, decision making, communication, problem solving, creativity, time management, project management and stress management are all part of your domain. Mind Tools for Managers helps you take control and get the best out of your team, your time, and yourself.

The Unstuck Church

The 90-Day Plan

The Recipes and Meal Plans I Used to Lose over 100 Pounds Pressure Cooker, and More

The 90 Day Success Plan for New Managers

Survive Your Promotion!

Every Product Manager's First 90 Days

JumpStart Your Leadership

With more than a decade of successful online book selling experience under their belts, the authors explain how to promote a book effectively online through techniques that primarily are free.

Updated in 2017 with a new author's note and chapter on building effective business relationships! "Penned by an exceptionally bright woman whose ideas will enlighten you, brighten and brilliantly ignite vision in all who read it. Out of the matrix and into the real world, that will revolutionize your life and may very well alter your thinking as we go into a new era of time. A must-read!"—Bishop T.D. Jakes, New York Times bestselling author of Reposition Yourself: Living Life Without Limits Carla Harris, one of the most powerful women in business, shares advice, tips, and strategies for surviving in any workplace environment. While climbing the corporate ladder, Harris had her own missteps and celebrated numerous victories. She vowed that when she reached senior manager to her for advice, she would provide them with the tools and strategies honed by her experience. "Carla's Pearls" have become the centerpiece for her many speeches and television appearances. Now, Carla shares these valuable lessons, including: You - The Ninety-Day Rule · Perception is the Copilot to Reality · The Mentor, the Sponsor, the Adviser: Having Them All · Leverage Your Voice · Balance is a Necessity: Use Your Passions to Achieve It · Expect to Win: Show Up with Your Best Self · This is an inspirational must-read for anyone seeking battle-tested tools for fulfilling their true potential.

A fully revised and updated edition of the bible of the newspaper industry

Every year, over 10,000 business books are published--and that's before you add in the hundreds of thousands of articles, blogs, and video lectures that are produced. Leaders can't possibly hope to digest it all, and writers increasingly sensationalize the news to be noticed. The result? Put quite simply, the field of management thinking is in danger of losing the plot. In this new book, Scott Keller and Mary Meaney-Senior Partners at McKinsey & Company, the world's preeminent management consultancy, answer the 10 most important and timeless questions that every leader needs to answer in order to maximize the performance and health of their organization. What's more, the authors recognize that great leaders may not have time for long answers. Leading Organizations, answers are kept to the essentials--hard facts, counter-intuitive insights, and practical steps--all presented in an accessible and highly visual format. If there's one essential business book you should read--ever--it's this one.

Saleshood

The First 90 Days with Harvard Business Review article "How Managers Become Leaders" (2 Items)

The Essential Companion to "The First 90 Days"

52 Ways to Be a Servant Leader and Build Trust

Your Book's Daily Marketing Plan

Unstoppable

A 90-Day Plan to Biohack Your Mind and Body for Success

Effective and practical coaching strategies for new educators Many teachers are only observed one or two times per year on average--and, even among those who are observed, scarcely any are given feedback as to how they could improve. The bottom line is clear: teachers do not need to be evaluated so much as they need to be developed and coached. In Get Better Faster: A 90-Day Plan for Coaching New Teachers, Paul Bambrick-Santoyo shares instructive tools of how school leaders can effectively guide new teachers to success. Over the course of the book, we break down the most critical actions leaders and teachers must take to achieve exemplary results. Designed for coaches as well as beginning teachers, Get Better Faster is an integral coaching tool for any school leader eager to help their teachers succeed. It's the book's focus on what's practical and actionable that drives its effective approach to coaching. By practicing the concrete actions and micro-skills listed here, teachers will markedly improve their ability to lead a class, producing a steady chain reaction of future teaching success. Though focused heavily on the first 90 days of teacher development, it's possible to implement this work at any time. Junior and experienced teachers alike can benefit from the guidance of Get Better Faster and close existing instructional gaps. Packed with practical training tools, including agendas, presentation slides, a coach's guide, handouts, planning templates, and 35 video clips of real teachers at work, Get Better Faster will teach you: The core principles of coaching: Go Granular; Plan, Practice, Follow Up, Repeat; Make Feedback More Frequent Top action steps to launch a teacher's development in an easy-to-read scope and sequence guide It also walks you through the four phases of skill building: Phase 1 (Pre-Teaching): Dress Rehearsal Phase 2: Instant Immersion Phase 3: Getting into Gear Phase 4: The Power of Discourse Perfect for new educators and those who supervise them, Get Better Faster will also earn a place in the libraries of veteran teachers and school administrators seeking a one-stop coaching resource.

This powerful guide for new employees provides proven strategies to succeed in the first 90 days in a new job. You will learn valuable tactics that can be applied by any new hire in any career path.

You just got hired! Congrats! Now what? It takes most new product managers six to eight months to reach full productivity. Most companies and managers don't have onboarding training designed specifically for product managers. This means you would spend half of your first year haphazardly gathering the bits of information you need to be an effective product manager. Every Product Manager's First 90 Days is the solution to this problem. With over 40 interactive exercises and 90 questions, you will systematically work your way through your company discovering the knowledge necessary to be successful. Know Your Role - Learn your responsibilities and what others expect of you. Know Your Team - Learn who does what and what strengths they bring to the organization. Know Your Stakeholders - Learn which people you need input from on each aspect of the product and who to ignore. Know Your Customer - Learn who uses your product and how they use it. Know Your Competition - Learn who you are up against and what makes your product unique in the marketplace. Know Your History - Learn how the product has evolved and how that impacts the future. Know Your Product - Learn your product inside and out. Know Your Numbers - Learn what metrics are critical to focus on. Know Your Marketing - Learn what channels work and how your product is portrayed. Know Your Sales - Learn what closes a sale and what is being promised to customers. Know Your Future Product - Learn how you approach product management and what that means for where the product is headed.

Instant #1 New York Times Bestseller Dr. Izabella Wentz, the author of the phenomenal New York Times bestseller Hashimoto's Thyroiditis, returns with a long-awaited, groundbreaking prescription to reverse the symptoms of this serious autoimmune condition that is becoming one of the country's fastest growing diseases. More than thirty-five million Americans currently suffer from Hashimoto's--an autoimmune disease that affects the thyroid gland and causes the body to attack its own cells. To alleviate the symptoms of this debilitating condition--including chronic cough, acid reflux, IBS, allergies, chronic pain, hair loss, brain fog, and forgetfulness--patients are often prescribed synthetic hormones that have numerous life-altering side effects. But there is a better way. Diagnosed with Hashimoto's at twenty-seven, pharmacist Dr. Izabella Wentz knows first-hand the effects of the disease, as well as the value--and limitations--of medication. The key to improved health, she argues, involves lifestyle interventions. In Hashimoto's Protocol, she outlines a proven treatment that has helped thousands heal and many others feel better--in as fast as ninety days. Drawing on her own personal experience as well as her work consulting with thousands of patients, Hashimoto's Protocol offers a practical pathway for healing and reversing the autoimmune damage at the root of the disease. The first step is a quick-start two-week detox that includes foods to eat and inflammatory foods to avoid, advice on supplements to support the liver, and an adrenal recovery plan. Next, readers create a personalized plan with foods, supplements, and other lifestyle interventions tailored to their body's own unique Hashimoto's triggers, which they can identify using self-tests included in the book. Hashimoto's Protocol also features original recipes. Grounded in the latest science, Hashimoto's Protocol is the first book to offer a proven protocol by an acknowledged expert in the field to treat this condition and help sufferers reclaim their lives.

90 Days to a New Life Direction

The New Leader's 100-Day Action Plan

Critical Success Strategies for New Public Managers at All Levels

How to Take Charge, Build Your Team, and Get Immediate Results

The First 90 Days in Government

A 90-Day Plan for Coaching New Teachers

Simple, Practical Tools and Tactics to Help Your Small Business Grow

In this updated 10th anniversary edition, an internationally known leadership transition expert, drawing on real-world examples and groundbreaking research on leadership, emphasizes the importance of successful performance during the first 90 days in a new position. 100,000 first printing. The authors address the crucial differences between the private and public sectors. This concise, practical book provides a roadmap to help new government leaders at all levels accelerate their transitions.

Master Your Next Move, with a New Introduction

The 90-Day Weight Training Plan

10 Proven Strategies for Thriving in the Workplace

Get Better Faster

The New Rules of Work

Volunteer Engagement 2.0

90 Days of Promoting Your Book Online